



**KLAMATH COUNTY**  
**Human Resources**

To: Board of County Commissioners  
From: Amanda Van Riper  
Human Resources Director  
Date: September 19, 2023  
Re: **Department Request – PH FTE Increase**

**Date Scheduled for Administrative Meeting: September 19, 2023**

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On behalf of Jennifer Little, Public Health Director, we are seeking your approval to add a 1.0 FTE TPEP Program Coordinator. This position will be classified at an LH20 (\$24.46 – \$30.94/hour) if the applicant has a Bachelor’s Degree or HS Diploma. The position will be classified at an LH21 (\$25.69 - \$32.49/hour) if the applicant has a Master’s Degree.

This position would be primarily responsible for identifying community health information, education and promotion needs for the County. Additionally, this position will work closely with community partners to advocate for policy change and delivering health education.

The department has received a tobacco tax revenue to fund the position through June 30, 2025. The fiscal impact for the 23-24 fiscal year is \$64,398 (assuming an October 1<sup>st</sup> start date).

Upon approval the position will be posted for recruitment.

**Suggested Motion:** Hereby motion to approve the request to add a 1.0 FTE Public TPEP Program Coordinator as outlined above:

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Chair  
Approved   
Disapproved

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Commissioner  
Approved   
Disapproved

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Commissioner  
Approved   
Disapproved