



Board of Commissioners' Administrative Meeting
August 19, 2020 ~ 1:00pm ~ Room 214

8/19/2020 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To
Www.klamathcounty.org**

2. Call To Order & Those Present

Commissioner Boyd, Commissioner DeGroot, Haley Huffman, Sandy Cox / Admin Staff; Glen Gregory, Molly Fitzgerald / Maintenance; Dave Salcedo / Barco; Jessica Chastain / IT; Rick Vaughn, Terry Wells / Property Sales; Vickie Noel / Finance; Jeremy Morris / Public Works; Bob Nelson.

3. Approve Minutes From Last Meeting

Approved.

4. Jessica Chastain - Information Technology

1. Server Acquisition

Jessica Chastain addresses the Board. The cost for three servers is approximately \$6,000.00 each and that doesn't include the storage costs. The Board agreed for Ms. Chastain to proceed with ordering the servers. She said she is still working to price the storage. She said, on the multifactor authentication, the cheapest she's found is \$4.96 per person per month. Commissioner Boyd said he'd like to hold off on that one. Ms. Chastain said she is looking at better options. The Board discusses UPS systems.

5. Jeremy Morris - Public Works

1. Schiesel Avenue Follow Up

Jeremy Morris addresses the Board and reviews the Schiesel Avenue situation. A letter was sent to area property owners giving them 6 weeks to remove their private improvements from the road right of way. He said the south side of the street has complied. On August 11, he went out and saw that on the north side of the street, the landscaping has not been removed. Parking is the crux of the issue. He said, there is an ORS that allows the Board to direct Public Works to remove the improvements and we are here today for your consideration of that. Commissioner Boyd asks how much parking would there be if you remove the improvements? Mr. Morris said, on the south side there were railroad ties and a basketball hoop. On the north side, there is a

brick landscaping wall that contains shrubbery and trees. At the end of the hammer head is a brick landscaping wall that matches with shrubs in it as well. Commissioner DeGroot said, the concern is also that there was no room for emergency services and Waste Management to turn around down there. Commissioner Boyd said, lets assume everyone parks in their own driveways, I don't see how removing some brick and landscaping will ease the turning around at the end, this is not a cul-de-sac designed for turn around, it is a T. Mr. Morris said, to answer your question, three parking spots, two in the south and one in the north is what we think we can get in there. Mr. Morris explains the cars would be in the hammer head. Commissioner Boyd said, I still don't think that will allow Waste Management and emergency services to turn around. Commissioner DeGroot said, if the cars aren't parked there, it would still be a three point turn because it is a hammer head, but the complaint is you can't even do the three point turn now. Mr. Morris said, the concrete driveway on the north side is a private improvement, and people tend to see concrete and think that's a private improvement and so they try not to cross the line which creates a 6 point turn. He said when you go out and mark the hammer head in the field it goes quite a bit up into the concrete driveway and if that were all asphalt or a magic line saying "end public improvement" does that help soften the perception that the concrete line is a public improvement. Commissioner Boyd said he could see how the concrete could cause problems. Mr. Morris said it's his understanding that it used to be all asphalt years ago and Waste Management broke it up and Mr. Nelson had them replace it and without coordinating with us, it was replaced with concrete. Commissioner DeGroot said, ultimately we're going to have to delineate what is public and what is private. Commissioner Boyd said, it seems like a whole lot of effort and cost to solve a neighborhood dispute. He said, I see the need for public safety for emergency services to get down there but just for parking, I don't see it. Commissioner DeGroot said, I agree, one of the pieces is the neighbors saying that's not private property, that's public property and your giving away public property. Commissioner Boyd said, I know the concrete is Mr. Nelson's, the concrete is in our right of way. Commissioner DeGroot said, this is telling the person that placed the improvement that if you don't remove them, we will remove them and send you the bill. Commissioner Boyd said, I understand that but placing the gravel would cost the County. Commissioner DeGroot said, absolutely, just like paving any of our other roads. Mr. Morris said, if a private person said they'd put the gravel in? Commissioner Boyd said, we'd thank them. Mr. Morris said, if we go for the actual removal, we might as well have a dump truck with a load of gravel so there isn't a pit where the landscaping was. Commissioner DeGroot said we are talking about removing the landscaping improvements right now. Commissioner DeGroot said, we can't fix everything but we can make it more useable. Commissioner DeGroot motions to instruct Public Works to remove the improvements as outlined in the original letter, those notated in the grid on the map. Commissioner Boyd questions that it still includes the concrete. Mr. Morris explains it includes the landscaping areas. Commissioner Boyd confirmed, so we are talking about landscaping and flower pots. Commissioner DeGroot said that is the intent of the motion. Commissioner Boyd seconds. Unanimous vote. Approved.

2. 1999 Chip Spreader

Jeremy Morris addresses the Board regarding the 1999 chip spreader they used as a backup but have purchased a new one making the current one a second back up. They would like permission to sell it. Commissioner Boyd said he is in support of selling it, there's no reason to keep it. Commissioner Boyd motions to sell the 1999 chip spreader to a municipality/county, if they are interested in it, and allow Commissioner DeGroot to sign. Commissioner DeGroot seconds. Unanimous vote. Approved.

6. Rick Vaughn - Tax Collector

1. Property Sale Update

Rick Vaughn addresses the Board regarding the property auction on the 27th. We are at 137 bidders and we will probably have about 150. At any one time we will have 100 there. It is a one day outdoor event in the parking lot and there will be a tent set up. He plans to announce that there are chairs available, they won't be set out, but people can get one and set it up themselves. He will ask the bidders to practice social distancing and wear masks.

7. Glen Gregory / Maintenance

Glen Gregory addresses the Board regarding touchless paper towel and soap dispensers. Dave Salcedo from Barco explains they would provide the dispenser and expect the paper towels to be purchased from them or we could buy the dispensers on our own and purchase generic papertowels. Commissioner Boyd asks if we bought the dispensers, what is the savings on the paper? Commissioner Boyd said he'd prefer to buy the dispensers now and buy a different paper product. Mr. Salcedo said he will take a look to see if he can get dispensers from a different company. Commissioner DeGroot said he like a projected annual cost for today versus a projected annual cost after the switch out. Commissioner Boyd said it would be appropriate, in the higher traffic areas, to have mounted hand sanitizer. Mr. Salcedo said the company they use is a global company and they haven't seen hand sanitizer in 3 months. He said the touch-free dispensers are 3-6 months out. He suggested a touch free hand sanitizer dispenser on a stand. Commissioners agreed they like that idea. Mr. Salcedo said he cannot get the touch free dispensers.

8. BOCC

1. Approval Of Anderson Engineering And Design Contract

Sandy Cox addresses the Board. She said, we put out a request for proposals for the engineering and design services for the Bly Water Project, through a CDBG grant, and within that the sample professional services agreement was posted and I was instructed to use that agreement for the chosen engineer and Bly Water District to sign. This is the second issue that came up, and my presumption was that when it went through the approval process that all four reviewers would have reviewed the entire document. This is the second item that wasn't liked and it happens to be the attorney fees resolution section. This is not our typical language because this agreement came from Business Oregon. The language in the agreement says if it goes to

a lawsuit for dispute the prevailing party would pay the other person's attorney fees. Our Counsel and Contracts office prefers the language that each individual pays their own fees. Both parties have already signed the contract. She said, the County can go back to those parties and say that the contract we provided you needs to be altered. Commissioner Boyd asks about the approval process and who the approvers are. Commissioner Boyd said he'd like to let this one go as is because the contract should've been read before it got the signatures of the other parties on it if we were going to change it. Commissioner DeGroot agreed. Commissioner Boyd motions to approve the contract. Commissioner DeGroot seconds. Unanimous vote. Approved.

9. Other County Business

None.

10. Adjournment

2:10pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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