



**Board of Commissioners' County Counsel Meeting
July 21, 2020 ~ 10:00am ~ Room 214**

7/21/2020 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To
www.klamathcounty.org**

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Marcus Henderson / County Counsel; Haley Huffman / Admin Staff; Jessica Chastain / Information Technology; Terry Wells / Property Sales.

3. Approve Minutes From Last Meeting

Approved.

4. Eternal Hills Discussion

No discussion or action taken.

5. Slade Judgment

No discussion or action taken.

6. Email Content Discussion

Marc Henderson addresses the Board. There was a records request last week that turned up about 21,000 emails. He said, with that request it would have required his office to review each email and confirm that there was nothing privileged or any confidential employee information that needed to be redacted. He said, a request was made to discuss the content of emails with the Board and with department heads. Commissioner Morris said she had a concern because department heads regularly email her things that might contain employee information. Jessica Chastain said she has sent emails out before reminding employees that emails that are sent with any PII should be sent "secure". She said she is seeing a lot of malicious and inappropriate activity on county email including people getting medical results from their doctor's office sent to their county email. Commissioner Morris said she'd like Counsel and IT to create a memo to send out to employees that addresses safe email practices. Commissioner DeGroot said, probably two different memos, one to department heads and one to all county employees. The Board agreed to have Counsel send out the department head email and IT send out the email to all employees.

7. Offer On White Ave. Property

Terry Wells addresses the Board. We have an offer on the White Avenue property that is above our listing amount. Commissioner DeGroot said, there are a couple things in the offer, a requirement of a letter from the lender and an inspection completion. He said the offer is \$10,000 over asking and they are willing to accept it with the tenants in it. Commissioner DeGroot said he feels we should pull the trigger. Commissioner Boyd said he feels we should sell it. Commissioner Morris agreed. Commissioner DeGroot motions

to accept the offer with the recommended changes by our real estate agent as to the timeliness of the loan approval letter and authorize Terry Wells to sign. Commissioner Morris seconds. Unanimous vote. Approved.

8. Telecommuting As Schools Reopen

Commissioner Morris said one of the department heads she liaisons to asked, if schools go to an AB schedule, employees are asking if they might be able to work from home or do telecommuting. Commissioner DeGroot said, his view on telecommuting has evolved over the last few months, sometimes there is less distractions and more work can be accomplished. He said, where appropriate and as long as department heads are communicating with their employees, he has no problem with staff telecommuting. Commissioner Boyd asks, should we set an age for children that need to have their parent stay home with them? He said, we have people in the County using the working from home thing to say they need to stay home and take care of kids when their kids are in high school. Commissioner DeGroot said his concern with that is how do we tell parents why type of child needs to be supervised and what type doesn't. He said, we could have a 20 year old student that is still in high school but is developmentally disabled. He said it is a slippery slope and it's something the Board shouldn't be involved in. Commissioner Boyd voiced concerns about the parents being home and needing to be teaching their kids while they are supposed to be doing County work. Commissioner DeGroot said, as long as the work is getting done. Commissioner Morris said, one thing we need to address is, can you do the work from home? Mr. Henderson said, the fall back goes to the general legislation of the Covid sick leave which runs to the end of the year. Commissioner Boyd said, the schools could never require parents to stay home and teach their kids. Commissioner Morris asks, should we address this now or later? Commissioner DeGroot said he feels we should wait to see what the schools do and it should be up to the department heads to ensure the work is getting done and if the employee can do that work from home. The Board agreed they will wait to see what the schools do.

9. Other County Business

Balsiger Property & Esplanade Property Soil Disposal Requests - Commissioner Boyd said he was approached by the developers, Tom Cody and Chris Jones of the Balsiger property. He said, there is a lot of local money going in to the project, the Wendt family and John Von Schlagle from Fort Klamath. He said, Chris Jones heard we accepted soil from the hotel at a discounted rate and asked if we could do the same for them. Commissioner Boyd said it is contaminated C soil. He spoke with Tom Crist and he feels they could process it at \$5 a ton and use it as fill at the landfill, the normal rate is \$50 a ton. Commissioner DeGroot asks, how much soil is it? Commissioner Boyd said, 1000 yards. Commissioner DeGroot said he has a meeting with the Robersons about the Esplanade property later today and they are asking for the same thing. The Board agreed to approve both requests. Commissioner Boyd and Commissioner DeGroot will work with the developers respectively to get the forms filled out and turned into to CDD.

Improper Posting on Website - Commissioner Boyd said we had some improper things that happened on the website. He said the problem has been taken care of. He and the HR Director had a counseling session with the employee and the employee wrote a very nice apology.

Fairgrounds - Commissioner Boyd asks about the layoffs at the Fairgrounds. He said he is concerned about how the facility will be maintained. Commissioner DeGroot said, DJ will be doing all the maintenance, he'll be there 40 hours a week. Commissioner DeGroot

said, one employee out there had already applied for a position within another department of the County. We've been trying to pick up some people for weed applicators and there is work needing to be done related to the drainage district so Public Works is looking to pick up those employees from the Fairgrounds. Public Works has told the Fairgrounds if they need those employees back for an event, they will work with them.

Balsiger Property Discount on Permits - Commissioner Boyd said the Balsiger property developers are asking for a reduced fee on permits like we approved for the hotel. Total permit cost is \$170,000.00 for the Balsiger property. Commissioner Boyd reads the discount rates. Commissioner DeGroot said, he feels the Board should stay consistent with what they did with the hotel and do 20% discount. Commissioner Morris asks, is the next step that Stephanie would bring us a proposal? Commissioner Boyd said, yes but the question is what percent do you want. The Board agreed by consensus to a 20% discount.

Donation Page for the Fairgrounds - Commissioner DeGroot said, there is a group of people wanting to form a GoFundMe donation page for the Fairgrounds and asked him if that would be appropriate. Commissioner DeGroot asked for the Board's opinion. Commissioner Morris said she likes the idea and doesn't think it's a big deal but Commissioner DeGroot should check with Vickie. Mr. Henderson said there maybe some restrictions on how the donations can be spent. Commissioner Morris said, the Sheriff's Office takes donations all the time. The Board agreed that the donation page could proceed after Commissioner DeGroot gets more information from Vickie.

10. Adjournment

10:43am

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100 (voice/TDD) or the ADA Coordinator at 541-883-4296 at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice. 305 Main Street 2nd Floor, Klamath Falls, OR 97601

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