



BOARD OF COMMISSIONERS  
Agenda Item Summary

Agenda Category:	Weekly Proceedings	Item No:
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**Originating Department:** BOCC

**Issue:** Approve the “Minutes” from the October 31, 2017 business meeting.

**Background:** Approve the “Minutes” which summarizes all business by the Board of Commissioners for the business meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the minutes as presented.

DONE AND DATED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Chair

Approved   
Denied

\_\_\_\_\_  
Vice-Chair

Approved   
Denied

\_\_\_\_\_  
Commissioner

Approved   
Denied



Board of Commissioners Business Meeting  
October 31, 2017 ~ 8:30am ~ Room 219

10/31/2017 - Minutes

**1. Call To Order, Those Present, Flag Salute**

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot, Dale Geigle, Ron Matchett / Multimedia, Sandy Cox / Staff, Eve Costello, Melina Johnson / District Attorney, Jeremy Morris / Public Works, Jimmy Nielsen / Animal Control, Courtney VanBragt / Public Health, Vickie Noel / Finance, Rick Vaughn / Tax Collector, Kiki Parker-Rose / Community Corrections, Tom Banks / Maintenance, Lyle Ahrens / KOTI

**2. Agenda Deletions**

None

**3. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The October 17, 2017 Business Meeting. - BOCC**

Commissioner Morris approves minutes

**4. Prior Approved Items**

**1. In The Matter Of A Direct Appointment Contract For Design Concepts As To How Laverne Avenue, Crest Street, And Clinton Avenue Could Be Improved For People Walking And Biking To And From Stearns Elementary School. Jeremy Morris - Public Works**

Commissioner Morris reads information for the record

**5. Proclamations/Presentations**

None

**6. Public Hearings**

**1. 8:45 A.M. TIME CERTAIN 8:45am: Public Hearing On Proposed Tobacco Retail Licensing Fees; Courtney Vanbragt**

Courtney VanBragt addresses the Board. Commissioner Morris motions to open hearing, Commissioner DeGroot seconds, unanimous vote.

Commissioner Morris opens hearing at 8:45. Commissioner Morris calls for comments in any position, no comments. Commissioner Morris closes

hearing, second hearing will be held November 21, 2017. Commissioner Boyd asks VanBragt to review the fees. Can Bragt responds.

**2. 9:00 A.M. TIME CERTAIN 9:00am:Public Hearing On Adoption Of 2018 Public Health Division Vital Records; Courtney Vanbragt**

Commissioner Morris opens Hearing 9:00. Courtney VanBragt addresses the Board. Commissioner Morris calls for comments in any position, no comments. Commissioner Morris reads Resolution for the record. Commissioner Morris closes Hearing.

**3. 1st Hearing TIME CERTAIN 9:15 In The Matter Of Holding A Public Hearing To Take Public Testimony Regarding Necessary Revisions To Amend Klamath County Code Chapter 412, Tobacco Retail Licensing - BOCC**

Commissioner Morris opens hearing 9:15. Courtney VanBragt addresses the Board. Commissioner Morris calls for comments in any position. Richard Morrow asks to see Ordinance in writing, Commissioner Morris directs him to Commissioners office to get the paper copy. Commissioner Morris closes hearing. Commissioner Morris reads Ordinance. Second Hearing scheduled for November 21, 2017 @8:45am

## **7. Budget Resolutions**

**1. In The Matter Of The Adoption Of A Supplemental Budget Within The General Fund Emergency Management Department - Vickie Noel**

Vickie Noel addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote.

## **8. Bids/Awards/Proposals**

**1. IN THE MATTER OF JANITORIAL CONTRACT FOR KLAMATH COUNTY BUILDINGS. - Tom Banks, Maintenance**

Tom Banks addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote.

**2. In The Matter Of Acceptance Of A Quote And Approval To Purchase A 2018 Dodge Caravan From Ron Tonkin Chrysler, Jeep, Dodge, Ram & Fiat. Kiki Parker-Rose, Community Corrections**

Kiki Parker-Rose addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote

**3. In The Matter Of The Approval To Issue A Request For Proposals. Rick Vaughn Tax/Property Sales**

Rick Vaughn addresses the Board. Board previously approved matter at Admin meeting last week

## 9. Ordinances

None

## 10. Resolutions

- 1. Adoption Of 2018 Vital Record Fee Schedule; Courtney Vanbragt**  
Commissioner Morris motions, Commissioner DeGroot seconds.  
Unanimous vote.
- 2. Adoption Of 2018 Tobacco Retail Licensing (TRL) Fees; Courtney Vanbragt**  
Tabled as need to hold second hearing on November 21, 2017 before adopting fees
- 3. In The Matter Of A Resolution Seeking Exemption From The Solicitation Process For Services To Victims Of Crime In Klamath County, Under The State's "Justice Reinvestment Grant" And Allowing A Sole Source Contract. Kiki Parker-Rose, Community Corrections**  
Kiki Parker-Rose addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote.

## 11. Orders

- 1. In The Matter Of Reappointing Andrea Rabe And Mike Green To The Weed Advisory Board. - BOCC**  
Commissioner DeGroot reads information for the record and motions, Commissioner Morris seconds. Unanimous Vote
- 2. In The Matter Of The Transfer Of Real Estate Owned By Klamath County, Oregon, And Not In Use For County Purposes Be Offered For Sale To The Public. Rick Vaughn, Property Sales**  
Rick Vaughn addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Commissioner Boyd thanks Vaughn for getting these properties up for sale quickly, thinks is a good idea to get the properties that have structures on them sold before winter hits. Unanimous vote
- 3. In The Matter Of The Authorization For The Treasurer To Make Advance Payments To Taxing Districts With \$100,000 Or Less Taxes Assessed. - Vickie Noel - Finance**  
Vickie Noel addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote

**4. In The Matter Of The Authorization For The Treasurer To Make Prior Period Payments To Taxing Districts For Taxes Owing Prior To October 1, 2017. Vickie Noel - Finance**

Vickie Noel addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Commissioner Morris explains that the Board has been working on this process with Finance and the Special Districts involved, all involved thought this change is a great idea. Unanimous vote

## **12. Agreements**

**1. In The Matter Of Approving Amendment Number One (1) To The Contract Between Klamath Animal Shelter And The Klamath County Board Of Commissioners Acting Through Animal Control. - James Nielsen, Animal Control**

James Nielsen addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote

**2. In The Matter Of Approving Amendment Number One (1) To The Contract With Klamath Humane Society For The Care Of Large Animals.- Eve Costello, District Attorney**

Melina Johnson addresses the Board. Commissioner DeGroot motions, Commissioner Boyd seconds. Unanimous vote.

**3. In The Matter Of Approving The Lease Agreement Between The Klamath Humane Society, Inc. And Klamath County Animal Control. - James Nielsen, Animal Control**

James Nielsen addresses the Board. Commissioner Boyd motions, Commissioner DeGroot seconds. Unanimous vote

**4. In The Matter Of Approving An Agreement With Klamath Community College. Klamath County Sheriff's Office Is Requesting Approval Of An Agreement With Klamath Community College To Provide Them A Limited Duty School Resource Officer (SRO) For The Purpose Of Crime Prevention And Security On A Part-Time Basis. - Chris Kaber, Sheriff**

Chris Kaber addresses the Board. Commissioner DeGroot motions, Commissioner Boyd seconds. Unanimous vote

**5. In The Matter Of Intergovernmental Agreement #32369 Between Klamath County And The State Of Oregon Acting By And Through Its Department Of Transportation. Jeremy Morris - Public Works**

Jeremy Morris addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Commissioner DeGroot asks for further details about this program. Morris explains further. Unanimous vote.

**13. Licenses**

None

**14. Other County Business**

None

**15. Library Service District**

None

**16. Drainage Service District**

None

**17. Extension Service District**

None

**18. Public Comment**

No public comment

**19. Commissioner Reports**



Commissioner Boyd wishes everyone a Happy Halloween. Been working with Holiday Market, that seems to be moving forward positively. Also working with a prominent fast food chain, thinks everyone will be excited if that pans out. Additionally working with KCEDA on a couple more projects that may need more County assistance, but if can get these projects up and going then Klamath County will definately be on the way to recovery. Stay tuned.

Commissioner DeGroot wishes everyone a Happy Halloween. Comments about attending the Oregon Fair Association Convention last week, was enlightening had lots of discussions with other Fairgrounds and County Commissioners.

Commissioner Morris wishes everyone a Happy Halloween. Was in Sprague River yesterday for a community meeting was very well attended, that particular community is very involved and engaged. Will be up North meeting with Regional Solutions and the Policy Director for Health and Human Services at the State later this week, wants to knowledable about what the State will be putting forth in the coming year so that appropriate decisions can be made for rural Oregon.

**20. Adjournment**

9:25 am

accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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