



BOARD OF COUNTY COMMISSIONERS  
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION FY 2021-22 Item No: \_\_\_\_\_

Date: 6/8/2021

Originating Department: Finance

ISSUE: Approve a budget change within the Fairgrounds Fund.

**BACKGROUND & CONCLUSIONS:** After the Budget Committee approved the 2021-22 budget, the Board approved four (4) employee reclassifications. This resolution will add \$31,613 in expenditures to Personnel Services and reduce Contract Personnel Services in the Material and Services section by the same amount.

**FISCAL IMPACT:** No fiscal impact. Change in Expenditure categories of \$31,613

**RECOMMENDED MOTION:** Approve the budget resolution as outlined in the attached documents for changes to the Fairgrounds fund; there is no fiscal impact, however, there is a change in expenditure categories of \$31,613.

DEPARTMENT HEAD APPROVAL: *Dennis Roney*

BUDGET OFFICER APPROVAL: *Vickie Noel*

DONE AND DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chair  
Approved   
Denied

\_\_\_\_\_  
Vice-Chair  
Approved   
Denied

\_\_\_\_\_  
Commissioner  
Approved   
Denied

Resolution # \_\_\_\_\_

**KLAMATH COUNTY  
BUDGET TRANSFER/RESOLUTION**

JE# \_\_\_\_\_

POSTED BY: \_\_\_\_\_ Date: \_\_\_\_\_

**DATE:** 6/8/2021  
**DEPARTMENT:** Fairgrounds

**SIGNATURE:** \_\_\_\_\_

| <u>BUDGET NUMBER</u>             | <u>LINE ITEM NAME</u>              | <u>INCREASE</u>    | <u>DECREASE</u>    |
|----------------------------------|------------------------------------|--------------------|--------------------|
| <u>5040-5030-5031-5000-50000</u> | <u>Salaries and Wages</u>          | <u>\$24,790.00</u> |                    |
| <u>5040-5030-5031-5000-51100</u> | <u>FICA</u>                        | <u>\$1,896.00</u>  |                    |
| <u>5040-5030-5031-5000-51400</u> | <u>Retirement - General</u>        | <u>\$4,214.00</u>  |                    |
| <u>5040-5030-5031-5000-51560</u> | <u>Unemployment Compensation</u>   | <u>\$124.00</u>    |                    |
| <u>5040-5030-5031-5000-51570</u> | <u>Workmans Compensation</u>       | <u>\$589.00</u>    |                    |
| <u>5040-5030-5031-5000-62005</u> | <u>Contract Personnel Services</u> |                    | <u>\$31,613.00</u> |
|                                  |                                    |                    |                    |
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|                                  |                                    |                    |                    |
| <b>TOTAL</b>                     |                                    | <u>\$31,613.00</u> | <u>\$31,613.00</u> |

**REASON FOR TRANSFER:** Reclassification of three maintenance workers and the reclassification of the Fairgrounds  
Manager to Director. Approved by the Board during the May 11th 2021 Admin meeting.

THEREFORE, BE IT RESOLVED THAT IN ACCORDANCE WITH O.R.S. 294.463 THE FORGOING  
HEREBY IS APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
CHAIR  
\_\_\_\_\_  
COMMISSIONER  
\_\_\_\_\_  
COMMISSIONER



**KLAMATH COUNTY**  
**Human Resources**

To: Board of County Commissioners  
 From: Amanda Van Riper  
 Human Resources Director

Date: May 11, 2021

Re: **Reclassification Request – Fairgrounds**

**Date Scheduled for Administrative Meeting: May 11, 2021**

On behalf of Derrick Rowley, Fairgrounds Manager, we are seeking your approval to reclassify the following employees:


| Employee Name/Position                                 | Current Grade/Step     | Proposed Grade/Step    |
|--|------------------------|------------------------|
| Drew Patzke – Fairgrounds<br>Maintenance Worker        | UH15/Step 7<br>\$19.16 | UH19/Step 4<br>\$20.43 |
| Darren Wolfe – Fairgrounds<br>Maintenance Worker w/CDL | UH16/Step 7<br>\$20.16 | UH20/Step 4<br>\$21.46 |
| Brendan Thorson – Fairgrounds<br>Maintenance Worker    | UH15/Step 6<br>\$18.36 | UH19/Step 3<br>\$19.55 |

After reviewing job descriptions and comparing with other County departments, the proposed reclassifications will put the Fairgrounds Maintenance positions in line with other Maintenance positions within the County. The reclassification will also help avoid loss of trained employees and will help recruit potential new employees.


The proposed reclassifications will have a fiscal impact of \$10,283.93. The department will need to do a supplemental budget to cover the expense of the reclassifications.

The reclassifications would be effective July 1, 2021 and there will be no change in seniority date.

**Suggested Motion:** Hereby move to approve the request to reclassify the Fairgrounds Maintenance Staff as outlined above:

  
 Chair  
 Approved   
 Disapproved

  
 Commissioner  
 Approved   
 Disapproved

  
 Commissioner  
 Approved   
 Disapproved

5-11-21  
 Date

11 May 2021  
 Date

5/11/21  
 Date



**KLAMATH COUNTY**  
**Human Resources**

To: Board of County Commissioners

From: Amanda Van Riper  
Human Resources Director

Date: May 11, 2021

Re: **Reclassification Request – Fairgrounds Manager**

**Date Scheduled for Administrative Meeting: May 11, 2021**

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On behalf of Commissioner DeGroot and Gregg Sherill, Fair Board Chair, we are seeking your approval to reclassify Derrick Rowley from Fairgrounds Manager (DF10) to Fairgrounds Director (DF13).


The proposed title change will put Derrick in line with other department heads.

The salary increase was recommended by MGT during the class and comp study.

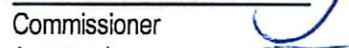
The proposed reclassification will have a fiscal impact of \$12,046.13. The department will need to do a supplemental budget to cover the expense of the reclassifications.

The reclassification would be effective July 1, 2021 and Derrick's seniority date will not change.

**Suggested Motion:** Hereby move to approve the request to reclassify Derrick Rowley to Fairgrounds Director as outlined above:

  
Chair  
Approved   
Disapproved   
5-11-21  
Date

  
Commissioner  
Approved   
Disapproved   
11 may 2021  
Date

  
Commissioner  
Approved   
Disapproved   
5/11/21  
Date