



LIBRARY BOARD OF DIRECTORS Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: June 18, 2019

Originating Department: FINANCE

Issue: In the Matter of Designating Klamath County Library Service District Positions Authorized to Expend and Encumber District Funds for the Fiscal Year 2019-2020

Background: The Klamath County Library Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2019.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2019.

Department Head Signature

DONE AND DATED this _____ day of _____, 20__.

Chair

Approved

Denied

Vice-Chair

Approved

Denied

Commissioner

Approved

Denied

BOARD OF DIRECTORS LIBRARY DISTRICT
KLAMATH COUNTY, OREGON

IN THE MATTER OF DESIGNATING)
KLAMATH COUNTY LIBRARY SERVICE)
DISTRICT POSITIONS AUTHORIZED)
TO EXPEND AND ENCUMBER DISTRICT) BUDGET RESOLUTION NO. _____
FUNDS FOR THE FISCAL YEAR)
2019-2020)

WHEREAS, the Fiscal Year 2019-2020 District Budget has been adopted by the Board of Directors; and

WHEREAS, budgeted expenditures are identified by fund; and

WHEREAS, the Board of Directors are responsible for all District expenditures; and

WHEREAS, the Board has chosen to delegate the authority to make expenditures of District funds or to encumber funds.

THEREFORE, BE IT RESOLVED, that the following positions are authorized to make expenditures and make encumbrances of the budgeted funds effective July 1, 2019:

Authorized Position
Finance Director
Asst Finance Director/Treasurer
Library Director
Finance/Budget Manager & Grant Specialist
Supervising Librarian

BE IT FURTHER RESOLVED, that the Board of Directors, when acting as a Board, when authorized by the Board, may expend or encumber any budgeted District funds for any purpose permitted by law.

DONE and DATED this 18th day of June, 2019.

Chair

District Director

District Director