



Board of Commissioners' Work Session Meeting
March 20, 2020 ~ 1:30 pm ~ Room 214

3/20/2020 - Minutes

1. Call To Order & Those Present

Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Sandy Cox/Admin Staff, Marc Henderson/County Counsel, Brandon Fowler/Emergency Manager, Chris Kaber/Sheriff, Amanda VanRiper/Human Resources, Jennifer Little/Public Health, Jessica Chastain/Information Technology

2. Public Health

Jennifer Little addresses the Board. Commissioner Morris motions, Commissioner DeGroot seconds. Unanimous vote. Approved

3. BOCC

1. BOCC - Employee Schedule Discussion Continued

Commissioner Boyd is not in favor of having departments shut down and have all their employees work from home, wants to make sure that citizens can still get services, would like to see staggering schedules maintaining social distancing. Commissioner Morris indicates that none of her Liaison Departments are suggesting that all their employees work from home. Commissioner DeGroot has not come across this issue either with his Liaison Departments. Commissioner DeGroot is in favor of the Liaison Commissioner working with the Department Head to keep the Department open but still allowing employees to work from home. Commissioner DeGroot indicates the intent was for Departments to have employees work from home while still offering effective services to citizens.

Commissioner Boyd further comments that Solid Waste does not need a full crew at the Landfill every day, honestly believes the services will be dwindling anyway. Commissioner DeGroot will work with the Solid Waste Manager.

Commissioner Morris wants to know what the Board wants to do about keeping County Buildings open? Commissioner Boyd wants to keep providing services and all buildings open unless something drastically changes. Commissioner DeGroot agrees, but wants the Departments to keep the Board updated about how this situation is impacting employees. Commissioner Morris agrees

2. Temporary Policy - Response To Coronavirus/COVID-19

Marc Henderson presents a "Cheat Sheet" with information regarding a temporary policy that takes into consideration recently passed legislation. Henderson will present a formal policy once we get a draft from CIS

3. Laptop Allocation

Jessica Chastain addresses the Board there are more requests for Laptops than she has available. Chastain reviews the specific Department requests. Discussion about prioritizing, Museum is not critical operations and does not need Laptops, DA does not need a Laptop for every employee, they should be staggering employees in the office. Jessica clarifies that PC's and monitors should not be removed from the office. Board instructs Chastain to issue a memo that no other equipment is to leave the office.

4. Museum Activities

Commissioner Morris reviews email from Todd Kepple to offer some outdoor activities in groups of 25. Commissioner DeGroot likes the idea of keeping people busy, but doing that contradicts the social distancing message that we are currently sending. Board consensus is no.

5. DD Director Interviews

Commissioner Morris suggest the Board review current applications and work with staff to schedule interviews the last week of April. Commissioner DeGroot suggests talking with current director to see if he still plans on leaving by end of May? Commissioner Morris will ask.

6. Sick Leave Bank Donation Question

Amanda VanRiper addresses the Board with a exception to policy to allow retirees to donate 100% of their sick time to the bank. Board consensus is no, just allow them to donate 50% of their sick time.

Amanda VanRiper poses the question about donating time to specific employees. Board is agreeable to continuing with current policy if people want to donate time to a specific employee. Additionally allowing people to donate time to the bank if they want as well.

7. Letter To Governor

Commissioner DeGroot reviews letter from Yamhill County to the Governor, they have asked other County's to write letters of the same nature. Commissioner Boyd does like parts of the letter, thinks we could revise the letter that better suits our community. Commissioner DeGroot agrees and notes which parts of the letter he likes, thinks it should be shortened a little. Board consensus is for Commissioner DeGroot to work with staff and get letter prepared for the Board to review on Monday.

4. Other County Business

Commissioner Boyd suggests advertising a meeting every day to discuss current happenings with COVID-19. Board agrees to schedule Monday meeting at 1:30 and if an emergency meeting needs to be scheduled for this weekend they will call an emergency meeting.

Brandon Fowler/Jennifer Little discuss options if the Governor is to Order citizens to "Shelter in Place". Additional discussion about where to house a EOC if that need arises. Little and Fowler are talking daily with our community partners and considering their needs.

Sheriff Kaber elaborates on plans they have been working on for the Sheriff's office, Jail and current criteria for new arrests. Commissioner Morris poses a scenario of a new arrest that is potentially dangerous and should be in jail but may be ill? Kaber responds that they would isolate that person. Commissioner DeGroot questions what would happen if there were an outbreak at the Jail? Kaber indicates there is a plan. Commissioner DeGroot also questions if there is an outbreak amongst employees, is there a plan with other Counties to help out? Kaber responds yes.

Commissioner Boyd would like to be sharing more information with the public, not everything is confidential. We need to be working with the Hospital and the City so we are all unified with our message Commissioner Boyd indicates that messages need to be coming from the Board, citizens wants to hear from the Commissioners.

5. Adjournment

3:03 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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