



**KLAMATH COUNTY
Human Resources**

To: Board of County Commissioners
From: Amanda Van Riper
Human Resources Director

Date: June 29, 2021

Re: **737 Reclassification Request**

Date Scheduled for Administrative Meeting: June 29, 2021

During last weeks admin meeting, a memo was presented for the approval to reclassify the 737 jobs that were called out in the class and comp study. After further review, a position was left out of that memo.

In accordance with the suggestion by MGT, we are requesting to reclassify the Environmental Health Specialist I position from an LH 20 to an LH21.

The Assessment Specialist position was reclassified to a LH18 which is the current paygrade of the Appraiser I. As a result, we are requesting to reclassify the Assessor I position from an LH18 to an LH20.

The reclassification will be effective July 1, 2021 and there will be no change in seniority date.

Suggested Motion: Hereby motion to approve the request to reclassify the Environmental Health Specialist I and Appraiser I as outlined above:

Chair	Commissioner	Commissioner
Approved <input type="checkbox"/>	Approved <input type="checkbox"/>	Approved <input type="checkbox"/>
Disapproved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Disapproved <input type="checkbox"/>
Date	Date	Date