



BOARD OF COMMISSIONERS
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: June 18, 2019

Originating Department: FINANCE

Issue: In the Matter of the Adoption of a Budget Resolution within the Law Library Fund.

Background: The subscription for LexiNexis and Adobe Professional increased and the Law Library purchased a new software program for the public internet computer.

Fiscal Impact: None, however, there is a \$3,300 increased Material and Services expenditure and decreased Operating Contingency expenditure in the Law Library budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Law Library fund; there is no fiscal impact, however, there is a \$3,300 increase in Material and Services and a \$3,300.00 decrease in Operating Contingency.

Department Head Signature

DONE AND DATED this _____ day of _____, 20__.

Chair

Approved

Denied

Vice-Chair

Approved

Denied

Commissioner

Approved

Denied

General Ledger

Budget Status

User: vnoel
 Printed: 6/3/2019 - 10:58 AM
 Period: 1 to 12, 2019



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 2515	Law Library							
Dept 2515-0000	Non-Departmental							
R41	Interest							
2515-0000-0000-0000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 2515-5015	Law Library							
R30	Charges for Service							
2515-5015-5016-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-43010	Copies	7,200.00	6,297.85	6,297.85	902.15	0.00	902.15	12.53
	R30 Sub Totals:	7,200.00	6,297.85	6,297.85	902.15	0.00	902.15	12.53
R40	Other Local Revenue							
2515-5015-5016-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
2515-5015-5016-5000-44950	Investments - Interest On	1,000.00	4,519.33	4,519.33	-3,519.33	0.00	-3,519.33	0.00
	R41 Sub Totals:	1,000.00	4,519.33	4,519.33	-3,519.33	0.00	-3,519.33	0.00
R51	State of Oregon							
2515-5015-5016-5000-45100	Grants - State In Aid	62,000.00	63,454.97	63,454.97	-1,454.97	0.00	-1,454.97	0.00
	R51 Sub Totals:	62,000.00	63,454.97	63,454.97	-1,454.97	0.00	-1,454.97	0.00
R90	Fund Balances							
2515-5015-5016-5000-49950	Beginning Fund Balance	198,455.00	198,856.04	198,856.04	-401.04	0.00	-401.04	0.00
	R90 Sub Totals:	198,455.00	198,856.04	198,856.04	-401.04	0.00	-401.04	0.00
	Revenue Sub Totals:	268,655.00	273,128.19	273,128.19	-4,473.19	0.00	-4,473.19	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Personnel Services							
2515-5015-5016-5000-50000	Salaries and Wages	18,256.00	14,518.72	14,518.72	3,737.28	0.00	3,737.28	20.47
2515-5015-5016-5000-50110	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-51100	FICA	1,397.00	1,110.71	1,110.71	286.29	0.00	286.29	20.49
2515-5015-5016-5000-51200	Workmans Compensation Tax	25.00	15.41	15.41	9.59	0.00	9.59	38.36
2515-5015-5016-5000-51300	Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-51310	VEBA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-51330	Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-51340	Short Term Disability	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-51400	Retirement - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	19,678.00	15,644.84	15,644.84	4,033.16	0.00	4,033.16	20.50
E11	Interdepartmental Charges							
2515-5015-5016-5000-51560	Unemployment Compensation	91.00	72.61	72.61	18.39	0.00	18.39	20.21
2515-5015-5016-5000-51570	Workmans Compensation	319.00	257.21	257.21	61.79	0.00	61.79	19.37
	E11 Sub Totals:	410.00	329.82	329.82	80.18	0.00	80.18	19.56
E20	Material and Services							
2515-5015-5016-5000-61200	Committee Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-62320	Software Support	15,300.00	14,723.20	14,723.20	576.80	0.00	576.80	3.77
2515-5015-5016-5000-63100	Dues	140.00	140.00	140.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-63105	Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-63305	Office Equipment	100.00	0.00	0.00	100.00	0.00	100.00	100.00
2515-5015-5016-5000-63310	Office Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-63315	Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-66000	Supplies - Office	1,700.00	996.66	996.66	703.34	0.00	703.34	41.37
2515-5015-5016-5000-66020	Copier Maint & Supplies	2,054.00	1,827.28	1,827.28	226.72	0.00	226.72	11.04
2515-5015-5016-5000-66040	Publications & Periodicals	9,000.00	7,506.88	7,506.88	1,493.12	0.00	1,493.12	16.59
2515-5015-5016-5000-66130	Elect Supplies & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-67000	Travel & Training	1,000.00	386.12	386.12	613.88	0.00	613.88	61.39
	E20 Sub Totals:	29,294.00	25,580.14	25,580.14	3,713.86	0.00	3,713.86	12.68
E21	Interdepartmental Charges							
2515-5015-5016-5000-69900	Internal Services	6,346.00	5,288.32	5,288.32	1,057.68	0.00	1,057.68	16.67
2515-5015-5016-5000-69910	Facility Services	6,831.00	5,692.50	5,692.50	1,138.50	0.00	1,138.50	16.67
2515-5015-5016-5000-69920	Tech Maint Hardware Chg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2515-5015-5016-5000-69930	Tech Maint User Chg	930.00	775.00	775.00	155.00	0.00	155.00	16.67
2515-5015-5016-5000-69940	Risk Management	35.00	29.20	29.20	5.80	0.00	5.80	16.57
2515-5015-5016-5000-69950	Insurance Liability	73.00	60.80	60.80	12.20	0.00	12.20	16.71
2515-5015-5016-5000-69991	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	14,215.00	11,845.82	11,845.82	2,369.18	0.00	2,369.18	16.67
E80	Contingencies							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
2515-5015-5016-5000-98000	Operating Contingency	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
	E80 Sub Totals:	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
E81	Fund Balance & Reserves							
2515-5015-5016-5000-99000	Reserve Future Expenditures	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
	E81 Sub Totals:	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
E90	Unappropriated Fund Balance							
2515-5015-5016-5000-99900	Unappropriated Fund Balance	105,058.00	0.00	0.00	105,058.00	0.00	105,058.00	100.00
	E90 Sub Totals:	105,058.00	0.00	0.00	105,058.00	0.00	105,058.00	100.00
	Expense Sub Totals:	268,655.00	53,400.62	53,400.62	215,254.38	0.00	215,254.38	80.12
	Dept 5015 Sub Totals:	0.00	-219,727.57	-219,727.57	219,727.57	0.00		
	Fund Revenue Sub Totals:	268,655.00	273,128.19	273,128.19	-4,473.19	0.00	-4,473.19	0.00
	Fund Expense Sub Totals:	268,655.00	53,400.62	53,400.62	215,254.38	0.00	215,254.38	80.12
	Fund 2515 Sub Totals:	0.00	-219,727.57	-219,727.57	219,727.57	0.00		
	Revenue Totals:	268,655.00	273,128.19	273,128.19	-4,473.19	0.00	-4,473.19	0.00
	Expense Totals:	268,655.00	53,400.62	53,400.62	215,254.38	0.00	215,254.38	80.12
	Report Totals:	0.00	-219,727.57	-219,727.57	219,727.57	0.00		