

MEMORANDUM OF UNDERSTANDING

Between

Klamath County Human Resources

And

Klamath County Sheriff's Office

WHEREAS, the Klamath County Human Resources (KCHR) Department in order to comply with grant funding requirements is required to conduct employment background checks to include Computerized Criminal History (CCH) and financial checks for potential new hires; and

WHEREAS, the Klamath County Sheriff's Department (KCSO) has the means in which to perform CCH and credit checks on potential new hires.

NOW THEREFORE, IT IS UNDERSTOOD between the parties that:

The KCSO will perform requested CCH checks on behalf of the KCHR Department. In such events that the CCH return includes any type of information other than a clear history or contains information that is exempt from public disclosure, the KCSO will not share said information.

The KCHR Department understands that the KCSO will only be able to inform KCHR that the potential new hire's CCH is clear from any criminal history information. Should the return have any type of criminal history, KCHR then needs to request an employment CCH from the Oregon State Police and pay for said request.

Klamath County Human Resources will pay the associated fees.

This understanding may be terminated by either party with 30 days written notice to the other party.

KLAMATH COUNTY HUMAN RESOURCES

Renee Blakely, Human Resources Director

Date

KLAMATH COUNTY SHERIFF'S OFFICE

Chris Kaber, Sheriff

Date