



KLAMATH COUNTY
Human Resources

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: January 24, 2023

Re: **Department Request – Assistant Public Works Director Reclasse**

Date Scheduled for Administrative Meeting: January 24, 2023

We are seeking your approval to reclassify the Assistant Public Works Director from a UF31 to a UF38. This position will be responsible for overseeing the engineering functions and some functions within the Road Department. This position also requires the employee holding the position be a registered civil engineer in the State of Oregon.

This reclassification will place the position directly between the County Engineer and Public Works Director.

Upon approval, the department would like to add this position to their 2023 -2024 budget and post the position for internal recruitment. The position that was held by the employee who gets selected to fill the Assistant Director will not be backfilled.

Suggested Motion: Hereby motion to approve the request to reclassify the Assistant Public Works Director as outlined above:

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date