

***Building Division Mission:***

Protect the health and well-being of the citizens of Klamath County by ensuring safe, accessible and sustainable buildings and communities. Uniformly interpret and apply Oregon State statutes, rules, and codes regulating building construction safety, energy efficiency, accessibility and durability by means of the following core principles:

QUALITY:	Our processes strive for zero duplication and re-work.
VALUE:	Our services are provided at an equitable cost.
DELIVERY:	Our response times are reasonable and predictable.
SAFETY:	Our culture emphasizes safety and zero accidents.
MORALE:	We provide an atmosphere that fosters trust, integrity, respect, and celebrates accomplishment.
TEAMWORK:	We embrace an environment of fairness, collaboration and honor of commitments to others.

**Mandated Services:**

Oregon Revised Statute (ORS) 455 is the most significant chapter of law regulating the Building Division. Sections affecting operations of the local program include those relating to adoption and administration of the state building code comprised of the various specialty areas including Structural, Mechanical, Electrical, Plumbing, pre-fabricated structures, energy efficiency and parks-and-camps.

As well as ORS 455, Building Division services are conducted in accordance with various other State statutes including: Manufactured Dwellings and Structures (ORS 446); Plumbing Regulation, Access by Disabled Persons (ORS 447); Elevators and Amusement Rides (ORS 460); State Fire Marshal Authority, Electrical Safety Law (ORS 479); Explosives and Fireworks, Gasoline Dispensing, Liquid Petroleum Gas, Boilers and Pressure Vessels (ORS 480), Occupations and Professions Generally (Contractor and Design Professionals) (ORS 670); Plumbing Licensing (ORS 693).

In addition to the statutes cited above, Building Division rules are found in Chapter 918 of the Oregon Administrative Rules.

**Self Imposed Services:** None

**Division Overview:**

The Building Division is made up of a multi-discipline staff of Permit Techs, Plans Examiners, and Inspectors. Plans Examiners and Inspectors are cross-trained to perform services in a variety of disciplines. The Division has jurisdiction over the entire unincorporated County as well as serving as the building department for the five incorporated municipalities within the County. Consequently, it is the 4<sup>th</sup> largest building department in the State by land area, and the 14<sup>th</sup> largest in the State by number of service recipients. In addition, the Building Department has 2 IGAs with Lake County, one is to provide Building Official services, the other is to provide plan review and inspection services as needed. Primary functions include:

- Construction Plan Review (Structural, Fire-and-Life-Safety, Mechanical, Electrical, Plumbing, Manufactured Dwellings, Parks and Camps, etc.)
- Building Permit Processing
- Construction Inspection
- Building Code Consultation/Enforcement
- Public Outreach and Education
- Emergency Response (Weather/Earthquake/Other)

At peak construction levels, overflow plan review and inspection services are out-sourced to avoid unnecessary fluctuations in the number of full-time staff.

The Division's short and long range goals relate to accomplishing the Building Division Mission stated earlier. To continually enhance performance, the Division has developed specific tasks for improvement in the areas of customer service, public outreach, professionalism, administration and streamlining processes.

#### **Successes:**

During several years of drastically declining revenues, the Building Division has maintained key services at mandated levels by eliminating non-essential expenses such as discretionary travel, training, and office expenditures.

Several years of investment in the development of employees from single-discipline inspectors to multi-discipline inspectors has paid dividends during these recessionary times.

In addition to the IGA agreement with the State of Oregon, in which Klamath County provides Electrical inspections in Lake County, we have two IGA agreements with Lake County to provide Building Official services as well as plan review and inspection services for the other disciplines. Combined this has resulted in approximately \$98,306 of revenue in Fiscal Year 14/15.

#### **Challenges:**

Significant challenges include:

- Maintaining Multi-Discipline Staff
- Training and Certification Expenses – Mandated continuing education expenses continue for key staff
- Increase Fuel Cost and Maintenance of Aging Fleet – Vehicles are aging, increasing maintenance costs and reducing reliability
- Funding of Code Enforcement – Revenues collected from “investigation fees” do not offset contribution to Code Enforcement officer function. Due to H.B. 2978, investigation fees will be increasingly more difficult to get.

**Budget Overview:**

The Building Division is a dedicated fund, receiving revenue only from fees for plan review and permits for construction activity. Specifically work from building construction, mobile home installation, and electrical, plumbing, mechanical, and medical gas work. Therefore, revenues are 100% dependant on the construction industry. Revenues and expenses forecasted on both previous year actual and multi-year past trends.

**Revenue**

Nearly all revenue into the Division is from construction permits and plan reviews. These make up approximately 65% and 25% of revenue respectively. Contracted inspections in Lake County, the IGA for Building Official duties, and administrative fees for collection of school construction excise tax each made up about 9% of past year revenue. The remainder is from interest and minor miscellaneous fees.

**Expenditures**

Personnel services costs make up about 73% of the Divisions expenditures. County internal services fees, space rent, steering committee etc. make up about 8%, vehicle cost 2%, required continuing education (travel, registration, books, licensing, etc.) 1%, operating contingency, and reserves 10%, software support 1%. The remaining 5% is spread among general office expenditures such as supplies, credit card fees, phones, postage, and office machines.

**Significant Changes:**

There are several large upcoming commercial projects that may result in a significant revenue surge in the next year. These include, but are not limited to, Klamath Union Renovation, Starbucks 16,500 square foot facility, Dollar General Store in Merrill, and two 10 Megawatt Solar Installations.

We have been using the State of Oregon E-permitting Accela Software for the last year. This software is supplied by the State Building Codes division, which is funded by 4% of the 12% surcharge collected on building permit amounts that we remit to the State monthly. This new software, along with our mobile office system gives our clients much better service as well as help our inspectors in the field, complete their daily tasks.

Senate Bill 915 took effect in January 2010. The legislation affects any municipality that administers a building inspection program. The bill restricts a municipality's monetary penalties for violation of the state building code to civil penalties assessed through an administrative process. The County may no longer issue citations to municipal court for building code violations. Under the bill, if a municipality assesses a civil penalty, the municipality must have an administrative method for the party to challenge the penalty. The process would involve a hearings officer or equivalent administrative process. The challenge cannot be heard by the building official.

Due to the above criteria, we are in the process of implementing a Compliance Hearings Officer dedicated to the Building Division. The Compliance Hearings Officer will be a volunteer position.

## Department: Community Development      FY 2017 Proposed Budget

Two new positions are being budgeted, one Inspector and one Permit Clerk.

### **Key issues:**

- Maintaining Adequate Resources to Accomplish Mandated Services
- Cost of Servicing North County
- Rebuilding Division Reserves
- Cost of Mandated Training / Re-certification
- Additional Cross-training
- Hearings Officer process

Klamath County, Oregon  
2016-2017 Budget Financial Presentation  
6030 Building

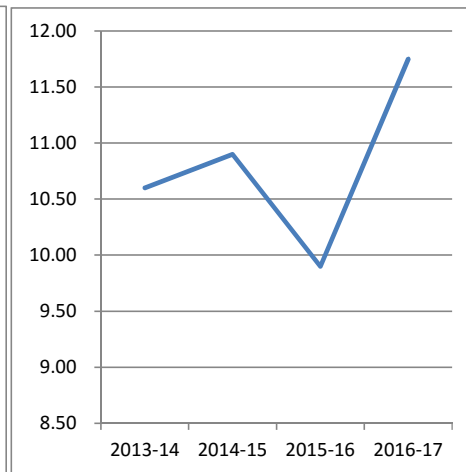
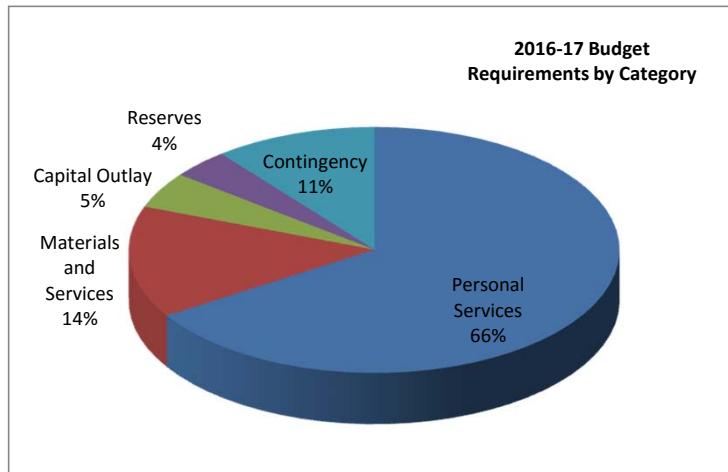
	2013-14 Actual	2014-15 Actual	2015-16 Budget	2016-17 Budget
<b>Requirements by Budgetary Category</b>				
Personal Services	795,204	832,580	880,268	1,041,492
Materials and Services	169,012	208,792	200,791	231,843
Capital Outlay	-	42,600	-	75,000
<b>Subtotal Current Expenditures</b>	<b>964,216</b>	<b>1,083,972</b>	<b>1,081,059</b>	<b>1,348,335</b>
Interfund Transfers	-	155,858	30,000	60,000
Reserves	-	-	66,550	60,156
Contingency	-	-	118,751	169,245
Unappropriated Fund Balance	245,197	577,355	-	-
<b>Subtotal Noncurrent Expenditures</b>	<b>245,197</b>	<b>733,213</b>	<b>215,301</b>	<b>289,401</b>
<b>Total Requirements by Budgetary Category</b>	<b>1,209,413</b>	<b>1,817,185</b>	<b>1,296,360</b>	<b>1,637,736</b>

<b>Requirements by Fund</b>				
Building (5050)	1,209,413	1,817,185	1,296,360	1,637,736
<b>Total Requirements by Fund</b>	<b>1,209,413</b>	<b>1,817,185</b>	<b>1,296,360</b>	<b>1,637,736</b>

<b>Resources by Budgetary Category</b>				
Licenses and Permits	17,177	25,441	22,880	22,880
Charges for Services	1,112,886	1,349,821	1,032,500	1,038,500
Investment Earnings	191	1,644	800	1,315
Interfund Transfers	-	190,205	30,000	60,000
Miscellaneous	17,446	4,877	3,000	5,000
Beginning Fund Balance	61,713	245,197	207,180	510,041
<b>Total Resources by Budgetary Category</b>	<b>1,209,413</b>	<b>1,817,185</b>	<b>1,296,360</b>	<b>1,637,736</b>

<b>Full-Time Employee Equivalents</b>	10.60	10.90	9.90	11.75
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<b>Mandate</b>	<b>Total Cost</b>	<b>Personal Services</b>	<b>FTE</b>
Building	1,417,580	1,041,492	11.75
Equipment Reserve	220,156	-	-
<b>Total Mandates</b>	<b>1,637,736</b>	<b>1,041,492</b>	<b>11.75</b>



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# General Ledger

## Budget Analysis

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 Fiscal Year: 2017



2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
0.00	116.22	300.00	0.00	5050 6030 R41 3050-6000-4495	Community Development Community Development - Bldg Interest Investments - Interest On	0.00	115.00	115.00	0.00	0.00
0.00	116.22	300.00	0.00		Interest Totals:	0.00	115.00	115.00	0.00	0.00
0.00	34,347.37	0.00	0.00	R70 3050-6000-4902	Interfund Transfers Trans - Equipment Reserve	0.00	0.00	0.00	0.00	0.00
0.00	155,858.00	30,000.00	0.00	3050-6000-4961	Trans - Building	0.00	60,000.00	60,000.00	0.00	0.00
0.00	190,205.37	30,000.00	0.00		Interfund Transfers Totals:	0.00	60,000.00	60,000.00	0.00	0.00
0.00	0.00	106,250.00	0.00	R90 3050-6000-4995	Fund Balances Beginning Fund Balance	0.00	160,041.00	160,041.00	0.00	0.00
0.00	0.00	106,250.00	0.00		Fund Balances Totals:	0.00	160,041.00	160,041.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		REVENUES TOTALS:	0.00	220,156.00	220,156.00	0.00	0.00
0.00	1,349.55	0.00	0.00	E20 3050-6000-6200	Material and Services Contract Services	0.00	0.00	0.00	0.00	0.00
0.00	10,134.00	0.00	0.00	3050-6000-6330	Equipment	0.00	0.00	0.00	0.00	0.00
0.00	11,483.55	0.00	0.00		Material and Services Totals:	0.00	0.00	0.00	0.00	0.00
0.00	6,311.71	0.00	0.00	E21 3050-6000-6999	Interdepartmental Charges Tech Supplies - Internal	0.00	0.00	0.00	0.00	0.00
0.00	6,311.71	0.00	0.00		Interdepartmental Charges Totals:	0.00	0.00	0.00	0.00	0.00
0.00	42,600.00	0.00	0.00	E30 3050-6000-7011	Capital Outlay Vehicles Other	0.00	75,000.00	75,000.00	0.00	0.00
0.00	42,600.00	0.00	0.00		Capital Outlay Totals:	0.00	75,000.00	75,000.00	0.00	0.00
				E70	Interfund Transfers					

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
0.00	0.00	0.00	0.00	3050-6000-9603	Trans - Building	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Interfund Transfers Totals:	0.00	0.00	0.00	0.00	0.00
0.00	0.00	70,000.00	0.00	E80	Contingencies					
0.00	0.00	70,000.00	0.00	3050-6000-9800	Operating Contingency	0.00	85,000.00	85,000.00	0.00	0.00
0.00	0.00	70,000.00	0.00		Contingencies Totals:	0.00	85,000.00	85,000.00	0.00	0.00
0.00	0.00	66,550.00	0.00	E81	Fund Balance & Reserves					
0.00	0.00	66,550.00	0.00	3050-6000-9900	Reserve Future Expenditures	0.00	60,156.00	60,156.00	0.00	0.00
0.00	0.00	66,550.00	0.00		Fund Balance & Reserves Totals:	0.00	60,156.00	60,156.00	0.00	0.00
0.00	129,926.33	0.00	0.00	E90	Unappropriated Fund Balance					
0.00	129,926.33	0.00	0.00	3050-6000-9990	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
0.00	129,926.33	0.00	0.00		Unappropriated Fund Balance Total	0.00	0.00	0.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		EXPENDITURES TOTALS:	0.00	220,156.00	220,156.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		DEPARTMENT REVENUES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		DEPARTMENT EXPENSES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	0.00	0.00	0.00		Community Development - Bldg Tc	0.00	0.00	0.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		FUND REVENUES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		FUND EXPENSES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	0.00	0.00	0.00		Community Development Totals:	0.00	0.00	0.00	0.00	0.00

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
0.00	190,321.59	136,550.00	0.00		REPORT REVENUES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	190,321.59	136,550.00	0.00		REPORT EXPENSES	0.00	220,156.00	220,156.00	0.00	0.00
0.00	0.00	0.00	0.00		REPORT TOTALS:	0.00	0.00	0.00	0.00	0.00

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# General Ledger

## Budget Analysis

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 Fiscal Year: 2017



2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
				5050	Community Development					
				6030	Community Development - Bldg					
				R20	Licenses, Fees and Permits					
0.00	0.00	0.00	0.00	6031-6000-4100	Fees, Licenses and Permits	0.00	0.00	0.00	0.00	0.00
30.00	30.00	80.00	0.00	6031-6000-4101	Fees - NSF Check	0.00	80.00	80.00	0.00	0.00
16,707.48	24,265.68	22,000.00	0.00	6031-6000-4163	Permits - Mobile Home	0.00	22,000.00	22,000.00	0.00	0.00
343.20	1,019.70	500.00	0.00	6031-6000-4163	Gas - Medical	0.00	500.00	500.00	0.00	0.00
96.53	125.98	300.00	0.00	6031-6000-4163	ORS 455.447 Surcharge	0.00	300.00	300.00	0.00	0.00
17,177.21	25,441.36	22,880.00	0.00		Licenses, Fees and Permits Totals:	0.00	22,880.00	22,880.00	0.00	0.00
				R21	Fines and Forfeitures					
0.00	0.00	0.00	0.00	6031-6000-4265	Fines - Violation	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Fines and Forfeitures Totals:	0.00	0.00	0.00	0.00	0.00
				R30	Charges for Service					
0.00	0.00	0.00	0.00	6031-6000-4300	Charges for Service	0.00	0.00	0.00	0.00	0.00
152.90	6.25	300.00	0.00	6031-6000-4301	Copies	0.00	300.00	300.00	0.00	0.00
0.00	0.00	500.00	0.00	6031-6000-4363	Hourly Inspection - 3rd Party	0.00	500.00	500.00	0.00	0.00
731.00	602.00	1,200.00	0.00	6031-6000-4363	Inspections - In Plant	0.00	1,200.00	1,200.00	0.00	0.00
92,883.43	106,584.87	90,000.00	0.00	6031-6000-4363	Inspections - Contract	0.00	90,000.00	90,000.00	0.00	0.00
1,050.00	2,325.00	1,200.00	0.00	6031-6000-4363	Inspections - Minor Label	0.00	1,200.00	1,200.00	0.00	0.00
342,413.85	428,312.35	300,000.00	0.00	6031-6000-4363	Permits - Building	0.00	300,000.00	300,000.00	0.00	0.00
196,649.68	228,764.66	200,000.00	0.00	6031-6000-4363	Permits - Electrical	0.00	200,000.00	200,000.00	0.00	0.00
107,753.09	113,382.31	95,000.00	0.00	6031-6000-4363	Permits - Mechanical	0.00	95,000.00	95,000.00	0.00	0.00
75,334.28	101,885.46	80,000.00	0.00	6031-6000-4363	Permits - Plumbing	0.00	80,000.00	80,000.00	0.00	0.00
295,702.87	350,709.43	250,000.00	0.00	6031-6000-4363	Plan Check	0.00	250,000.00	250,000.00	0.00	0.00
215.00	0.00	300.00	0.00	6031-6000-4363	Plan Review - Third Party	0.00	300.00	300.00	0.00	0.00

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
1,112,886.10	1,332,572.33	1,018,500.00	0.00		Charges for Service Totals:	0.00	1,018,500.00	1,018,500.00	0.00	0.00
				R31	Interdepartmental Charges					
0.00	16,342.36	13,000.00	0.00	6031-6000-4398	Charges for Services - Interna	0.00	15,000.00	15,000.00	0.00	0.00
0.00	906.16	1,000.00	0.00	6031-6000-4398	Permits - Internal	0.00	5,000.00	5,000.00	0.00	0.00
0.00	17,248.52	14,000.00	0.00		Interdepartmental Charges Totals:	0.00	20,000.00	20,000.00	0.00	0.00
				R40	Other Local Revenue					
17,446.20	4,877.00	3,000.00	0.00	6031-6000-4400	Miscellaneous	0.00	5,000.00	5,000.00	0.00	0.00
17,446.20	4,877.00	3,000.00	0.00		Other Local Revenue Totals:	0.00	5,000.00	5,000.00	0.00	0.00
				R41	Interest					
191.00	1,527.64	500.00	0.00	6031-6000-4495	Investments - Interest On	0.00	1,200.00	1,200.00	0.00	0.00
191.00	1,527.64	500.00	0.00		Interest Totals:	0.00	1,200.00	1,200.00	0.00	0.00
				R42	Sale of Capital Assets					
0.00	0.00	0.00	0.00	6031-6000-4499	Sales - Surplus Property	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Sale of Capital Assets Totals:	0.00	0.00	0.00	0.00	0.00
				R70	Interfund Transfers					
0.00	0.00	0.00	0.00	6031-6000-4900	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-4902	Trans - Equipment Reserve	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-4917	Trans - Risk Management	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00		Interfund Transfers Totals:	0.00	0.00	0.00	0.00	0.00
				R90	Fund Balances					
61,712.70	245,197.01	100,930.00	0.00	6031-6000-4995	Beginning Fund Balance	0.00	350,000.00	350,000.00	0.00	0.00
61,712.70	245,197.01	100,930.00	0.00		Fund Balances Totals:	0.00	350,000.00	350,000.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		REVENUES TOTALS:	0.00	1,417,580.00	1,417,580.00	0.00	0.00
				E10	Personnel Services					
557,700.40	574,986.41	597,315.00	0.00	6031-6000-5000	Salaries and Wages	11.75	688,623.00	688,623.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-5010	Temporary Help	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-5011	Overtime	0.00	13,130.00	13,130.00	0.00	0.00
38,227.44	41,439.31	45,695.00	0.00	6031-6000-5110	FICA	0.00	53,684.00	53,684.00	0.00	0.00
267.79	293.09	342.00	0.00	6031-6000-5120	Workmans Compensation Tax	0.00	405.00	405.00	0.00	0.00
89,095.00	88,880.95	111,000.00	0.00	6031-6000-5130	Medical Insurance	0.00	141,705.00	141,705.00	0.00	0.00



2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
0.00	6,166.60	0.00	0.00	6031-6000-5131	VEBA	0.00	0.00	0.00	0.00	0.00
192.84	198.63	143.00	0.00	6031-6000-5133	Life Insurance	0.00	168.00	168.00	0.00	0.00
193.68	367.03	1,830.00	0.00	6031-6000-5134	Short Term Disability	0.00	2,150.00	2,150.00	0.00	0.00
83,177.91	97,736.70	101,544.00	0.00	6031-6000-5140	Retirement - General	0.00	117,066.00	117,066.00	0.00	0.00
12,455.93	10,061.07	10,453.00	0.00	6031-6000-5156	Unemployment Compensation	0.00	10,526.00	10,526.00	0.00	0.00
13,893.28	12,449.86	11,946.00	0.00	6031-6000-5157	Workmans Compensation	0.00	14,035.00	14,035.00	0.00	0.00
795,204.27	832,579.65	880,268.00	0.00		Personnel Services Totals:	11.75	1,041,492.00	1,041,492.00	0.00	0.00
				E20	Material and Services					
4,300.00	0.00	0.00	0.00	6031-6000-6200	Contract Services	0.00	1,500.00	1,500.00	0.00	0.00
0.00	2,782.18	0.00	0.00	6031-6000-6200	Contract Personnel Services	0.00	2,000.00	2,000.00	0.00	0.00
285.00	0.00	0.00	0.00	6031-6000-6201	Consultant Services	0.00	0.00	0.00	0.00	0.00
0.00	644.98	200.00	0.00	6031-6000-6203	Legal Notice Publish	0.00	200.00	200.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6208	Moving Expenses	0.00	0.00	0.00	0.00	0.00
8,851.76	13,927.13	13,930.00	0.00	6031-6000-6232	Software Support	0.00	13,930.00	13,930.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6232	Hardware Maintenance	0.00	504.00	504.00	0.00	0.00
2,930.00	1,619.00	4,000.00	0.00	6031-6000-6310	Dues & Fees	0.00	4,000.00	4,000.00	0.00	0.00
9,346.01	17,563.92	9,000.00	0.00	6031-6000-6311	Credit Card Fees	0.00	22,500.00	22,500.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6320	Recruitment	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6321	Sevrance Package	0.00	0.00	0.00	0.00	0.00
0.00	434.67	100.00	0.00	6031-6000-6330	Equipment	0.00	100.00	100.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6331	Office Furniture	0.00	0.00	0.00	0.00	0.00
0.00	0.00	50.00	0.00	6031-6000-6332	Tools	0.00	50.00	50.00	0.00	0.00
21,490.48	161.97	500.00	0.00	6031-6000-6333	Vehicle Fuel	0.00	500.00	500.00	0.00	0.00
0.00	368.55	500.00	0.00	6031-6000-6511	Public Outreach	0.00	500.00	500.00	0.00	0.00
2,420.90	3,173.46	1,000.00	0.00	6031-6000-6517	Refunds	0.00	2,000.00	2,000.00	0.00	0.00
0.00	3,600.00	3,600.00	0.00	6031-6000-6530	Rent	0.00	3,600.00	3,600.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6531	Supplies Equipment Rent	0.00	0.00	0.00	0.00	0.00
0.00	40.42	0.00	0.00	6031-6000-6535	Equipment Maint & Repair	0.00	500.00	500.00	0.00	0.00
8,104.16	8,630.67	9,800.00	0.00	6031-6000-6536	Vehicle Maint & Repair	0.00	9,800.00	9,800.00	0.00	0.00
5,028.18	182.49	300.00	0.00	6031-6000-6600	Supplies - Office	0.00	300.00	300.00	0.00	0.00
263.32	271.66	500.00	0.00	6031-6000-6601	Supplies - Other	0.00	500.00	500.00	0.00	0.00
125.00	250.20	225.00	0.00	6031-6000-6602	Copier Maint & Supplies	0.00	225.00	225.00	0.00	0.00

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
602.94	21.47	70.00	0.00	6031-6000-6603	Postage	0.00	70.00	70.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6604	Publications & Periodicals	0.00	0.00	0.00	0.00	0.00
40.00	108.00	200.00	0.00	6031-6000-6605	Printing	0.00	2,500.00	2,500.00	0.00	0.00
2,730.47	1,285.78	3,500.00	0.00	6031-6000-6650	Books	0.00	3,500.00	3,500.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6700	Travel & Training	0.00	7,000.00	7,000.00	0.00	0.00
3,834.46	277.08	1,000.00	0.00	6031-6000-6701	Mgmt Travel & Training	0.00	0.00	0.00	0.00	0.00
2,267.70	1,108.79	6,000.00	0.00	6031-6000-6702	Staff Travel & Training	0.00	0.00	0.00	0.00	0.00
32.08	31.57	0.00	0.00	6031-6000-6753	Utilities - Cable TV	0.00	0.00	0.00	0.00	0.00
5,240.47	6,704.97	10,320.00	0.00	6031-6000-6755	Telephone	0.00	6,000.00	6,000.00	0.00	0.00
0.00	680.61	0.00	0.00	6031-6000-6756	Data Service Charges	0.00	3,360.00	3,360.00	0.00	0.00
77,892.93	63,869.57	64,795.00	0.00		Material and Services Totals:	0.00	85,139.00	85,139.00	0.00	0.00
				E21	Interdepartmental Charges					
49,876.00	59,137.00	58,065.00	0.00	6031-6000-6990	Internal Services	0.00	67,192.00	69,353.00	0.00	0.00
18,852.00	22,447.00	23,427.00	0.00	6031-6000-6991	Facility Services	0.00	23,531.00	23,531.00	0.00	0.00
4,895.00	4,620.00	6,579.00	0.00	6031-6000-6992	Steering Comm Hardware Chg	0.00	8,514.00	8,514.00	0.00	0.00
4,575.00	4,862.00	5,225.00	0.00	6031-6000-6993	Steering Comm User Chg	0.00	5,000.00	5,000.00	0.00	0.00
4,498.00	4,439.00	4,063.00	0.00	6031-6000-6994	Risk Management	0.00	4,024.00	1,744.00	0.00	0.00
8,423.00	8,312.00	7,987.00	0.00	6031-6000-6995	Insurance Liability	0.00	7,912.00	7,912.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6997	Insurance Work Comp	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6998	Intradepartmental Admin Chgs	0.00	0.00	0.00	0.00	0.00
0.00	21,395.72	25,000.00	0.00	6031-6000-6998	Vehicle Fuel - Internal	0.00	25,000.00	25,000.00	0.00	0.00
0.00	57.81	0.00	0.00	6031-6000-6999	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00
0.00	1,359.39	4,500.00	0.00	6031-6000-6999	Office Supplies - Internal	0.00	4,500.00	4,500.00	0.00	0.00
0.00	489.04	650.00	0.00	6031-6000-6999	Postage - Internal	0.00	650.00	650.00	0.00	0.00
0.00	9.32	500.00	0.00	6031-6000-6999	Tech Supplies - Internal	0.00	500.00	500.00	0.00	0.00
0.00	0.00	0.00	0.00	6031-6000-6999	Solid Waste Fees - Internal	0.00	0.00	0.00	0.00	0.00
91,119.00	127,128.28	135,996.00	0.00		Interdepartmental Charges Totals:	0.00	146,823.00	146,704.00	0.00	0.00
				E70	Interfund Transfers					
0.00	0.00	0.00	0.00	6031-6000-9001	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00
0.00	155,858.00	30,000.00	0.00	6031-6000-9003	Trans - Equipment Reserve	0.00	60,000.00	60,000.00	0.00	0.00
0.00	155,858.00	30,000.00	0.00		Interfund Transfers Totals:	0.00	60,000.00	60,000.00	0.00	0.00
				E80	Contingencies					

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
0.00	0.00	48,751.00	0.00	6031-6000-9800	Operating Contingency	0.00	84,126.00	84,245.00	0.00	0.00
0.00	0.00	48,751.00	0.00		Contingencies Totals:	0.00	84,126.00	84,245.00	0.00	0.00
245,197.01	447,428.36	0.00	0.00	E90 6031-6000-9990	Unappropriated Fund Balance Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00
245,197.01	447,428.36	0.00	0.00		Unappropriated Fund Balance Total	0.00	0.00	0.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		EXPENDITURES TOTALS:	11.75	1,417,580.00	1,417,580.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		DEPARTMENT REVENUES	0.00	1,417,580.00	1,417,580.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		DEPARTMENT EXPENSES	11.75	1,417,580.00	1,417,580.00	0.00	0.00
0.00	0.00	0.00	0.00		Community Development - Bldg Tc	(11.75)	0.00	0.00	0.00	0.00

<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>			<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	
<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Estimated</b>	<b>Account</b>	<b>Description</b>	<b>FTE</b>	<b>Requested</b>	<b>Proposed</b>	<b>Approved</b>	<b>Adopted</b>
1,209,413.21	1,626,863.86	1,159,810.00	0.00		FUND REVENUES	0.00	1,417,580.00	1,417,580.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		FUND EXPENSES	11.75	1,417,580.00	1,417,580.00	0.00	0.00
0.00	0.00	0.00	0.00		Community Development Totals:	(11.75)	0.00	0.00	0.00	0.00

2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	Account	Description	FTE	2017 Requested	2017 Proposed	2017 Approved	2017 Adopted
1,209,413.21	1,626,863.86	1,159,810.00	0.00		REPORT REVENUES	0.00	1,417,580.00	1,417,580.00	0.00	0.00
1,209,413.21	1,626,863.86	1,159,810.00	0.00		REPORT EXPENSES	11.75	1,417,580.00	1,417,580.00	0.00	0.00
0.00	0.00	0.00	0.00		REPORT TOTALS:	(11.75)	0.00	0.00	0.00	0.00

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