



Board of Commissioners' Administrative Meeting
September 1, 2020 ~ 1:00pm ~ Room 214

9/1/2020 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Jessica Chastain / IT; Rick Vaughn / Tax Collector; Vickie Noel, Kirby Garlitz / Finance; Tom Crist, Stephanie Brown / CDD; Kathy Pierce / Veterans Services; Jeremy Morris / Public Works.

3. Approve Minutes From Last Meeting

Approved.

4. Stephanie Brown / Tom Crist - Solid Waste

Tom Crist and Stephanie Brown address the Board. Mr. Crist said they did further research as requested last week and the bottom line is the rail didn't pencil out so Dry Creek is still the best. Mr. Crist and Ms. Brown recommend doing \$56.79 per ton, not doing the franchise agreement and keeping the contract with 85% CPI. Dry Creek had requested \$59.21 with a 100% CPI. The Board was in agreement with Mr. Crist and Ms. Brown proceeding with their recommendation.

5. Jeremy Morris - Public Works

Jeremy Morris addresses the Board to give them an update on the box culvert bridge, an existing timber bridge, on West Langell. We blue sheeted it a year ago with the Joe Wright Road bridge. The Joe Wright Road bridge was completed this Spring, we are going to tackle the West Langell this fall. We will try to chip away at these posted bridges, installing them with our forces. If we were to bid these out it would be a \$400,000 - \$500,000. Our crews can remove and replace the bridge in two weeks. The Board will see the actual award and contract documents come through. We went through the quote process last Spring. The Board thanked Mr. Morris for the update.

6. Jessica Chastain - Information Technology

Jessica Chastain addresses the Board. She ordered 10 laptops and 3 servers. The RFP for the AV equipment in the conference rooms closes on the 15th. Regarding storage, the quote she received was \$149,256.59. She said it can be setup and going in about 6 weeks. The Commissioners agreed for Ms. Chastain to proceed with purchasing the storage.

7. Kathy Pierce - Veterans

Kathy Pierce addresses the Board. Commissioner DeGroot motions to sign the ODVA pass through funding grant agreement. Commissioner Morris seconds. Unanimous vote. Approved. Ms. Pierce said the big change is she wasn't able to spend all the funds from last year due to COVID restrictions. She is rolling the extra money over into this year in order to spend it. Ms. Pierce said she heard another county had setup a rainy day fund and she discussed that with Ms. Noel. Ms. Noel said she is not in support of it, however, Ms. Pierce will contact the county who has set up a rainy day fund and get more information. Ms. Noel said we could setup a separate fund for that grant. The Board discussed ideas for using the funds such as, bus advertisements, paying for COVID testing for Veterans and providing technology/laptops for Veterans.

8. Vickie Noel - Finance

1. Economic Development Grant Program Applicants

Vickie Noel addresses the Board. She had a question from a citizen asking if nonprofits were eligible for these grants. Ms. Noel reviewed the statute, the wording states it includes but is not limited to for-profits. Commissioner Morris said, I think they have this as guidance but I think we could still design a program under this that further narrows. Commissioner DeGroot said, I think we can be more restrictive just not less. Mr. Henderson said, I'm not sure we could limit them if there's an overall statutory structure under which the funds are distributed. Mr. Henderson said he'd like to look at the overall statute. Commissioner Morris said, I'd really like to not have nonprofits allowed. Ms. Noel said the Board discussed this last August, at that time they talked about giving extra points to for-profit businesses. Commissioner Morris said she sees more of an issue with that. Ms. Noel said, we advertised that we will let people apply today including non-profits. The Board agreed to run this cycle as is and look at changing the program in the future.

9. In The Matter Of Approving An Intergovernmental Agreement (IGA) Between Klamath County School District And Klamath County Public Health. – Jennifer Little, Public Health

Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

10. In The Matter Of Approving Intergovernmental Agreement (IGA) Between Klamath Falls City Schools And Klamath County Public Health. – Jennifer Little, Public Health

Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

11. BOCC

1. Cancellation Of Tourism Fall 2020 Cycle

Instead of cancelling the fall 2020 cycle, Commissioner DeGroot suggested doing a cycle for capital/infrastructure projects only with a maximum of \$50,000. Commissioner Morris agreed with the idea as it would keep up the

momentum. The Board agreed to have the maximum award per grant be \$25,000.00. Ms. Noel said it will take a couple weeks for them to get everything together.

2. Camping Ordinance 82 Discussion

Commissioner DeGroot said, I've been working internally to figure out where are with the Camping Ordinance. Rick Vaughn addresses the Board. He said we had a group from the Sprague River Pines Subdivision come in and talk to us about our ordinance. He has been working with Commissioner DeGroot on how we enable those citizens to make improvements in their area. Mr. Vaughn said, we have an Ordinance from about two years ago and it looks like it wasn't fully finished. We don't have a permit or a cost. In our discussions, maybe it makes sense to finish it, maybe it doesn't. We've got some work ahead of us still. He said, we intend to use another chapter of our Code involving recreational vehicles. Commissioner DeGroot said, on Ordinance 82 itself, the first thing we need to do is finish our job internally, prepare a form to request a permit on the 8th day to allow for 21 days and determine fees and fines. He said, my fear is, we have a lot of great recreational property in our community, if we don't have the ordinance we take the ability away from people who are trying to do it right. The Board agreed for Mr. Vaughn and Commissioner DeGroot to continue their research.

12. Other County Business

Childcare Co-Op - Commissioner Morris said, we are getting to a point where we need funding for the project coordinator and where we need to formally put some things on record. Commissioner DeGroot said the cost for the Fairgrounds facility rental is \$252,000.00 through the end of May 2021. We can use it for childcare and then if schools open back up they will need a ton of square footage to spread out and could use the space then. We need to look at Tarah's current salary plus the stipend and he feel up to \$50,000.00 to subsidize some of her wages and cover the stipend. Commissioner Morris said Brandon is aware we'll need PPE but we need to let him know for sure. Commissioner DeGroot said, can we allocate \$150,000 for PPE. Commissioner Morris asks about cleaning products. Commissioner DeGroot said the Fairgrounds will take care of that in their \$252,000.00. It will also include staffing for cleaning. The tent rental is not included in the \$252,000.00. Commissioner Morris suggested putting infrastructure and PPE into a category for up to \$150,000.00 Ms. Noel suggested creating a sub-department under the Fairgrounds because everything we expend will be reimbursed through fees or the CARES Act. She will talk to the auditors and see if that makes sense. She said as far as cash goes, we could borrow the cash from the General Fund until we get reimbursed from the CARES Act. She said so far we are being reimbursed within a week of submitting expenses. Ms. Noel said everything will need to be ran through the separate sub department. We'll have money come in from the State for the rent and we'll transfer that to the Fairgrounds operating budget revenue. Tarah will get paid 100% out of the Fairgrounds operating and she will bill her COVID hours to the special project and there will be a transfer to their revenue account to cover the costs. Ms. Noel said everything will be reimbursed as it's spent other than the facilities rental. Commissioner DeGroot motions to spend \$252,000.00 for facilities rental to the Fairgrounds for the Childcare CCC program which would take care of rental from Sept 1, 2020 - May 30, 2021. Commissioner Morris seconds and adds, to request reimbursement through the CARES fund Act. Commissioner DeGroot agrees. Unanimous vote. Approved.

Commissioner DeGroot asks, should we allocate up to an amount to get the program to run? Ms. Noel said, you can allocate it here, we'd have to do a budget resolution and advertise it. Commissioner DeGroot motions to spend up to \$800,000.00 from the CARES fund for the program, excluding the \$252,000.00 facilities rental cost. Commissioner Morris seconds. Unanimous vote. Approved.

13. Adjournment

2:00pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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