



BOARD OF COUNTY COMMISSIONERS
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION FY 2021-22 Item No:

Date: 6/8/2021

Originating Department: Finance

ISSUE: Approve a budget change within the Museum Fund for fiscal year 2021-22.

BACKGROUND & CONCLUSIONS: After the Budget Committee approved the 2021-22 budget, the Board approved a reclassification of the Museum Manager to Museum Director. This resolution will add \$13,313.00 in expenditures to Personnel Services and reduce Reserve for Future Expenditures by the same amount.

FISCAL IMPACT: No fiscal impact. Change in Expenditure categories of \$13,313.00

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the Museum fund; there is no fiscal impact, however, there is a change in expenditure categories of \$13,313.00.

DEPARTMENT HEAD APPROVAL: _____

BUDGET OFFICER APPROVAL: *Vickie Noel* _____

DONE AND DATED this _____ day of _____, 20__.

Chair
Approved
Denied

Vice-Chair
Approved
Denied

Commissioner
Approved
Denied

**KLAMATH COUNTY
BUDGET TRANSFER/RESOLUTION**

Resolution # _____

JE# _____

POSTED BY: _____ Date: _____

DATE: 6/8/2021
DEPARTMENT: Museum

SIGNATURE: _____

<u>BUDGET NUMBER</u>	<u>LINE ITEM NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>2520-5020-5021-5000-50000</u>	<u>Salaries and Wages</u>	<u>\$10,486.00</u>	
<u>2520-5020-5021-5000-51100</u>	<u>FICA</u>	<u>\$802.00</u>	
<u>2520-5020-5021-5000-51400</u>	<u>Retirement - General</u>	<u>\$1,783.00</u>	
<u>2520-5020-5021-5000-51560</u>	<u>Unemployment Compensation</u>	<u>\$53.00</u>	
<u>2520-5020-5021-5000-51570</u>	<u>Workmans Compensation</u>	<u>\$189.00</u>	
<u>2520-5020-5021-5000-99000</u>	<u>Reserve for Future Expenditures</u>		<u>\$13,313.00</u>
TOTAL		<u>\$13,313.00</u>	<u>\$13,313.00</u>

REASON FOR TRANSFER: Reclassification of Museum Manager to Museum Director was approved by the BOCC on April 20, 2021.

THEREFORE, BE IT RESOLVED THAT IN ACCORDANCE WITH O.R.S. 294.463 THE FORGOING
HEREBY IS APPROVED _____ DISAPPROVED _____ THIS _____ DAY OF _____, 2021

BOARD OF COUNTY COMMISIONERS

CHAIR

COMMISSIONER

COMMISSIONER



KLAMATH COUNTY
Human Resources

To: Board of County Commissioners
From: Amanda Van Riper
Human Resources Director

Date: April 20, 2021

Re: **Reclassification Request – Museum**

Date Scheduled for Administrative Meeting: April 20, 2021

On behalf of Commissioner Morris, we are seeking your approval to reclassify Todd Kepple from Museum Manager (UF20) to Museum Director (DF10). The reclassification was originally discussed by the Board on March 18, 2021, however, with the turnover in the HR Department, the request was not brought back to the board.


Our comparator counties do not have a Museum department so to determine a suitable paygrade we looked at our departments that have similar FTE's. We determined the Fairgrounds would be our best comparator for the following reasons:

- Both departments have similar FTE count.
- Both departments manage multiple buildings.
- Both departments have their own board.
- Both departments work with the public and host community events.

We are requesting to reclassify Todd effective April 1, 2021 from a UF20 step 7 (\$4,243/month) to a DF10 step 1 (\$4,840/month). Todd's seniority date will not change.

The department has the money in their budget.

Suggested Motion: Hereby move to approve the request to reclassify Todd from Museum Manager, UF20, to Museum Director, DF10, as outlined above:


 Chair
 Approved
 Disapproved
 4-20-21
 Date


 Commissioner
 Approved
 Disapproved
 20 APR 2021
 Date


 Commissioner
 Approved
 Disapproved
 4/20/21
 Date