



Board of Commissioners' Administrative Meeting June 6, 2023 ~ 3:00pm ~ Room 214

6/6/2023 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Henslee, Commissioner Minty, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; John Casalino, Melina Johnson / District Attorney's Office; Todd Kepple / Museum; Aaron Hartman / Community Corrections; Vickie Noel / Finance; Rick Vaughn / Tax Collector, Property Sales; Jeremy Morris / Public Works.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Department Request – Step 7 Hire DA’s Office

Amanda Van Riper and John Casalino address the Board. Commissioner Henslee motions. Commissioner Minty seconds. Unanimous vote. Approved.

2. Department Request – Signing Bonus DA’s Office

Amanda Van Riper and John Casalino address the Board. Commissioner Henslee motions. Commissioner minty seconds. Unanimous vote. Approved.

3. Department Request – DA’s Office Staff Reclassifications

Amanda Van Riper, Melina Johnson and John Casalino address the Board. Commissioner Henslee motions. Commissioner minty seconds. Unanimous vote. Approved.

4. Sheriff’s Office Resolution Proposed Amendments

Amanda Van Riper addresses the Board to present proposed amendments to the Sheriff's Office resolution. The Board was in agreement for Ms. Van Riper to work on new proposed language and bring it back to the Board.

5. Todd Kepple - Museum

1. Obtaining Old Fire Truck From Klamath County Fire District #1

Todd Kepple addresses the Board. Fire District 1 has presented the Museum with an idea of joint ownership of an old fire truck. The Fire District will pay for the insurance and split the repair costs. The Board was in agreement for Mr. Kepple to ask the Fire District if they would give the County ownership and if that is not received then to proceed with reviewing a partnership agreement with the Fire District.

6. Aaron Hartman - Community Corrections

1. Credit Card Funding

Topic not discussed.

2. LFODOC Budget

Aaron Hartman addresses the Board to give an update on the department's FY 23-25 biennium funding. There are great concerns with the level of funding coming from the State. The Board thanked Mr. Hartman for the update.

7. Jeremy Morris - Public Works

1. Shasta Sidewalk Bid Results Discussion

Jeremy Morris addresses the Board regarding the Shasta Sidewalk Project bid results. Bid results received were 27% over the engineer's estimate. The Board was in agreement for Public Works not to accept the bid and to allow other companies to get pre-qualified and then put it out for re-bid.

8. Rick Vaughn - Tax Collector/Property Manager

1. 905 Wiard Street Lease/Memorandum Of Lease

Rick Vaughn addresses the Board to obtain their signatures on the lease.

9. BOCC

1. Junior Commissioner Program Update



Haley Huffman addresses the Board to present an update on the Junior Commissioner program at Mazama. We should receive student applications on June 12. The program will begin on Wednesday, September 6.

2. Strategic Plan Update

Commissioner Henslee and Haley Huffman address the Board to present an update on the strategic plan including staff and community survey results. The team is currently working on the draft strategic plan which should be ready for the Board to review in the next few weeks.

10. Adjournment

4:25pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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