



**Board of Commissioners' County Counsel Meeting
March 30, 2020 ~ 10:00am ~ Room 214**

3/30/2020 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Marcus Henderson / County Counsel; Amanda Van Riper / Human Resources; Haley Huffman / Admin Staff.

2. Approve Minutes From Last Meeting

Approved.

3. Labor Negotiations

Marcus Henderson addresses the Board, there were some issues regarding negotiation scheduling. Commissioner Degroot said, we will try to keep the schedule as it is. We will connect with the negotiators and see if Zoom will be a way we can connect. There will be a petition sent to the Teamsters by Adam Collier.

4. Draft Substantive Legislation During COVID-19

Mr. Henderson reviewed potential legislation that AOC has been working on related to noticing and conducting public meetings, planning processes and COVID-19.

5. Digitizing The Survey Department

Commissioner Morris suggested asking department heads what they need to get their departments digitized. Commissioner DeGroot said he feels this would be a good exercise. Commissioner Boyd said he thought we already had an initiative to do this. Commissioner DeGroot and Commissioner Morris agreed there hasn't been a directive. Commissioners agreed to have Commissioner Morris send an email to department heads and work with staff to create a spreadsheet.

6. Other County Business

Absence Form - Mr. Henderson addresses the Board. Finance requested a leave form so they can properly code and process the COVID-19 emergency leave requests. He gave the Board a draft form for approval. Amanda Van Riper reviewed the form with the Board. Commissioner DeGroot motions to approve the employee COVID-19 absence form as presented. Commissioner Morris seconds. Unanimous vote. Approved.

Employees Working from Home - Commissioner Boyd said, we need to talk about employees we have working from home who don't have reliable phone access because we have that going on. Commissioner DeGroot said, we can require them to come to work if they don't have that or we could talk with the library and see if we can give them access to use the library branches. Commissioner Boyd said, the building is locked down today and the chance of attracting COVID is alot less, if employees are working from home they need to be able to have a laptop and phone, we may need to require

employees to come into the office for 4 hours a week. Commissioner Boyd will talk with Nathalie and see if employees could go to the library branches. Commissioner DeGroot said, he feels that empowering each liaison Commissioner to work in their departments and make sure they get the most productivity as possible. Commissioner Boyd said he'd like to have department heads come in to the office at least 4 hours a week. Commissioners will work with their respective liaison departments to ensure this. Commissioner Morris will send out an email requiring department heads to work at least 4 hours a week from the office.

7. Adjournment

12:01pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100 (voice/TDD) or the ADA Coordinator at 541-883-4296 at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice. 305 Main Street 2nd Floor, Klamath Falls, OR 97601

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