



KLAMATH COUNTY
Human Resources

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: August 15, 2023

Re: Department Request – CDD step 6 hire

Date Scheduled for Administrative Meeting: August 15, 2023

On behalf of Allan Brown, Building Official, we are seeking your approval to offer the Assistant Building Official at UF30 step 6 (\$7,434.92).

Interviews were held last week and we have selected our top internal candidate. The selected candidate was originally offered step 4 to represent a 5% increase, however they countered our offer and have requested to start at step 6. Additionally, while the candidate is transitioning out of the military, he would like to continue in a part time status until October 15, 2023. While in a part time status, the candidate would be paid at UH30 Step 6 (\$42.90/hour).

The department has the money in their budget.

Suggested Motion: Hereby motion to approve the request to offer the Assistant Building Official at step 6 as outlined above:

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date