



Board of Commissioners' Administrative Meeting  
August 11, 2020 ~ 1:00 pm ~ Room 214

8/11/2020 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Sandy Cox/Admin Staff, Jennifer Little/Public Health, Glen Gregory/Maintenance, Jeremy Morris/Public Works, Derrick Rowley/Fairgrounds, Vickie Noel/Finance, Marc Henderson/County Counsel

**3. Approve Minutes From Last Meeting**

Commissioner Morris approves minutes from August 4, 2020 Admin meeting.

**4. Amanda Van Riper - Human Resources**

**1. Public Health Request - FTE Increase**

Jennifer Little addresses the Board. Commissioner Morris motions to grant request as presented in memo, Commissioner DeGroot seconds. Commissioner Boyd indicates the grant from OHA should take care of the entire position? Little elaborates that with the extra money, they can move to another line item. Commissioner Boyd doesn't like the "slush fund" concept. Little elaborates further on the funding amount and how the funding will be spent. Commissioner Morris elaborates that this is for the staff and program support, Little responds yes. Unanimous vote. Approved

**5. Glen Gregory / Maintenance**

Glen Gregory addresses the Board and explains would like to cancel the current contracts and go out for bid to hopefully obtain a local contractor for elevator maintenance. Commissioner DeGroot motions to allow Glen Gregory to sign the cancelation letters. Commissioner Boyd asks if we don't cancel will the contract automatically renew, Gregory responds yes. Unanimous vote. Approved

**6. Drainage Service District**

**1. Approval Of MOU With Fairgrounds**

1:13pm Commissioner Morris opens Drainage Service District Meeting.

Jeremy Morris, Derrick Rowley address the Board. Commissioner DeGroot motions to approve the MOU as presented, Commissioner Morris seconds. Commissioner Boyd questions if the Fairgrounds employees were laid off or terminated. Rowley responds they were given 30 day notice, but they are still employed as of now. Commissioner Boyd questions who would oversee the employees? Rowley/Morris respond, they would be assigned to a foreman under Public Works. Further discussion about how the 701 union contract would affect the employees that do work for Public Works. Commissioner Boyd asks if there should be a management fee to keep track of all of this? Morris responds that yes and will help the Fairgrounds do the calculation. Unanimous vote. Approved

1:25pm Commissioner Morris closes Drainage Service District Meeting.

## **7. BOCC**

### **1. CARES Funding Ideas**

Commissioner Boyd indicates he got 3 quotes for an electric refrigerated container for the County to provide, as dictated in Oregon Statute, a temporary morgue to be placed at the Hospital, reviews quotes ranging from 31k - 41k. Commissioner DeGroot asks which one Commissioner Boyd suggests, Boyd responds option 1, believes it would last longer and costs less. Boyd also explains that the unit could be used up to 20 below so in the event of a disaster it could be used for other things. Board consensus is to move forward and authorize Commissioner Boyd to work with Finance to purchase and set up unit.

Vickie Noel indicates she checked to see if the Distance Learning, refrigeration unit and Technology upgrades are eligible for CARES Funding and they all are eligible. Noel further elaborates on some things other County's are doing with CARES funding.

### **2. Boutique Airlines**

Commissioner Morris reviews email from Airport Director regarding Boutique Airlines, ask of the BOCC is if the County is willing to subsidize as promised in years before? Commissioner DeGroot has mixed feelings as this particular airline would be charging somewhere around \$400 round trip. Commissioner Boyd indicates there is a local pilot that will run flights for around the same price, would like to the Airport Manager to talk to the local guy first. Commissioner Morris suggests inviting the Airport Manager to a future work session.

### **3. Inter-Departmental Agreements Procedure Clarification**

Sandy Cox addresses the Board, would like direction on procedure regarding inter-departmental agreements/MOU's, are they necessary and if so then would the BOCC like them formally brought before the Board? Board consensus is they like an Inter-Departmental MOU, but not formally run through

the BOCC, the Departments themselves would need to keep track of them. Chair will work with staff to draft a memo to send out to Department Heads.

#### 4. Housing

Commissioner DeGroot asks if the BOCC is still interested in committing a million dollars towards a housing project, looks like there is an investor interested. Commissioner Boyd would like to loan, at 2.5%, the entity 1 million dollars and deposit it into the bank that would be housing the construction loan. DeGroot elaborates that the other investors will also be depositing the other 1 million into the same account. Commissioner DeGroot asks what information the County would need from the entity? Commissioner Boyd doesn't think we would need alot as the property would be liened by the bank. Vickie Noel asks about transparency due to being public dollars and what fund would it coming from? Commissioner DeGroot suggests another option of involving KCEDA in the loan. Commissioner Boyd needs to think about the options. Commissioner Boyd throws out what if the bank loaned the full 2 million and the County guarantees 1 million. Commissioner DeGroot to get more information and bring back.

#### 8. Other County Business

**Slade Judgement** - Commissioner Boyd is meeting with Brad Staub regarding the Slade property at the end of Main Street, which we have a large judgment and lien against. Marc Henderson gives current amount owed to the County from Slade, approximately 60k. Commissioner DeGroot suggests initiating execution proceedings on the property and if the County gets title then there may be some environmental clean up funds through State grants. Commissioner Morris asks if we could forgive some of our interest figure, is willing to do that to get it into someone elses hands. Board consensus is to forgive the interest if we can work out a deal for Staub to obtain the property and keep County out of it.

#### 9. Adjournment

2:05 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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