



BOARD OF COMMISSIONERS
Agenda Item Summary

Agenda Category: Agreement Item No:

Meeting Date: June 18, 2019

Originating Department: Public Health

Issue: In the matter of approving the memorandum of Understanding between Klamath County Public Health and Klamath County Extension Service District. – Jennifer Little, Public Health

Background: Klamath County Public Health seeks to address community hunger, a social determinant of health, in Chiloquin by providing the Klamath County Extension Service District \$5,000 to underwrite the Park and Play free summer lunch program. The funds being transferred are from the regional health equity grant provided by the Oregon Health Authority.

Fiscal Impact: Fiscal impact is contract expense up to \$5,000, payable from Public Health Promotion Disease Prevention, sub department 4049.

Recommended Motion: Move to approve the memorandum of Understanding between Klamath County Public Health and Klamath County Extension Service District. Fiscal impact is contract expense up to \$5,000, payable from Public Health Promotion Disease Prevention, sub department 4049. Authorize department head to sign.

DONE AND DATED this _____ day of _____.

Chair

Vice-Chair

Commissioner

Approved
Denied

Approved
Denied

Approved
Denied

Memorandum of Understanding

1. Parties: The parties to this Memorandum of Understanding (MOU) are Klamath County Public Health (hereinafter referred to as KCPH) and the Klamath County Extension Service District (hereinafter referred to as KCESD). KCPH is a department of Klamath County government, while KBREC operates in a service district administered by Klamath County government.

The parties seek to enter into an agreement for the provision of \$5,000 in funding by KCPH to facilitate the Chiloquin Park and Play program by KCESD, under the auspices of Klamath Basin Research and Extension Center (KBREC) Associate Professor Patty Case.

2. KCPH partners with Klamath Tribal Health & Family Services to facilitate the Chiloquin First coalition.
 - A. The coalition exists to create a safe and encouraging environment for Chiloquin's youth.
 - B. KCESD is a partner agency within the coalition.
 - C. During the past four years, KCESD has facilitated the Park and Play summer lunch program in Chiloquin.
 - D. In 2018, KCESD's Chiloquin summer lunch efforts were awarded the United States Department of Agriculture's 2018 Western Region Summer Sunshine Award for the category, Reaching Rural, Tribal, and/or Underserved Populations.
 - E. KCPH seeks to support the 2019 Chiloquin summer lunch program by transferring \$5,000 of regional health equity grant money to KCESD.
3. KCPH and KCESD agree to the following regarding the services to be performed under this MOU:
 - A. The transferred funds will be used solely to support the Chiloquin Park and Play program.
 - B. Chiloquin's program will be supervised by an adult who has passed a criminal background check.
 - C. Use of funds supporting Chiloquin's program are determined by KCESD Associate Professor Patty Case, upon her assessment of program needs.
4. Dispute resolution: The parties agree to work in good faith to resolve all disputes regarding medication administration and medication management issues. When disputes arise, KCPH and KCESD personnel shall immediately inform their respective supervisors, who will attempt to resolve the issues presented. If an issue cannot be resolved by the parties, it will be submitted to the Klamath County Human Resources Director for review, recommendations on resolution.
5. Compensation: KCESD will be given \$5,000 to fund the Chiloquin Park and Play program.
6. Coordination and Limitations: The parties agree that KCPH is not responsible for the overall direction of Chiloquin Park and Play. The parties also agree that the funds can be used at the discretion of KCESD Associate Professor Patty Case.

7. Renewal and Termination: The transfer of funds will occur before June 30, 2019. There is no possibility of renewal.
8. Amendment: The parties, by mutual agreement, may amend this agreement as to any term.
9. Approval: This MOU is approved by the Klamath County Extension Service District and Klamath County Public Health on _____, 2019.

Klamath County Board
of Commissioners:

Klamath County Extension Service District
Sue Murphy, Finance Director

Chair

Signature

Commissioner

Commissioner