



BOARD OF COMMISSIONERS
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: June 18, 2019

Originating Department: FINANCE

Issue: In the Matter of the Adoption of a Budget Resolution within the Mental Health Developmental Disabilities Fund.

Background: Developmental Disabilities made emergency repairs on a group home which were not originally budgeted and the purchase of a 2019 Ford Explorer exceeded the expected price.

Fiscal Impact: \$15,000 change in Expenditure categories in the Mental Health – Developmental Disabilities budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Mental Health Developmental Disabilities Fund; \$15,000 change in expenditure categories.

Department Head Signature

DONE AND DATED this _____ day of _____, 20__.

Chair
Approved
Denied

Vice-Chair
Approved
Denied

Commissioner
Approved
Denied

KLAMATH COUNTY
BUDGET TRANSFER/RESOLUTION

Resolution # _____
 JE# _____
 POSTED BY: _____ Date: _____

DATE: 6/18/2019
 DEPARTMENT: Mental Health - Developmental Disabilities

SIGNATURE: _____

<u>BUDGET NUMBER</u>	<u>LINE ITEM NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>2450-4050-4060-4000-70110</u>	<u>Vehicles - Other</u>	<u>\$5,000.00</u>	
<u>2450-4050-4060-4000-98000</u>	<u>Operating Contingency</u>		<u>\$5,000.00</u>
<u>2450-4050-4061-4000-65380</u>	<u>Building Maint & Repair</u>	<u>\$10,000.00</u>	
<u>2450-4050-4061-4000-98000</u>	<u>Operating Contingency</u>		<u>\$10,000.00</u>
TOTAL		\$15,000.00	\$15,000.00

REASON FOR TRANSFER: Capital Outlay expenditure exceeds budgeted amount and emergency building repairs were
not originally budgeted.

THEREFORE, BE IT RESOLVED THAT IN ACCORDANCE WITH O.R.S. 294.463 THE FORGOING
 HEREBY IS APPROVED _____ DISAPPROVED _____ THIS _____ DAY OF _____, 2019

BOARD OF COUNTY COMMISIONERS

CHAIRMAN _____ COMMISSIONER _____ COMMISSIONER _____

Vickie Noel

From: Suzy Rogers
Sent: Tuesday, June 4, 2019 2:31 PM
To: Vickie Noel
Subject: Data for Budget Resolution - 2018-2019
Attachments: FinalQuote2019Explorerer.pdf; WhiteAveEmergencyRepairsDocs&Receipts.pdf

Hi Vickie,

Here is the information we discussed yesterday for the 2018-2019 budget resolution.

For vehicles, we are asking for BOCC approval to purchase a 2019 Ford Explorer, Fiscal impact is \$34,018.55. This is going to the Board on 6/18/19. The first attachment is the quote from Ford.

For White Ave building repairs, this was an emergency decision to repair and was authorized by Derrick DeGroot under Public Contracting Policies & Procedures: 4.13 (1) Emergency Declaration. The cost of repairs totaled \$10,812.75, attachment one contains the supporting documents for the expenses.

For both of the above, please ask for the money to come from our contingency fund.

If you need anything else, please let me know.

Thank you,

Suzy Rogers
Chief Office Deputy
Klamath County Developmental Disabilities Services
(541) 885-2435 Phone / (541) 851-2371 Direct
(541) 885-3709 Fax



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THE KLAMATH COUNTY BOARD OF COMMISSIONERS REQUESTS QUOTES FOR A **FULL-SIZED SPORTS UTILITY VEHICLE (SUV)** FOR THE KLAMATH COUNTY DEVELOPMENTAL DISABILITIES SERVICES. DATA PERTAINING TO THE VEHICLE(S) YOU PROPOSE TO FURNISH ALONG WITH ANY PARTICULARS SHOULD ACCOMPANY YOUR BID AS AN ATTACHMENT.

QUOTES MARKED "DDS OFFICE SUV BID" SHOULD BE SUBMITTED TO LESLIE BARLOW-HUNTER, CONTRACT AND RISK MANAGER, 305 MAIN STREET, ROOM 216, AND KLAMATH FALLS, OREGON 97601. NO BID WILL BE CONSIDERED IF RECEIVED LATER THAN 2:00 P.M., MAY 3, 2019.

KLAMATH COUNTY RESERVES THE RIGHT TO ANY OR ALL QUOTES UPON A FINDING IT IS IN THE PUBLIC INTEREST TO DO SO.

**MINIMUM SPECIFICATIONS FOR:
ONE (1) NEW FULL-SIZE, 4-WHEEL DRIVE, 4-DOOR, SPORTS UTILITY VEHICLE**

PLEASE NOTE IF SPECIFICATIONS DIFFER:

YEAR 2019 MAKE FORD MODEL EXPLORER

1. 4-DOOR, 4-WHEEL DRIVE OR ALL WHEEL DRIVE: 4 door 4-wheel drive
2. ENGINE: HIGH OUTPUT V-8, GAS (SPECIFY SIZE) 3.5 V6 Horsepower 290 Foot Pounds of Torque 255
3. MINIMUM 160-AMP HIGH-OUTPUT ALTERNATOR 58 Amp
4. STANDARD SKID PLATE
5. ABS BRAKES
6. TRANSMISSION: AUTOMATIC WITH OVERDRIVE
7. POWER OR POWER ASSISTED STEERING
8. POWER LOCKS
9. POWER WINDOWS
10. FIVE ALL-WEATHER RADIAL
11. INTERIOR DAY/NIGHT REARVIEW MIRROR
12. DOME LAMP DOOR SWITCH DEACTIVATED
13. HALOGEN HEADLAMPS
14. AM/FM RADIO
15. AIR CONDITIONING
16. REAR WINDOW DEFROSTER
17. WINDSHIELD WIPERS WITH INTERMITTENT FEATURE AND WASHERS
18. REAR WINDOW WASHER/WIPER
19. UPGRADED HEAVY-DUTY CLOTH COVERED CAPTAIN CHAIRS
20. SECOND AND/OR THIRD ROW VINYL SEATS Price includes Vinyl SEAT COVERS FOR 2nd + 3rd ROW SEATS
21. BLUE TOOTH CAPABLE
22. FLOOR COVERING - HEAVY-DUTY RUBBER -- CARPET COVERING
23. EXTERIOR COLOR: WHITE
24. INTERIOR COLOR: SANDSTONE
25. TINTED WINDSHIELD
26. VEHICLE TO MEET ALL STATE AND FEDERAL SAFETY REGULATIONS
27. DELIVERY MUST BE NO MORE THAN 90 DAYS FROM DATE OF AWARD
28. E-PLATES
29. DELIVERY FEES MUST BE INCLUDED IN COST

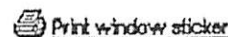
Bid Price \$ 33,610.00 + DMV + Tax Fees

Bid is subject to Availability of Vehicle. Ford is in between model years for the Explorer.

DMV FEES:	33,610
\$ 93.00 Title	+ 408.55 Fee
29.50 "E" PLATES	
115.00 DOC. FEE	TOTAL \$34,016.55
168.05 TAX .590	
<u>TOTAL 408.55</u>	

CERTIFICATE OF ORIGIN AND ALL PAPERS NECESSARY TO LICENSE VEHICLE MUST BE DELIVERED WITH VEHICLE. VEHICLE SHALL HAVE NO ITEMS, EQUIPMENT OR ACCESSORIES REMOVED OR OMITTED FOR THE REASON THEY WERE NOT SPECIFIED.

PLEASE ATTACH A SPECIFICATION SHEET FOR EACH VEHICLE



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

EXPLORER 2019 4DR 4WD BASE
4-DOOR 3.5L TI-VCT V6 ENGINE
 6-SPEED AUTO TRANSMISSION

VIN 1FM5K8B82KG B09910

Exterior
 OXFORD WHITE
Interior
 MEDIUM LIGHT STONE
 INTERIOR CLOTH BUCKET

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . EASY FUEL® CAPLESS FILLER
- . INTEGRATED BLIND SPOT MIRRORS
- . MANUAL FOLD
- . REAR INT WIPER/WASH/DFRST
- . TAILLAMPS-LED
- . VARIABLE INTERVAL WIPERS

INTERIOR

- . 2ND ROW 60/40 FOLD FLAT
- . CARPETED FLOOR MATS
- . CLOTH BUCKET FRONT SEATS
- . LEATHER SHIFT KNOB
- . POWER DRIV SEAT - 8-WAY
- . SMART CHARGING USB PORT(1)
- . CRUISE & AUDIO CONTROLS

FUNCTIONAL

- . AM/FM, MP3, 6-SPEAKERS
- . CURVE CONTROL
- . MYKEY®
- . POWER STEERING W/EPAS
- . REMOTE KEYLESS ENTRY
- . SYNC® WITH APPLINK®

SAFETY/SECURITY

- . AIRBAGS - DUAL STAGE FRONT MOUNTED SIDE IMPACT
- . FRONT PASS. KNEE AIRBAG
- . LATCH CHILD SAFETY SYSTEM
- . SECURILOCK® ANTI-THEFT SYS

WARRANTY

- . 5YR/60,000 POWERTRAIN

- . DOOR HANDLES - BLACK
- . HEADLAMPS - AUTOMATIC
- . MIRRORS-HTD/POWER GLASS,
- . PRIVACY GLASS - REAR DOORS
- . REAR SPOILER, BODY COLOR
- . TRAILER SWAY CONTROL
- . 1 TOUCH UP/DOWN DR/PASS WIN
- . 3RD ROW - 50/50 FOLD FLAT
- . CENTER CONSOLE W/ARMREST
- . DUAL ILLUM VIS VANITY MIRR
- . MANUAL A/C, SINGLE ZONE
- . POWERPOINTS - 12V
- . STEERING:TILT/TELESCOPE,
- . 4.2" LCD CTR STACK SCREEN
- . BRAKES, 4-WHEEL DISC/ABS
- . HILL START ASSIST
- . POWER LOCKS AND WINDOWS
- . REAR VIEW CAMERA
- . SELECTSHIFT®
- . ADVANCETRAC® WITH RSC®
- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY®
- . INDIV TIRE PRESS MONIT SYS
- . PERSONAL SAFETY SYSTEM
- . SOS POST-CRASH ALERT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

Price Information
STANDARD VEHICLE MSRP \$34,515
PRICE

Included on this Vehicle
 EQUIPMENT GROUP 100A

Optional Equipment

- . 2019 MODEL YEAR
- . OXFORD WHITE
- . MEDIUM STONE CLOTH SEATS
- . 18" 5-SPOKE PAINTED ALUM WHLS
- . 3.5L TI-VCT V6 ENGINE
- . 6-SPEED AUTO TRANSMISSION
- . P245/60R18 A/S BSW TIRES
- . CALIFORNIA EMISSIONS SYSTEM
- . FRONT LICENSE PLATE BRACKET

TOTAL VEHICLE & OPTIONS 34,515
 DESTINATION & DELIVERY 995

TOTAL MSRP \$35,510

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway. For Comparison Shopping all vehicles classified as _ have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.



CITY MPG 16
 HIGHWAY MPG 22

Estimated Annual Fuel Cost: \$



Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.



Board of Commissioners

Donnie Boyd, Commissioner
Position One

Kelley Minty Morris, Commissioner
Position Two

Derrick DeGroot, Commissioner
Position Three

May 30, 2019

Board of County Commissioners
305 Main Street, 2nd Floor
Klamath Falls, OR 97601

Re: Public Contracting Policies & Procedures: 4.13 (1) Emergency Declaration

Dear Board of County Commissioners,

On April 5, 2019, upon receiving a call from Developmental Disabilities Directory Phillip Squibb, I walked through the White Avenue apartments owned by Klamath County. During my walk through, I witnessed conditions in Unit B of 2428 that were unacceptable and posed a threat to the health and safety of the tenants. I immediately declared an emergency and directed Director Squibb to complete repairs to an adjacent vacant building and move the occupants. These repairs were completed and the tenant was moved. I informed the Board of Commissioners at a subsequent meeting.

Sincerely,

Derrick DeGroot
Klamath County Commissioner

2426 A White Ave. Emergency Repairs Expense

Date of Invoice	Vendor	Cost	Date Paid
4/12/2019	Powers Renovations	\$1,200.00	5/10/2019
4/9/2019	Diamond Home Improvement	\$57.97	4/9/2019
4/16/2019	Grover Electric & Plumbing	\$5.67	4/16/2019
4/17/2019	Cardinal Flooring	\$4,137.84	4/17/2019
4/23/2019	Plumb-It	\$231.82	4/30/2019
4/30/2019	Cardinal Flooring	\$2,273.00	4/30/2019
5/7/2019	Sonia Partida	\$115.00	5/8/2019
4/30/2019	Washburn Building Products	\$2,121.90	5/10/2019
5/29/2019	Quality Electric	\$669.55	
	Total Repairs	\$10,812.75	