



Board of Commissioners Business Meeting Agenda
June 16, 2020 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The June 9, 2020 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[06-16-20-BOCC-WEEKLY PROCEEDINGS.PDF](#)

5. Orders

1. In The Matter Of The Board Approving The Order To Accept And Authorize A Written Request To Transfer A Collection Franchise Holder. CDD-Solid Waste, Tom Crist

Background: LaPine Disposal & Recycling, Inc. dba Wilderness Garbage & Recycling Service ("Wilderness") is the current collection franchise holder of a Franchise Agreement renewal with Klamath County effective December 1, 2016 ("the

Franchise”) for areas within the North County franchise area. Klamath Code chapter 400.490 allows a collection franchise holder to transfer its franchise to other persons upon written approval and application. Allied Waste Transfer Services of Oregon, LLC dba Republic Services of Oregon (“Republic”) entered into agreement with Wilderness to sell its operational assets to Republic to include the exclusive franchise. An Order for the Board to authorize the transfer is attached along with the collector franchise application, as Exhibit (A); the transfer will be effective June 30, 2020 or upon closing of the transaction, whichever comes first.

Fiscal Impact: None

Recommended Motion: Sign and approve the attached Order; for the Board of Commissioners to accept the franchise collection application submitted and attached as Exhibit (A); and authorize the transfer of the original Franchise Agreement and all Amendments to Allied Waste Transfer Services of Oregon, LLC dba Republic Services of Oregon (“Republic”). This transfer will be effective June 30, 2020 or upon closing of the transaction, whichever comes first; there is no fiscal impact.

Documents:

[06-16-20-CDD SOLID WASTE-OR2020- TRANSFER COLLECTION FRANCHISE FROM WILDERNESS TO REPUBLIC.PDF](#)

6. Budget Resolutions

1. Approve A Budget Change Within The Equipment Reserve Fund And General Fund. Vickie Noel- Finance

BACKGROUND & CONCLUSIONS: After the Budget Committee approved the 2020-21 budget, it was found that two transfers were incomplete. This resolution adds a transfer into the Equipment Reserve fund of \$53,000 and decreases a transfer out of the General Fund Non-Departmental of \$4,000.

FISCAL IMPACT: \$53,000 increase to revenues and expenditures in the Equipment Reserve. No fiscal impact to the General Fund Non-departmental.

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the Equipment Reserve and General Fund; there is a \$53,000 increase in transfers and expenditures.

Documents:

2. Approve A Budget Change Within The Museum Reserve Funds. Vickie Noel - Finance

BACKGROUND & CONCLUSIONS: After the Budget Committee approved the 2020-21 budget, the Museum Reserves operating contingencies mistakenly had negative \$45,000 budgeted. This resolution increases the operating contingency to zero and decreases the Unappropriated balances by \$45,000.

FISCAL IMPACT: None

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the Museum Reserve Funds; there is no fiscal impact.

Documents:

[6-16-2020 MUSEUM APPROVED BUDGET CHANGE.PDF](#)

3. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund And Special Revenue Sheriff's Office Funds. Vickie Noel - Finance

Background: This budget resolution moves \$21,546.00 in transfers from the General Fund Non-Departmental to Sheriff Administration instead of transferring it to Sheriff Patrol. The patrol division has some vacancy savings freeing up funds that are needed in Administration due to a retirement. Animal Control is moving savings from Overtime to the Equipment line in Material and Services for radio expenses and in the Special Revenue fund, budgeted money from equipment is needed in Material and Services for a refund to the state for unspent CJC grant funds.

Fiscal Impact: None

Recommended Motion: Approve the budget resolution for fiscal year 2019-20 as outlined in the attached documents within the General Fund and Special Revenue Sheriff's Office Funds. There is no fiscal impact.

Documents:

[06-16-2020 SHERIFF BOCC BLUE SHEET.DOC.PDF](#)

4. Approve A Budget Change Within The General Fund – Sheriff's Office. Vickie Noel - Finance

BACKGROUND & CONCLUSIONS: After the Budget Committee approved the 2020-21 budget, the Sheriff's Office transfer from Special Revenue did not have the corresponding revenue transfer budgeted in the General Fund Sheriff's Office. The funds are intended for future personnel expenditures expected in 2020-21.

FISCAL IMPACT: \$100,000.00 increase in Revenue Transfers and \$100,000.00 increase in Personnel Expenditures in the General Fund Sheriff's Office.

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the General Fund Sheriff's Office; \$100,000.00 increase in Revenue Transfers and \$100,000.00 increase in Personnel Expenditures in the General Fund Sheriff's Office.

Documents:

[06-16-2020 SHERIFF BUDGET CHANGE.PDF](#)

7. Agreements

1. In The Matter Of Approving An Intergovernmental Agreement With Bly Water And Sanitary District For Engineering And Design Of Replacing The District's Water Supply Distribution System. - BOCC

Background: Klamath County has been awarded a Community Development Block Grant (CDBG) through Business Oregon. The grant will be used by Klamath County for engineering and design of replacing the Bly Water and Sanitary District's water supply distribution system. This agreement sets forth guidelines to accomplish the project and implements the requirements of the CDBG agreement.

Fiscal Impact: \$276,210 expenditure to the Commissioner Misc Grants fund

Recommended Motion: Approve and execute the attached Intergovernmental Agreement with Bly Water and Sanitary District.
Fiscal Impact: \$276,210 expenditure to the Commissioner Misc Grants fund

Documents:

[BLY IGA SUMMARY PAGE.PDF](#)

2. In The Matter Of The Board Approving Amendment #2 To The Franchise Agreement Between Klamath County And LaPine Disposal And Recycling Inc., DbA Wilderness Garbage And Recycling Replacing The Current Franchise

Collector. Tom Crist, CDD-Solid Waste

Background: LaPine Disposal & Recycling, Inc. dba Wilderness Garbage & Recycling Service (“Wilderness”), the current collection Franchise Agreement holder of a Franchise Agreement renewal with Klamath County effective December 1, 2016 (“the Franchise”) for areas within the North County franchise area; submitted a written request, requesting to transfer its collection franchise to Allied Waste Transfer Services of Oregon, LLC dba Republic Services of Oregon (“Republic”). Republic, is authorized through an Order approved by the Board of Commissioners to transfer over as the collection franchise holder of the original Franchise Agreement and all Amendments. This Amendment replaces the Collector from Wilderness to Republic and becomes effective on June 30, 2020 or upon closing of the transaction, whichever comes first.

Fiscal Impact: None

Recommended Motion: Approve Amendment #2 of the Franchise Agreement between Klamath County and LaPine Disposal and Recycling Inc., dba Wilderness Garbage and Recycling (“Wilderness”) replacing the current Franchise Collector, Wilderness to the new Franchise Collector, Allied Waste Transfer Services of Oregon, LLC dba Republic Services of Oregon (“Republic”). This Amendment will be effective June 30, 2020 or upon closing of the transaction, whichever comes first; there is no fiscal impact.

Documents:

[6-16-20 AMENDMENT 2 WILDERNESS FRANCHISE AGREEMENT.PDF](#)

3. In The Matter Of Requesting Approval To Enter Into Intergovernmental Agreement No. 250-2021KLAMATH-000 Boating Safety Program Agreement With The Oregon State Marine Board (OSMB).-Chris Kaber, Sheriff

Background: The above referenced agreement has effective dates of July 1, 2020 through June 30, 2021. It also provides for up to \$209,216.38 funding for the 2020-2021 fiscal year in the form of a reimbursement of costs actually incurred by the Sheriff’s Office for marine related law enforcement activities.

Fiscal Impact: Revenue in the Special Fund-Sheriff’s Office-Marine Division up to \$209,216.38 in fiscal year 2020-2021.

Recommended Motion: Approve and authorize the Sheriff to sign Intergovernmental Agreement No. 250-2021KLAMATH-000 between the Klamath County Sheriff’s Office and the Oregon State Marine

Board which provides for up to \$209,216.38 revenue into the Special Fund-Sheriff's Office-Marine Division.

Documents:

[OSMB 2021 BOCC AGREEMENT PACKET.PDF](#)

8. Drainage Service District

1. TIME CERTAIN 8:45 AM - In The Matter Of Holding Public Hearing On The Klamath County Drainage Service District Budget For Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Drainage Service District Budget for the fiscal year 2020-2021 as advertised. Time certain 8:45 am.

Fiscal Impact: \$310.68 Expenditure to the Drainage District Operating Budget.

Recommended Motion: Hold the hearing on the Klamath County Drainage Service District budget for 2020-2021.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE HEARING.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Drainage Service District Budget For Fiscal Year 2020-2021 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 14, 2020. A public hearing was advertised and held on June 16, 2020. There have been no adjustments to the approved budget. The Board of Directors approves and appropriates the District budget for fiscal year 2020-2021 effective July 1, 2020.

Fiscal Impact: \$3,200,000 for fiscal year 2020-2021

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2020-2021 now on file with Klamath County Board of Commissioners in the sum of \$3,200,000. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2020, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[06-16-2020 DRAINAGE BUDGET ADOPTION RESOLUTION.PDF](#)

3. In The Matter Of Imposing Assessment Of The Klamath County Drainage Service District For Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The Klamath County Drainage Service District budget for fiscal year 2020-2021 was adopted on June 16, 2020 for the fiscal year beginning July 1, 2020 that contains an assessment of \$24.00 per tax lot. The Board of Directors is required to adopt a resolution imposing the assessment for the tax year 2020-2021 upon the tax lots within the district boundaries.

Fiscal Impact: \$190,000 Estimated Assessment for Fiscal year 2020-2021

Recommended Motion: The Board of Directors hereby imposes the assessment provided for in the adopted budget at the rate of \$24.00 per tax lot for the tax year 2020-2021 upon all tax lots within the district effective July 1, 2020.

Documents:

[06-16-2020 DRAINAGE IMPOSING ASSESSMENT.PDF](#)

4. In The Matter Of Designating Klamath County Drainage Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2020-2021 Vickie Noel - Finance

Background: The Klamath County Drainage Service District budget for fiscal year 2020-2021 was adopted on June 16, 2020. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2020.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2020.

Documents:

[06-16-2020 DRAINAGE DESIGNATING INDIVIDUALS.PDF](#)

9. Extension Service District

1. TIME CERTAIN 8:50 AM - In The Matter Of Holding Public Hearing On The Klamath County Extension Service District Budget For Fiscal Year 2020-21. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Extension Service District Budget for the fiscal year 2020-21 as advertised. Time certain 8:50 am.

Fiscal Impact: \$371.60 Expenditure to the Extension Service District Budget for publication.

Recommended Motion: Hold the hearing on the Klamath County Extension Service District budget for 2020-21.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE HEARING.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Extension Service District Budget For Fiscal Year 2020-2021 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 14, 2020. A public hearing was advertised and held on June 16, 2020. There have been no adjustments to the approved budget. The Board of Directors approves and appropriates the District budget for fiscal year 2020-2021 effective July 1, 2020.

Fiscal Impact: \$1,628,499 for fiscal year 2020-2021.

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2020-21 now on file with Klamath County Board of Commissioners in the sum of \$1,796,900 (interfund transfers of \$91,836) with appropriations of \$1,628,499. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2020, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[BOCC EXT SVC DIST ADOPTION.PDF](#)

3. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Extension Service District For Fiscal Year 2020-21. Vickie Noel - Finance

Background: The Klamath County Extension Service District budget for fiscal year 2020-21 was adopted on June 16, 2020 for the fiscal year beginning July 1, 2020 that contains ad valorem tax at the rate of \$0.1500 per \$1,000 of assessed

value for the General Fund. The Board of Directors is required to adopt a resolution imposing and categorizing tax for the tax year 2020-21 upon the assessed value of all taxable property within the district boundaries.

Fiscal Impact: \$817,734 Estimated Ad Valorem Property Taxes for Fiscal year 2020-21.

Recommended Motion: The Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$0.1500 per \$1,000 of assessed value for the tax year 2020-21 upon the assessed value of all taxable property within the district effective July 1, 2020. The Board of Directors hereby categorizes the taxes as General Fund at the rate of \$0.1500 per \$1,000 of assessed value.

Documents:

[BOCC EXT SVC DIST IMPOSITION OF TAXES.PDF](#)

4. In The Matter Of Designating Klamath County Extension Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2020-21. Vickie Noel - Finance

Background: The Klamath County Extension Service District budget for fiscal year 2020-2021 was adopted on June 16, 2020. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2020.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2020.

Documents:

[BOCC EXT SVC DIST DESIGNATION OF SIGNERS.PDF](#)

10. Library Service District

1. TIME CERTAIN 8:55 AM - In The Matter Of Holding Public Hearing On The Klamath County Library Service District Budget For Fiscal Year 2020-21. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Library Service District Budget for the fiscal year 2020-21 as advertised. Time certain 8:55 am.

Fiscal Impact: \$447.75 Expenditure to the Library District Operating fund.

Recommended Motion: Hold the hearing on the Klamath County Library Service District budget for 2020-21.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE HEARING.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Library Service District Budget For Fiscal Year 2020-21 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 13, 2020. A public hearing was advertised and held on June 16, 2020. There were no adjustments to the approved budget. The Board of Directors approves and appropriates the District budget for fiscal year 2020-21 effective July 1, 2020.

Fiscal Impact: \$5,614,505 for fiscal year 2020-21

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2020-21 now on file with Klamath County Board of Commissioners in the sum of \$5,614,505. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2020, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[BOCC LIBRARY ADOPTION OF BUDGET.PDF](#)

3. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Library Service District For Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The Klamath County Library Service District budget for fiscal year 2020-21 was adopted on June 16, 2020 for the fiscal year beginning July 1, 2020 that contains ad valorem tax at the rate of \$0.4900 per \$1,000 of assessed value for the General Fund. The Board of Directors is required to adopt resolutions imposing and categorizing the tax for the tax year 2020-21 upon the assessed value of all taxable property within the district boundaries.

Fiscal Impact: \$2,754,000 Estimated Ad Valorem Property Taxes for Fiscal year 2020-2021.

Recommended Motion: The Board of Directors hereby

imposes the taxes provided for in the adopted budget at the rate of \$0.4900 per \$1,000 of assessed value for the tax year 2020-21 upon the assessed value of all taxable property with the district effective July 1, 2020. The Board of Directors hereby categorizes the taxes as General Fund at the rate of \$0.4900 per \$1,000 of assessed value.

Documents:

[BOCC LIBRARY IMPOSING TAX.PDF](#)

4. In The Matter Of Designating Klamath County Library Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2020-21. Vickie Noel - Finance

Background: The Klamath County Library Service District budget for fiscal year 2020-21 was adopted on June 16, 2020. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2020.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2020.

Documents:

[BOCC LIBRARY DESIGNATING POSITIONS.PDF](#)

5. Agenda Deletions/Additions

5.1. Approve The Lease Agreement For The Chiloquin Branch Located At 140 First Street, Chiloquin, OR With Chiloquin Visions In Progress (CIVIP). Nathalie Johnston. Library

Background: Since 2004 the Chiloquin Branch Library has been located in the Chiloquin Community Center. The current 3 years lease will expire June 30th and we are requesting to approve a new lease for another 3 years, until 2023. The new lease will keep the monthly payments at \$2,046.00 per month for a total of \$24,552.00 per year

Fiscal Impact: \$24,552.00 annual expenditure from the Library Service District Operating Fund.

Recommended Motion: Approve the Lease Agreement for the Chiloquin branch located at 140 First Street, Chiloquin, OR with Chiloquin Visions in Progress and authorize the chair to sign the agreement. Fiscal Impact \$24,552.00 annual expenditure from the Library Service District Operating Fund

Documents:

[CHILOQUIN LEASE RENEWAL 2020 TO 2023 FINAL JUNE 2020.PDF](#)

11. Public Hearings

1. TIME CERTAIN 9:00 AM - In The Matter Of Holding Public Hearing On The Klamath County Budget For Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Budget for the fiscal year 2020-21 as advertised. Time certain 9:00 am.

Fiscal Impact: \$1,026.49 Expenditure to the Finance Department budget.

Recommended Motion: Hold the hearing on the Klamath County budget for 2020-2021.

Documents:

[06-16-2020 PUBLIC HEARING.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Budget For Fiscal Year 2020-2021 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 15, 2020. A public hearing was advertised and held on June 16, 2020 and final adjustments to the budget were made according to Oregon Statute 294.456 (1). The Board of County Commissioners approves and appropriates the budget for fiscal year 2020-21 effective July 1, 2020.

Total Appropriated	\$ 98,888,333
Total Non-Appropriated	\$ 92,347,760
Total Eliminated Interfund Transfers	\$ 20,640,956
Total All Funds	\$211,877,049

Fiscal Impact: \$211,877,049 for Fiscal year 2020-2021

Recommended Motion: The Board of County Commissioners hereby adopts the budget for fiscal year 2020-21 now on file with Klamath County Board of Commissioners in the sum of \$211,877,049. The Board of County Commissioners resolves that the amounts for the fiscal year beginning July 1, 2020, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[06-16-2020 BUDGET RESOLUTION 2020-21.PDF](#)

3. In The Matter Of Imposing And Categorizing Taxes Of Klamath County, Oregon For Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The Klamath County, Oregon budget for fiscal year 2020-2021 was adopted on June 16, 2020 for the fiscal year beginning July 1, 2020 that contains ad valorem tax at the rate of \$1.68610 per \$1,000 of assessed value for the General Fund, \$0.04650 per \$1,000 of assessed value for the Veterans Service Fund and \$0.05000 per \$1,000 of assessed value for the Museum Fund. The Board of Commissioners is required to adopt a resolution imposing and categorizing the tax for the tax year 2020-2021 upon the assessed value of all taxable property within Klamath County.

Fiscal Impact: \$8,854,000 Estimated Ad Valorem Property Taxes for Fiscal year 2020-21

Recommended Motion: The Board of Commissioners hereby imposes the taxes provided for in the adopted budget at the rate of \$1.73260 per \$1,000 of assessed value for a permanent rate levy for operations and \$0.05000 per \$1,000 of assessed value for a local option rate levy for the Museum Fund for the tax year 2020-21 upon the assessed value of all taxable property within Klamath County effective July 1, 2020. The Board of Commissioners hereby categorizes the taxes as General Fund at the rate of \$1.68610 per \$1,000 of assessed value, Veterans Service Fund at the rate of \$0.04650 per \$1,000 of assessed value, and Museum Fund at the rate of \$0.05000 per \$1,000 of assessed value.

Documents:

[06-16-2020 IMPOSITION OF TAXES.PDF](#)

4. In The Matter Of Designating Klamath County Positions Authorized To Expend And Encumber County Funds For The Fiscal Year 2020-2021. Vickie Noel - Finance

Background: The Klamath County budget for fiscal year 2020-2021 was adopted on June 16, 2020. The Board of Commissioners are responsible for all Klamath County expenditures, and have chosen to delegate the authority to make expenditures and/or encumber County funds to the attached positions effective July 1, 2020.

Fiscal Impact: None



Recommended Motion: The Board of Commissioners hereby authorizes the positions to make expenditures and make encumbrances of County funds effective July 1, 2020.

Documents:

[06-16-2020 AUTHORIZED POSITIONS.PDF](#)

12. Commissioner Reports

13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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