



7/28/2020 - Minutes

1. Call To Order & Those Present

PRESENT: Commissioners DeGroot and Minty-Morris, Vickie Noel - Finance Director, Michelle Carpenter - Assistant Finance Director

2. Approve Minutes From Last Meeting

This action was not done.

3. Video Lottery Projections - SCOEDD Funding Request

Vickie presented a white paper from the Legislative Fiscal Office on Lottery Funds Allocation Reductions. The paper projects revenue losses between 22.1 and 27.2% for fiscal year 2020-21. The paper also explains the need for the 50% reduction in revenues taken by the State on the March 2020 payment. The explanation stems from the Lottery Bond debt that needs to be paid before revenues to local governments. Vickie also shared a letter from the Oregon County Counsels Association questioning DAS about the arbitrary 50% amount that was withheld.

SCOEDD's request for financial assistance was discussed. Commissioner DeGroot shared that Commissioner Boyd asked Betty Riley if she would have a supplement for any funds that she did not receive from the County and she said she did not. Commissioner Morris felt like there may be additional admin dollars from CDBG or other sources that may be able to supplement. It was moved, seconded and passed to contribute \$15,000.00 to SCOEDD for 2020-21 fiscal year. It was also mentioned that if SCOEDD needs additional funds mid-fiscal year and the lottery revenues have recovered, they are welcome to return to the Board for more funding.

4. CARES Act Funding

The State of Oregon has sent an amended and restated Grant agreement #1018 for Coronavirus Relief Funds. It was moved, seconded and approved to have the Chair sign the amended agreement. The new agreement added the overall maximum amount available for Klamath County for the entire year ending December 30, 2020, \$2,068,889.46.

Vickie discussed the amount billed for reimbursement for the second round of payments. The amount billed was \$43,781.63. The amount remaining of the \$2,068,889.46 is \$1,894,306.50.

Discussion continued regarding ideas of how to best spend the remainder of the grant funds. Commissioner DeGroot would like to see technology updates to "state of the art" in

room 214, 219, Public Works conference room, Community Development conference room and the South Portal building to improve streaming and communication with citizens and each other. Commissioner Morris is working on a plan to retrofit 2 buildings at the Fairgrounds into classrooms that will maintain the distance requirements, but allow students to attend school. This would also help the Fairgrounds recoup some of their lost rent revenues. The schools districts would obviously need to approve of the project and since the Fairgrounds are in the city attendance area, it may not allow County students to use the facility. Commissioner DeGroot will contact the City superintendent to find out if they would be interested in pursuing this project. If the off-site school doesn't materialize, the buildings may be used for a childcare facility. Commissioner DeGroot will see what the Fairgrounds charge would be for renting 2 buildings for a full year. Commissioner Morris will continue to discuss the projects with others.

5. Business Oregon CARES CDBG Funding

Vickie discussed the Business Oregon CARES CDBG Funding Opportunity that was sent to Commissioner Morris from AOC. The County would be the required entity for submitting the application, however, due to the nature of the grant, KCEDA or other economic development agencies would need to be involved to identify the sub-recipients. Information on the grant will be sent by email to Commissioner DeGroot who will talk with KCEDA to determine who, where and what the funds should be requested for.

6. OSU Extension Sign Amendment

Lamar Companies rents the billboard at 7201 S. 6th Street. This property has been purchased by OSU Extension Service and has taken over as lessor for the billboard. In a letter from Sue Murphy dated April 29, 2019, she advised that the lease will terminate on June 1, 2020 and understood that the signage would be removed to ground level on or before that date. KC Extension Service Dist will not be breaking ground on the new facility until after May of 2021 and have communicated to Vickie that Lamar can extend their lease of the billboard through 5/31/2021. Vickie prepared an amendment to the contract extending the lease until that date and making it a month-to-month lease instead of annual. Motion was made, seconded and passed to allow Vickie to sign the amendment to the lease agreement.

7. OpenGov Contract Renewal

OpenGov's contract with the County expires this October 6, 2020. We have the option of renewing through SHI who holds a contract with ORPIN. Since Workforce has only been up and running for 1 budget cycle and Budget Builder has been working very well for us, it is Finance's recommendation that we sign a new contract with OpenGov. We are not interested in renewing or signing again with Workiva for the Budget Book. Finance is looking for a different Budget Book vendor under \$10,000 that will work well with Springbrook and OpenGov. The commissioner's agreed by consensus to pursue the option to sign an additional contract with OpenGov. They also discussed ways to encourage department's to use the OpenGov platform.

8. Non-Discretionary Investment Advisory Services

Government Portfolio Advisors contract is set to terminate on October 31, 2020. An RFP will be solicited in August for Non-Discretionary Investment Advisory Services.

9. Current/Ongoing Finance Work And Projects

Discussion ensued related to ongoing and current work in finance.

Discussed the upcoming open enrollment period. COLA and medical cap increases were recently amended within Springbrook in time for the 7/24/2020 payroll checks. The process was new to Vickie and to the HR department. Finance and HR met, Vickie and the payroll staff shared experiences with HR about the rigors and complexities of open enrollment. Vickie expressed her concern with HR being shorter staffed than in previous years and also concern on the increased duties of the Interim HR Director as she is the benefits administrator and the key personnel for open enrollment. The Commissioners will inquire as to whether a temporary staff person will need to be hired to help with open enrollment as there has not been a decision to formally open the Director position at this time.

10. Other County Business

Umpqua Bank contract with Klamath County is expiring on September 6, 2020. The earnings credit offsets most of the maintenance fees charged by the bank and therefore, eliminates the need to obtain quotes or RFP the services due to the small amount of the contract. An agreement and new rate schedule will be on an upcoming Board agenda.

Commissioner DeGroot discussed the Proposal for the Timber County Coalition. Five (5) County's are participating, Douglas, Polk, Tillamook, Coos and Klamath. There will be an IGA or MOU forthcoming that will require a payment of dues/fees for \$15,000.00. The IGA/MOU spells out the principles and objectives of the coalition.

11. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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