



**BOARD OF COMMISSIONERS**  
**Agenda Item Summary**

<b>Agenda Category: Agreement</b>	<b>Item No:</b>
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**Meeting Date:** January 12<sup>th</sup>, 2021

**Department:** Sheriff's Office - Corrections – Chris Kaber-Sheriff

**Issue:** In the matter of requesting approval for Klamath County Sheriff's Office (KCSO) to enter into an agreement with Klamath County Community Corrections (KCCC) for the transportation of Justice Involved Individuals (JIIs) being released from Oregon prisons to Klamath County.

**Background:** Klamath County Sheriff's Office- Corrections, will agree to securely transport Justice Involved Individuals from Oregon prisons back to Klamath County upon release on behalf of Klamath County Community Corrections (KCCC). KCCC has agreed to pay KCSO actual costs for hourly personnel rate, hotel stay and per diem if applicable, a \$500 base fee and \$0.55 per mile. KCSO will provide an invoice and travel form for base fees, personnel costs and mileage.

**Fiscal Impact:** Estimated annual revenue of \$7000.00 to General Fund, Klamath County Sheriff's Office, Corrections in addition to matching expense to Klamath County Community Corrections Operating Budget.

**Recommended Motion:** Approve the Sheriff to sign the Agreement with Klamath County Community Corrections for the secure transport of JIIs being released from Oregon prisons resulting in estimated revenue of \$7,000.00 to Sheriff's Office General Fund Corrections in addition to matching expense to Klamath County Community Corrections Operating Budget.

DONE AND DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Chair

Approved

Denied

\_\_\_\_\_  
 Vice-Chair

Approved

Denied

\_\_\_\_\_  
 Commissioner

Approved

Denied

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**Klamath County Community Corrections (KCCC)**  
**And**  
**Klamath County Sheriff's Office (KCSO)**

This Memorandum of Understanding is between Klamath County Community Corrections (KCCC) and the Klamath County Sheriff's Office (KCSO) and outlines the transportation of Justice Involved Individuals (JIIs) being released from Oregon prisons to Klamath County.

**Compensation:**

1. KCSO will provide KCCC:
  - a. An invoice for base fee, personnel costs, and mileage;
  - b. A travel form to show hotel stay and per diem.
2. KCCC will pay KCSO per transport:
  - a. \$500 base fee;
  - b. \$0.55 a mile.
3. Actual costs for the following:
  - a. Hourly personnel rate for two deputies;
  - b. Hotel stay and per diem if transportation distance requires overnight stay.

**Term:**

This Agreement will be in effect upon signing and will continue to December 31, 2021.

**Insurance:**

All employers, that employ subject workers, as defined in ORS 656.027, shall comply with ORS 656.017 and shall provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). All employers, shall require and ensure that each of its subcontractors complies with these requirements. If an employer, is a subject employer, as defined in ORS 656.023, they shall also obtain employers' liability insurance coverage with limits not less than \$2,000,000 each accident. If an employer subject to any other state's workers' compensation law, Contactor shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$2,000,000 and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

**KCCC will provide:**

1. Advance notification to KCSO for when a transport is needed.
2. Release Transportation Authorization Form – Exhibit A.
3. Reimbursement for any meals provided to the JII during transport.

Agreed and Dated this 24 day of December, 2020.



Aaron Hartman, Director  
Klamath County Community Corrections



Chris Kaber, Sheriff  
Klamath County Sheriff's Office

