Meeting: Budget Hearing

Date: 04 / 16 / 2018   Time: 9:00 am   Room: 219

Members: Commissioner Morris, Commissioner Boyd, Commissioner DeGroot, Lori Baley, Brandon Fowler

Staff: Sue Murphy / Finance, Vicki Noel / Finance, Sandy Cox / BOCC Staff

Media Present: None

Department Heads present: Jessica Chastain, Nathalie Johnston, Nathan Bigby, Rick Vaughn, Karen Oakes, Kathy Pierce, Courtney Vanbragt, Phillip Squibb, Todd Kepple, James Henderson, Stephanie Brown, Debbie Lawhorn, Tom Crist, Kevin Roth

I. Opening and General Discussion
   9:00 Commissioner DeGroot opens hearing, introductions, announces that Del Fox is out ill. Pledge of Allegiance.

II. Approval of Budget Committee Meeting Dates
   9:03 Chair Fowler begins by asking if there are any changes to the proposed hearing schedule. Commissioner Morris motions to approve schedule, Commissioner DeGroot seconds. Unanimous vote, approved.

III. Received Budget Message
   9:04 Vickie Noel reads Budget Message

IV. Compensation Board (Elected Officials' Salaries)
   9:30 James Henderson addresses the Committee, announces members of Compensation Committee. Henderson explains details of study and lists all comparison counties. Reviews recommendations: Assessor 2%, Commissioners 0%, District Attorney 0%, Clerk 2%, Surveyor 2%, Sheriff 0%, Justice of the Peace 0%, Treasurer 0%. Discussion by Committee members regarding if need to vote on these recommendations now, can vote now or wait until each individual budget is reviewed. Fowler recommends to vote and review each department when their budget is presented, consensus is to table matter.

V. Internal Services Non-Departmental
   9:45 Noel explains where to find document and explains that individual departments pay the revenues that go into that fund. Explains increases are due to COLA’s and insurance increases. Commissioner Boyd voices concerns regarding the large amount of increase, thinks we need to limit that amount going into reserve. Noel further elaborates on the increase. Boyd explains that if we continue to fund a reserve then the Departments know there is a cushion and will not manage their budget as tightly as they should. Noel explains that things do tend to pop up throughout the year so the reserve is helpful, such as outside Counsel. DeGroot clarifies that the BOCC has asked the departments to make cuts but yet they have to budget for this Internal Services large increase? Boyd answers yes. Noel further explains that there are programs that could result in a refund to the departments
during the year such as the Credit Card rebate. Noel further explains that can move things around. Morris asks for clarification about outside Counsel fees. Noel explains that unexpected Counsel fees in previous years have come out of this funds reserve. Boyd would like to see unexpected Counsel fees come from Risk Management reserve and not Internal Services. Baley reviews previous years’ spending from this fund and doesn’t believe the increase is as aggressive as being discussed. Noel further explains that we are continuing to spend down the unappropriated fund balance. Fowler asks if we reduce the reserve amount, how would it affect the departments? Noel responds that money could be returned at the end of the year otherwise each department would need to revise their budgets. Boyd is not too concerned if Departments have to redo their budgets, it's their job. Fowler suggests setting aside 45k for now and review later. Noel strongly suggests that we do not deplete the reserve, Boyd agrees just thinks this year in comparison to last year is very aggressive. Boyd motions to reduce the Internal Services reserve amount to 120k with balance of $65,980 moved into unappropriated fund, Morris seconds. Baley asks about limitations if money is moved into reserves, Noel explains that if it's more than 10% there would need to be a Supplemental budget. Unanimous vote, approved.

VI. Human Resources/Risk Management

10:10 Noel explains where to find document. James Henderson addresses the Committee. Commissioner Morris questions the increase in recruitment line item and why a deficit last year, Henderson responds that there were further medical issues due to a Deputy’s ongoing injury and additionally settlement of some lawsuits. Fowler asks if we see any light at the end of the tunnel? Henderson responds that we are having to keep a significant reserve due to that particular Deputy's ongoing recovery, but does believe we are heading in the right direction. Fowler also asks about looking into other options for insurance. Boyd responds that the Commissioners are looking at ways to decrease insurance premiums. Boyd questions if the recruitment costs should actually be budgeted in HR or in the individual departments and some departments may use those dollars more than others. Boyd thinks that to be transparent and follow true costs, the dollars need to be calculated in each individual department and perhaps in future years change that calculation from HR to the Department. Baley asks how the Internal Service fee is calculated? Noel responds, primarily based on FTE’s. Henderson further explains the increase of 150k in the General Liability line item, as we are negative 120k this budget cycle. Boyd further explains that when all is said and done with the repayment of the loan for the purchase of the Old Safeway building there should be about 4.5 million in the Risk Management reserve fund and that money is what should be spent down as opposed to increasing fees to cover some of these increases. Morris suggests perhaps with the repayment of the loan for the purchase of the Old Safeway building we should do something different with that rather than put in back in Risk Management reserve. Boyd explains that could put the repayment of the loan into General fund, but the agreement was to repay the money back to Risk. Baley asks if the 500k payment for next year is budgeted for 18-19 year? Noel states no due to her understanding of the contract, Boyd will review the contract at lunch and report back. Morris didn’t understand that the money had to be put back to Risk. Motions to leave HR as presented, but change things next year regarding recruitment. Fowler explains doesn't need a motion each budget just wanted to know if anyone had any significant changes.

VII. General Administration

10:34 Noel explains where to find document and explains changes are essentially personnel and insurance increases. Boyd explains that staff in this department work very hard to help out all other departments in the County when needed, would like to pay more but proposes to leave as is.
VIII. County Counsel

10:37 Noel explains where to find document and explains changes, this budget was calculated with an Assistant County Counsel added. Boyd explains that the Assistant County Counsel was anticipated to help offset some outside Counsel. Morris would prefer to take the 116k Assistant County Counsel position out for now. Commissioner DeGroot suggests that since we are now hiring new General Counsel we may need to use outside Counsel until fully trained. Boyd suggests moving 50k of the budgeted Assistant County Counsel salary to the reserve line item, which could be used for outside counsel if needed. Noel suggests to move that money to the internal services reserve then next year will roll over and the departments wouldn’t pay as much next year. DeGroot suggests leaving the money in Counsel this year in the event new Counsel needs it, because the outcome would be the same if not used. Boyd clarifies that if the Assistant County Counsel is still budgeted Counsel could hire an Assistant without BOCC approval. DeGroot suggests moving it to contract services and change back to 2 FTE. Boyd also states that we need to instruct new Counsel that all outside Counsel must be approved by BOCC. Morris agrees that outside Counsel needs to be reduced, suggests we eliminate Assistant Counsel position and put a small amount in outside counsel line item to reflect what the BOCC wants to see. Fowler reviews: reduce FTE’s back to 2 and put the extra money into reserves? Boyd suggests putting 80k into reserve otherwise we are just back to what we are in 17-18. Noel suggests putting the money into contingency rather than reserves to give the BOCC maximum flexibility. Consensus is to put the extra money in contingency.

IX. Information Technology

11:02 Jessica Chastain addresses Committee and explains significant changes: personnel and Technology Management line items. Further explains service ticket increases and projects for 2018. Boyd questions why the budget message states 50k increase in personnel but the actual figure is approx. 21k. Chastain explains was looking at fully loaded salaries. Boyd asks Chastain to explain the realignment of personnel, Chastain explains. DeGroot questions any unfilled positions? Chastain responds no. Boyd asks if we could decrease staff, Chastain responds no, actually could increase but not asking at this point. Baley questions newness of some employees Chastain explains that I.T. employees don’t tend to stay in one location very long as there is a great demand. Boyd questions if need 15K for travel/training is sufficient with all the new employees? Chastain explains detail of training needed, majority of dollars is training not travel. Boyd really appreciates Chastain reducing the travel/training budget, but may need be more realistic. Chastain feels can work within this amount. Fowler makes observation that aside from Opengov the budget remains fairly flat. Fowler additionally questions if we are on track with the anticipated changes regarding implementing the new website? Chastain explains yes and highlights some of the changes.

X. Multimedia

11:18 Jessica Chastain addresses Committee and explains significant change: purchase of Opengov software. Boyd explains that BOCC made the decision to purchase Opengov for transparency purposes and “hung” that on Multimedia. Chastain explains additional benefits with Opengov. Fowler makes observation that aside from Opengov the budget remains fairly flat. Fowler additionally questions if we are on track with the anticipated changes regarding implementing the new website? Chastain explains yes and highlights some of the changes.
XI. Klamath County Library Service District

11:23 Commissioner DeGroot recesses to Open Library Service District Budget Hearing. Noel explains where to find document, and reads budget message. Nathalie Johnston and Cindy Williams address the Committee with details of significant changes and proposed projects.

XII. Public Hearing on Klamath County Library Service District Budget

11:34 Commissioner DeGroot asks for public comment in any position regarding the budget, no public comment.

Fowler questions the replacement of computers, is it all staff computers, Johnston responds yes, has been many years. Baley asks if it is imperative to replace all at once? Johnston indicates that it is easier for I.T. Fowler questions why doing all at once rather than a schedule like other departments, Johnston responds is on a 3 year schedule because have many public computers as well. Boyd questions staff numbers? Johnston responds. Boyd questions a 2% increase in proposed revenues does not quite calculate, what are the actuals? Noel explains figures could actually be increased by approx. 92k. Boyd questions if we really need to be taxing the citizens at .49 cents per 1k if revenues are more than needed. Johnston responds that is concerned about the increase in minimum wage over the next few years, will need to increase all employees, Boyd indicates not all employees will need to be increased across the board. Noel responds with actual revenue breakdown to date for this year. Committee discussion that actual revenues will be more around 125k than what is actually budgeted. Fowler asks if there are any significant changes in hours/operations of Library branches. Johnston responds no. Fowler asks if there are any significant changes in hours/operations of Library branches. Johnston responds no. Baley indicates that we need to consider COLA as well. Fowler questions turn over, Johnston responds in some areas, yes. Boyd would like to see a more accurate reflection of revenues. Baley indicates that budget law requires the numbers be accurate. Noel again indicates could increase revenue figure by approx. 92k. Fowler suggests revising budget and approve budget with the revision of the revenue. Commissioner DeGroot motions to approve with revisions, Commissioner Morris seconds. Unanimous vote, approved

11:56 Commissioner DeGroot adjourns.

a. Law Library

11.58 Noel explains where to find document. Johnston addresses Committee. 12:00 recess for lunch

12:07 Chair Fowler reconvenes budget hearing.

XIII. Assessor

12:48 Nathan Bigby addresses the Committee and details significant changes: software upgrade and training. Fowler asks how long before we implement the new software, Bigby responds. Commissioner DeGroot questions the upgrade of computers? Bigby responds. Commissioner DeGroot questions the cycle for appraisals, Bigby responds used to be 12 years, but striving for 6 years. Boyd questions drop with A&T grant, Bigby responds. Commissioner DeGroot questions how the fee increase implemented last year is working out? Bigby responds very well. Boyd questions travel/training figure, Bigby responds that there is required yearly training. Baley questions online training, Bigby responds that there is limited online training available from DOR.
XIV. Geographic Information Systems
12:56 Nathan Bigby addresses the Committee and indicates was able to achieve 3% reduction with this budget.

XV. Tax Collector/ Property Management/ Transient Room Tax
1:00 Rick Vaughn addresses Committee and reviews significant changes: new software, eliminated sales contracts, banking changes, and increased property sales. Fowler questions numbers of property sales this last year, Vaughn responds approx. 250 overall with acquisition new foreclosures, hoping to get flush to where we don’t have a backlog. Commissioner DeGroot questions if we have always taken credit cards and the fees associated with taking those payments, Vaughn responds yes online and details fees. Boyd questions if the registration fee of 25.00 for bidders has impacted registration, Vaughn responds that the numbers of registered bidders are up. Commissioner DeGroot questions if no longer selling properties on contract has hampered our sales, Vaughn states no. TRT has been budgeted at a 10% increase this year due to the addition of Airbnb’s. Commissioner DeGroot comments that collection of property taxes have increased, there is discussion about posting individual delinquencies on the County website for awareness. Commissioner DeGroot questions if he knows average of County foreclosures, Vaughn responds does not have specifics. Boyd questions which line item shows property sales, Vaughn and Noel respond. Boyd questions FTE and the breakdown of FTE’s between property management and tax side, Vaughn explains that you have to be specific with split of time due to the CAFFA grant, or you lose grant money. Boyd questions an increase in FTE from 15-16 year, could we cut a position? Vaughn responds.

XVI. A&T Grant
12:57 Sue Murphy addresses the Committee, however specific figures have not yet been determined. Baley questions which departments benefit from this grant, Noel lists departments. DeGroot further explains how the money is calculated and distributed through this grant.

XVII. Justice Court
1:16 Karen Oakes addresses the Committee indicating they are a General Fund contributor, the Court has added Weigh Master as a new area of citations she will hear. Commissioner Morris asks if they accept electronic payments? Oakes responds that people can call in and pay, but not process payments on the website yet. Oakes further explains accounts receivable process and uncollectable debts. Baley questions lease on building, Oakes responds they have lease on current building till 2026, explains history. Noel question General Fund contribution this year, Oakes responds not certain, but anticipates larger than last year. Commissioner DeGroot comments that BOCC is encouraging more code enforcement compliance, Oakes responds that is seeing more code enforcement tickets. Oakes also suggests a mechanism for dealing with failures to appear as criminal cases for the DA to pursue.
XVIII. Veterans Services

1:32 Fowler thanks Kathy Pierce for the services provided to our Veterans. Pierce indicates no significant changes to budget. Noel explains that Veterans gets pass through money, with most recent measure may receive a little more money this next year however doesn’t have specific figures. Client numbers have been increasing, but can always do more outreach, is seeing on average about 16 brand new clients a month.

XIX. Public Health

1:39 Noel explains where to find documents. Vanbragt addresses Committee and reviews specifics of budget, accomplishments and challenges for this last year. Commissioner Morris questions the benefits of accreditation and what that will bring to our community, Vanbragt responds. Jessica Dale further explains additional benefits to being accredited. Morris congratulates Public Health on their accreditation efforts thus far. Fowler questions the reduction of 2 FTE’s as this year’s budget doesn’t reflect a decrease compared to last year’s numbers, Dale responds. Fowler questions how many FTE’s at this time? Vanbragt responds. DeGroot questions how the tobacco programs are going and have we implemented any of the inspections associated with these programs. Vanbragt indicates the inspections will begin in the next couple months.

XX. Fairgrounds

2:40 Noel explains where to find document, reviews funds, revenue sources and significant changes. Boyd questions employee overtime charges? Noel responds 14,624 roughly 8k over what was budgeted, they did a budget resolution to move some things around to cover. Commissioner Morris questions if those resolutions have to come before the BOCC? Noel Yes. Boyd questions significant increase in contract personnel line item, Noel states would have to defer to Mr. Hogarth for the question. Boyd questions how much spent this year in equipment rent? Noel responds approx. 10k. Boyd wants to know if budget resolutions were done for all of these issues as don’t recall seeing them. Baley asks where Mr. Hogarth is. Staff asks if would like us to call, Chair answers yes. Boyd questions where we are at with maintenance/repairs, Noel responds approx. 13k. Boyd indicates several of these line items really doesn’t jive with previous year. Noel explains that there are line items that were inactivated and that may explain it. Baley asks about the fair revenue, appears they run in the red? Staff was able to reach Fairgrounds staff and they are unable to get here now as they are busy, then called back and stated they are coming now. Boyd also questions 40k in attorney fees? Discussion that perhaps that was fees associated with suing the County?

3:23 Todd Hogarth and Dawn Mcling now present. One of the questions that needs to be answered is the significant increase in contract services, Hogarth/Mcling respond that are doing a better job with the breakdown of Fair employees as opposed to just putting all the Summer help in with the Fair labor, it's more accurate now. Noel asks is this last year's fair was a break even? Hogarth/Mcling respond was a deficit, but getting better each year. Boyd questions equipment line item increase, Hogarth responds. DeGroot questions the 100k for entertainment, Hogarth responds and give details of all costs associated with concerts etc. Boyd questions the revenue for concert tickets, Hogarth/Mcling gives specific line item that it’s in.

XXI. Mental Health

3:00 Noel explains where to find document, and what this fund is paying for. Commissioner Morris asks for list about what specifically this is paying for, Noel responds will get a list, however money is restricted.
XXII. Developmental Disabilities

Phillip Squibb addresses the Committee and details significant changes: restructure of department by way of plan from State, upcoming retirement, updating electronic reporting system. Fowler questions increase in FTE's, Squibb indicates it’s related to the restructure. Morris asks how the hiring is going, Squibb indicates that they are reviewing applications now. Fowler questions if they are looking at a building remodel? Squibb responds yes to make the office more ADA accessible, additionally Jennifer Garcia explains the capital outlay funds are to remodel their White St. property. Boyd questions the automatic door? DeGroot responds part of the ADA process. Boyd questions 25k for printing, Garcia responds that was put in the budget by previous admin staff as she was unsure, but after further research that amount could be removed. Boyd suggests taking that figure down to 5k. Squibb indicates that they are trying to go electronic as much as possible. Boyd also suggest that Department Head is new as well as several staff members and may want to increase the travel/training line item rather than leave it flat. DeGroot suggests moving the 20k from printing to travel/training. Boyd questions the refund line item in the amount of 100k just doesn’t come close to previous years asks Noel what those are for? Noel explains that they have to reimburse the State occasionally for individuals that perhaps the State continued to pay for that are no longer in a group homes, Garcia further explains that the State is in the process of updating their reporting system so hopefully they won't need 100k in that account in the future. DeGroot asks for an idea regarding an amount for increasing travel/training, Squibb really has no idea. Discussion regarding the amount of new employees? Maybe 10. Further discussion about moving the 20k from printing to travel/training. Consensus is to move the money to travel/training. Boyd questions transfer to DA line item, has significantly increased, Noel responds that was an error and has since been fixed. Question about transfer money from Mental Health fund to DA Mental Health program? Noel responds will check with DA to see if can be done.

XXIII. Museum

3:33 Noel explains where to find document. Todd Kepple explains the proposed staffing for the Baldwin is not needed at this point, other than that the budget is pretty much the same as last year. DeGroot asks how the roof is, Kepple responds that there was a little leak that was fixed last week. Fowler questions 50k for capital outlay, Kepple indicates there is a couple projects such as skylight and sidewalk repair. Boyd clarifies that the funding for those projects is coming from the Foundation? Kepple responds yes. Boyd questions Equipment reserve of 10K, Kepple responds no immediate plans for that money. Noel questions tax levy is expiring in 2019 any ideas, Kepple responds they are working on some things for the ballot next year. Baley questions what the margin was for the levy passing last time, Kepple states 68%

XXIV. Community Development

a) Planning

3:38 Stephanie Brown addresses the Committee significant changes are: adding new staff member, offering a 10% Veterans discount and discontinuing the request for the approx. 10K request from General Fund as they have enough carry over to cover that.
b) Building

3:41 Stephanie Brown/Kevin Roth address the Committee having issues getting certified inspectors the demand is great, they have started a training program to get people hired and trained. Boyd question beginning fund balances increase of about 800k since last year, Brown responds that the volume of permits has really increased and personnel has been kept low. Commissioner Boyd asks what the anticipated fund balance for 2019-2020 is, do you plan to put $800,000 each year? Brown responds they are putting money back into their reserves, building it up for the bad times. Commissioner Boyd said if we have $800,000 extra every year, either we are not providing the citizens with the service they're paying for or we are overcharging them. Roth responds that being understaffed has been contributing that reserve growth, but they are trying to correct that and it will cost more when we are fully staffed. Boyd further comments that our fees are too high and we need to look at how to get our fees down so we are not banking so much money in reserves. Roth agrees. Baley comments that looks like we are hiring more, Brown responds we are trying. Boyd questions the travel/training line item, believes it’s low if we are planning to train up a bunch of people, Roth agrees we will have to send some people out of state for training. Brown indicates we can adjust that as we go along. Boyd would like to make the adjustment now since we know it’s going to happen. DeGroot questions if a salary survey needs to be completed, Brown responds yes as we are not even close to being competitive. DeGroot would like to see a salary survey completed before we complete the budget, Roth agrees but would like to see a broader area included. Boyd also questions internal vehicle fuel of 25k as opposed to previous years, no longer going to Lake County so that number should decrease. Brown agrees and thinks maybe we should move some of that to training, suggests 10K.

c) On-site

4:07 Stephanie Brown/Debbie Lawhorn address the Committee, just added new staff member, they are on track with revenues and a little under on expenditures. Boyd questions new employee and when will she be cut loose to do inspections on her own, Lawhorn responds should be in the next couple weeks. Boyd questions increased fuel costs with additional staff person/vehicle, Lawhorn agrees that maybe that needs to be bumped up, also maintenance line item as well. Boyd also questions travel/training budget, Lawhorn thinks that one is good as some of their training is free.

d) Code Enforcement

3:59 Stephanie Brown/Kevin Roth address the Committee. DeGroot brings up BOCC possibly changing the ordinance so that Justice Court could deal with abatement issues rather than having to go to Circuit Court. Roth discusses details of upcoming projects, adding an additional code enforcement officer and a .5 FTE in admin staff. Boyd asks Roth to work with Tax Collector and Assessor to get more pictures as those departments are out in the community daily and beef up our efforts. Brown further mentions that they will be transferring more of the Waste Management franchise fee to cover the increase in staff.
XXIV. Parks

4:30 Stephanie Brown/Tom Crist address the Committee, one significant change is the closure of Cy Bingham. Boyd questions how many parks the County maintains and where are they located? Crist responds. Additional change is utilizing a temporary hire agency instead of Personal Services. Further discussion regarding use of the floating outhouse and maintenance of it.

XXV. Solid Waste

4:12 Stephanie Brown/Tom Crist address the Committee, only significant increase is the mileage tax to Waste Management. Boyd asks Brown/Crist to discuss the 8 transfer stations and the deficit we have every year to operate them in mainly personnel costs. Boyd would like to figure out how to cut costs with those transfer stations. Boyd would like to look at an option of having the outlying transfer stations take care of their own garbage, the County could give them a flat fee as a subsidy and they take care of their own garbage. Discussion regarding personnel and operational costs, the personnel overhead is significant. Crist indicates that the two individuals he has been talking to believe they could take care of their area cheaper, won't cost anything extra for us to try it, in fact we may save a little money. DeGroot asks how much staff would we cut if we did that with all transfer stations, Brown responds 8. Boyd responds will start working with Sprague River to try it out. Boyd questions equipment repair line item, does it need to be increased? Crist responds that they do have some new equipment they still need to repair some. Boyd questions increase in fuel from last year, Brown responds that typically looks at a trending over a period of 10 years to come up with this figure. Boyd questions the reserve amount that has to be held in the event that we have to close the main landfill, right now it's 5 million, but thinks we may need to look at increasing that reserve as costs increase over time. Crist agrees.

XXV. Public Comment, General Discussion

No Public present for comment

Commissioner Boyd comments that we need to find some money, unfortunately we can’t just take money from the CDD Dept. to help out as there are statutes regulate that money. DeGroot comments that he is confident PILT will come through, but we would still be 2.5 million short, possibly have to have to look at road funds again for the Sheriff. Baley comments on the 2.5 million Noel states 3.5 million will get us through to November. Noel comments additionally Union negotiations will affect the final number as well. Commissioner Morris questions amount if any that will be turned back, Noel responds has spoken to all the depts. and no one anticipates a large return to the General Fund. Fowler comments that everyone always says that, but is confident there will be some money. Noel responds yes there will be some money, but don't expect a lot, there will be budget resolutions at the end of this FY. Boyd questions how much Sheriff wants to move to equipment reserves? Noel responds Patrol 160k, Admin -0-, Jail 20k, Civil 10k. Then how much transfer to operating contingency? Noel responds none. Boyd suggests not letting them move any into reserves, we are still 2.3 million short. Fowler asks for report of current numbers so we know where departments are year to date, Noel indicates yes. Boyd states we can find the money, but to do that we need to look at layoffs and services will suffer.

Adjourn 4:46
I. Opening and General Discussion
   a. Brandon Fowler calls to order at 1:06pm. Pledge of Allegiance.
   b. Vickie Noel said she made a comment in error yesterday, there is no limit to the amount that can be transferred with a budget resolution. The correction is that it’s not limited to 20% and the Budget Committee does not need to be reconvened.
   d. Vickie Noel reads budget message.

II. Klamath County Drainage Service District
   a. Ms. Noel reads the budget message. Jeremy Morris addresses the Committee. Discusses a culvert repair that is needed. Commissioner DeGroot asked about the $75,000 budgeted for culvert replacement and the $105,000 for contract services. Mr. Morris said our agreement is for the whole thing and we have a sub-agreement to maintain north of the A line canal and over time that has steadily increased in cost. He said, we hired someone to help with devegetation. Mr. Fowler said it sounds like that is tracking more on the historical averages. Mr. Morris said yes, it should be pretty status quo. Commissioner DeGroot asks what kind of an event would have to happen to cause a $200,000 expenditure. Mr. Morris said, it would have to be a pretty event such as a Spring storm along with melting run-off and some type of failure. Commissioner DeGroot adjourns from Drainage Service District meeting and reopens Budget Committee meeting at 1:25pm.
III.  Public Hearing on Klamath County Drainage Service District Budget
   a.  No public present.

IV.  Public Works
   a.  Road Dept.
      i.  Mr. Morris addresses the Committee. He said we have 750 paved roads, 100 gravel roads and 206 bridges. Asset replacement cost, today's value is 2 billion. Mr. Fowler asks about the increase in personnel services. Mr. Morris said the previous director didn't want to do any new hiring since he knew a new director would be coming in. He said, they had 6 or 7 staff vacancies and all but 2 are filled now. Mr. Morris said, the Board asked him to prepare a more accurate budget. He said he reduced their on the ground aggregate storage. He said we had a two bridge program last year but we didn't achieve it. He is confident this year, that they will have the ability to release the bottleneck from the office for overlays and bridges to have a 5-10 year plan. Commissioner Morris said, she really appreciates that and compliments Mr. Morris on that. Mr. Fowler asked about the increase in contract services. Mr. Morris said they have a couple programs, they're kicking around. Ms. Baley asks about the reduction in fund balance of $14 million and the sustainability. Mr. Morris said, right now we are not sustainable until revenue changes. He said, right now with gas tax we are at 5 and in a few years it will be 7. He said Secure Rural Schools was recently re-authorized. Commissioner Morris asks, with that you still estimate us as being 6-10 million down? Mr. Morris said, correct. He said, this budget is a year to year budget but with Public Works our projects could span over three years so we are trying to make sure our reserve numbers at the end of the day can accommodate that. Commissioner Boyd said, since he's been here, Public Works has become more efficient and uses less people to do. He said he'd like to commend them on how they've reduced their staff. He said, he feels the Road Department and Public Works Department has done a fabulous job maintaining the infrastructure that we have. Mr. Morris said, we appreciate the compliments. He said, he feels they've hit rock bottom and when someone calls in sick, it's difficult. He said we have a backlog of chip seals and we're coming up on a period of time where we want to have a 5-10 year plan of absolute must-dos.
Commissioner Boyd asks about the 3 million dollar facilities improvement line. He said, if revenues are not keeping up with our expenditures, why are planning on spending $3 million on facilities improvements. Mr. Morris said $600,000 is for the pumping plant that needs to be replaced, we are slitting the total costs by one third. He said the other is for a steal pole barn for the sand shed and equipment shed. Discusses the return on investment in maintenance, ice chipping and down time costs. Mr. Fowler asks about the size of the building. Mr. Morris said its 15,000 square feet. He said, they have the design built in to this year’s budget and they’ve set it up to give three options for the Board down the road. Commissioner Boyd thanked Mr. Morris for the auxiliary documents and said they were very helpful. He encouraged Mr. Morris to look at the must-haves. Mr. Morris said they are pursing FLAP grant funding, roughly $7 million total. Commissioner DeGroot thanked Mr. Morris for working so hard to leverage those dollars. Mr. Fowler said he appreciates the clarity and thanked Mr. Morris for the extra effort. Commissioner Morris told Mr. Morris, nice work as this is his first time in the hot seat. Mr. Morris said he cannot take all the credit as he has great staff.

b. Klamath Falls Streets

i. Mr. Morris addresses the Committee. There are no significant changes. Lori Baley said, it looks like it’s been all carryover funds. Mr. Morris responds these funds are transferred in to this account. Ms. Baley said so the only revenue in there is interest. Mr. Morris said correct and explains the process of paying for a project. He said, there are no known projects at this time.

c. Weed Control

i. Lani Hickey addresses the Committee. There are no significant changes in Weed Control. Commissioner Morris said it looks like you have a healthy beginning fund balance. She asked about $30,000 for a group that wants to form a CWMA. Todd Pfeiffer said, we have to have that beginning fund balance because often we have to make payroll for three months before we get any revenue coming in. Commissioner Morris said, so depending on when they needed funds, it is possible? Ms. Hickey said, it would be
difficult, possibly some, but not the amount they requested, $30,000 is pretty significant. She said, we are in the business to provide a service not to make money. Mr. Morris said in the future we may be able to look at the fees we charge and we’ve been kicking around the education aspect. We need to eventually roll in some of those costs if we are going to make it balance out in the long run for education purposes or he CWMA. Mr. Fowler said he noticed contract services and fuel costs is decreased. Ms. Hickey said she felt the fuel was over estimated. Mr. Pfeiffer explains contract services went down because they had to contract out for mapping but that is not needed now. Ms. Baley asked how many vehicles Weed Control has, Mr. Pfeiffer said 3 ½.

V. Title III

a. Ms. Hickey address the Committee and explains federal forests funds. She also discusses O&C funds. Ms. Noel asks if there’s an expiration on the funds. Ms. Hickey said no. Commissioner Morris asks if we can pay O&C dues out of that. Ms. Hickey said she’s not sure what the dues are but she guesses no as there’s specific line items that the funds can be used for. Ms. Bale asks why there is no investment interest on the O&C funds. Ms. Hickey said it may have been an oversight. Ms. Noel said, when interest is allocated it goes into the original Title III federal forest and at the end of the year the Public Works direct will allocate it.

VI. Klamath County Extension Service District

a. Commissioner DeGroot recesses from the Budget Committee Hearing and opens the Extension Service District meeting at 1:54pm.

b. Ms. Noel reads the budget message. Willie Riggs addresses the Committee. Commissioner Morris asked if there any major infrastructure plans for the future. Mr. Riggs said, last year we had maintenance laid new flooring. He said they will have to replace a heating/cooling system this year or next. He said the buildings have been treating us week on the Extension side. He said on the Research side one of the septic tanks failed four years ago so that building is storage now. He said they pump the other tanks regularly. They plan to check in the cost of connecting to the sewer system. On the Extension side, they just had a new
irrigation system installed. This is on County property but paid with OSU funds.
Commissioner DeGroot adjourns the Extension Service District meeting at 2:07pm
and reopens the Budget Committee meeting.

VII. Public Hearing on Klamath County Extension Service District Budget
   a. No public present.

VIII. Finance
   a. Vickie Noel addresses the Committee. They have a new Finance Director. The
      position has been changed a bit and the Assistant Finance Director is also the
      Budget Officer and Treasurer. She said she was asked to look at their staffing to
      see if there is an area where they might be able to cut back on personnel. She
      said, she feels they have a half of position they could play with. It is cyclical
      because they have the budget period and financial statements to prepare. She
      said this budget is one FTE down, the Finance Department would no longer be the
      purchasing department and the courier service would go down to two days a week.
      She said, the rest of the functions of the position would be absorbed into the other
      positions. Another change this year is that they started doing postage for the
      Court House. The Finance Department pays for this and is then reimbursed.
      Commissioner Boyd asked why the Court House decided to start running their mail
      here. Ms. Noel said she’s not sure why but thought it was costs. She said it is
      expensive to own your own postage machine. Mr. Fowler said, adding more
      volume doesn’t help for the maintenance of the machine. He asked if this is a
      service we have to provide. Commissioner DeGroot said he would say as long as
      it doesn’t become a burden on current staff. Commissioner Boyd said, he
      appreciates Ms. Noel making the 3% decrease and reviewing her staffing needs.

IX. General Fund Non-Departmental
   a. Vickie Noel addresses the Committee. Discusses the property tax line and secure
      rural schools funds. She said the State of Oregon grants was budgeted based on
      conversations with our previous CFO. She said we could potentially go up another
      million in the beginning fund balance if we are confident with the PILT payment
      this year. She said expenses with the Sheriff’s department is 9.4 million based on
      the 6 million from last year and that is the adopted budget. Commissioner Boyd
      asks if the Dues line includes the AOC dues and how much that is. He said he’d
      like to make a suggestion that AOC dues are part of the fire, casualty and
      insurance line because without AOC, we cannot insure through CIS. Ms. Noel said
      so your suggestion is to have Risk Management pay for insurance liability out of
      what the departments pay to risk management. Commissioner Boyd said yes.
      Commissioner DeGroot said, so since we’re looking at a reduction in costs, it
      would not affect the proposed budgets. Sue asked if there were any other
      insurances that were contingent on dues paid. Commissioner Boyd said not that
      he was aware of. Commissioner Boyd said there’s two options, self-insure which
      today is not an option because our risk management funds are not large enough or
      go to the outside market but the cost would be significantly higher than what we
      pay now. Ms. Noel asked if that is a change you want to make in the budget.
      Commissioner DeGroot said so long as there’s a reduction in premiums and it
      doesn’t affect the departments. Ms. Bailey asked if we get other value out of paying
the dues to AOC. Commissioner Morris said, yes a lot. Commissioner Boyd said, that depends on which Commissioner you talk to. Commissioner DeGroot asks where the Southern Oregon Television franchise fees go. Ms. Noel said it stays in the general fund. Commissioner Boyd asks about facilities services. Ms. Noel said the change is due to the sale of the properties on Fourth Street and Pine Street. He asked about the Risk Management differences. Ms. Noel said that goes back to the report we received from Great Basin on liability.

X. Treasurer
   a. Ms. Noel addresses the Committee. The Treasures Fund is sustained by interest from the investment portfolio. Commissioner Boyd questioned whether or not we can use Road Funds to fund this department. Ms. Noel said she questioned that herself but because the work in the treasurer’s department and it is done on behalf of that fund. She said she researched that to make sure this is a legitimate use of the interest. She said she was not able to find the documentation and has not found it yet but she is continuing to look. Commissioner Boyd said he is not opposed to using some of the funds. Ms. Noel said the Road Funds still get the lion’s share of the interest. Ms. Baley said, wouldn’t it be more transparent if the revenue showed in those funds and then showed transferred out to those funds? Ms. Noel said, yes that makes sense. Commissioner Boyd asked, what is contract maintenance? Ms. Noel said that is the government portfolio advisors.

XI. State Courts
   a. Ms. Noel addresses the Committee. She said these are the maintenance costs for maintaining the structure of the Court House. She said its consistent budget with no major changes.

XII. Emergency Management
   a. Morgan Lindsay addresses the Committee. There are no changes only a slight increase for additional training she’d like to conduct this year and a step increase in her salary. Her budget is 50% from a federal grant and 50% from the general fund. Mr. Fowler asks about the reduction in vehicle maintenance. Ms. Lindsay said, yes she has a new vehicle. Commissioner Boyd asks about the computer software increase from $1100 to $6000. Ms. Lindsay said, this is the CivicReady mass communication system. She said this particular program is 1/3 of the costs of similar software.

XIII. Commissioners
   a. Ms. Noel addresses the Committee. The budget has remained fairly flat but needed a $7000 increase because of the medical insurance increase of $3000 and 1.5% COLA. Commissioner Boyd said he and Commissioner DeGroot do not take medical insurance but we have to budget for it. Mr. Fowler asks about contract services. Ms. Noel said most of the money in that spent so far has been for the change in logo. Ms. Baley asked about the travel and training. She said the current year is over in that line item and asked if it was increased. Commissioner Boyd said it was $10,000 per Commissioner and then we dropped it to $7,500. Ms. Baley said you are over but you kept the amount at $7,500? Ms. Noel said she
thinks it’s that way to encourage people to stay within the budget. Ms. Baley said you have other areas you can absorb the overage.

XIV. Water Master
   a. Dani Watson addresses the Committee. They are requesting an additional $2000 for training for the Assistant Watermaster. OWRD covers the cost of the training but this covers her per diem. They are requesting an additional $5000 from the County to do more outreach in light of the additional regulations and drought transfers. Commissioner Boyd said the Watermaster function is extremely important function in Klamath County and the Assistant Watermaster is extremely important. He feels we need to make the additional allocation for the training and for the outreach. He thanked both Ms. Watson and Ms. Angell for all they do to keep our agricultural community whole.

XV. Animal Control
   a. Commissioner Boyd discussed recent changes made in the department. He thanked Stephanie Brown for jumping in and completing this department’s budget. Ms. Brown addresses the Committee. We made drastic changes for the rest of this year and for next year. Commissioner DeGroot said we are actually budgeting realistic revenues now and at least this makes sense. Ms. Brown said it looked like revenues were over inflated last year. Mr. Fowler said we knew last budget year they weren’t going to hit that revenue. Commissioner Boyd said the people that put the budget together last year created the revenue to offset the expenses. Now we are budgeting it in a proper manner. Ms. Baley asked if the officer position is filled. Commissioner Boyd said, yes she started yesterday. Mr. Fowler asked about the 1.5 FTE. Commissioner Boyd said we have two now and the plan is to move one officer to Code Enforcement. Ms. Brown said we had to cut the .5 officer to make it balance. Commissioner DeGroot and Mr. Fowler thanked Ms. Brown for helping out. Commissioner DeGroot said it was important to note that this was realized quickly in the year and Commissioner Boyd, Haley and Stephanie jumped in to quickly correct the problems.

XXIV. Other Funds
   a) PERS Reserve
      a. Ms. Noel addresses the Committee. She said the previous CFO believes there’s an error in the rate PERS was charging the County and eventually they will realize this and ask for it back. Commissioner Boyd asked when the problem was realized. Ms. Noel said the 13-14 fiscal year. Commissioner Boyd asked if there was a statute of limitations for that. Mr. Fowler he has personal experience with PERS going back to 2012-2013. Commissioner Morris said, can’t we just call and ask. Mr. Fowler said he’d rather call the IRS and ask the question. Mr. Fowler said its $200,000, do we really need to maintain the fund? Commissioner Morris said it’s a gamble. Commissioner DeGroot asked, how much do you think is general fund. Ms. Noel said 90% is general fund. Ms. Noel said we can attempt to find out more information from PERS.
b) Equipment Reserve
   a. Ms. Noel addresses the Committee. Mr. Fowler asks which departments participate in this. Ms. Noel said it’s the General Fund departments, the Assessor, the Clerk, Emergency Management, Juvenile, Tax Collector, Property Sales, Watermaster and the Sheriff. Ms. Baley asked if we keep track of what each department gives and is that what they can spend. Ms. Noel said, yes.

c) County Schools
   a. Ms. Noel addresses the Committee.

d) Tourism Competitive Grants
   a. Ms. Noel addresses the Committee. This is money from transient room tax. It allows the tourism committee and the Board to spend money to promote tourism in the County.

e) Economic Development
   a. Ms. Noel addresses the Committee. Commissioner Boyd asks where the lottery fund estimates come from. Ms. Noel said she looks back in the history and makes a best guess. Ms. Baley asked if this is awarded in a process that you apply for. Ms. Noel said yes, $30,000 is awarded every year through grants to people who apply. Commissioner Boyd we also contract with KCEDA.

f) Taylor Grazing
   a. Ms. Noel addresses the Committee. These funds are from a federal government act from 1939. There are no Taylor Grazing lands in Klamath County.

XXV. Public Comment, General Discussion – No public present for public comment. No general discussion.

Adjourned 4:35pm
Meeting: Budget Hearing
Date: 04/18/2018 Time: 9:00 am Room: 219

Members: Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Lori Baley, Brandon Fowler

Staff: Sue Murphy / Finance, Vicki Noel / Finance, Sandy Cox, Haley Huffman / BOCC Staff,

Media Present: Paul Hanson / KFLS, Stephen Floyd / Herald & News

Department Heads present: Eve Costello, Tom Banks, Mike Markus, Aaron Hartman, Rochelle Long, Dan Golden, Chris Kaber

I. Opening and General Discussion

9:00 Commissioner DeGroot opens meeting, introductions, Pledge of Allegiance, reviews schedule for today.

II. District Attorney

9:01 Eve Costello addresses the Committee, makes argument why a cut would be detrimental to the Department. Commissioner DeGroot clarifies if the budget presented has a 3% cut. Costello responds yes. Fowler questions FTE’s, Melina Johnson responds 20.5. DeGroot questions how much money Behavioral/Mental Health Court needs, Johnson responds that there are many people involved in the one day a month hearing, so would need to calculate the salaries, did look at the numbers last year and thinks it was around 70k. Noel indicates that 72k came from Mental Health County budget last year. Morris further comments that we could dedicate more money from the Mental Health fund to the DA as they deal with many mental health cases. Costello comments further that the Mental Health program is working out very well. Commissioner DeGroot asks same money breakdown question about Veterans Court, Costello/Johnson respond those number are increasing. DeGroot questions Noel about money we are receiving from Measure 96 regarding, Noel responds approx. 96k, thinks some of that money could be used to help fund that program. DeGroot suggests that DA itemize Veteran’s and Mental Health programs so they can pull funding from other funds and help supplement the budget. DeGroot gives example of success case of a defendant going through the Veterans program could maybe get 150-160k from those funds to help. Commissioner Boyd questions what the COLA is calculated at, Noel responds 1%, Johnson elaborates further. Boyd asks when the last time was that we have been able to employ 20.5 FTE’s, never but some of those positions are paid for with grant $$. Boyd questions if we had all 5 Judges actually running full criminal dockets rather than 4, since one of the judges does not do any criminal work, how would that affect staff, Costello responds and explains that one way to alleviate the back log would be for the Court to change to Central docketing. Fowler questions repeat offenders and how those are handled with the Courts? Costello responds. Fowler asks about case load pertaining to repeat offenders? Johnson states Community Corrections would have better statistics to answer that, Costello elaborates further on the “frequent flyers”. Costello/Johnson further comment on the large drug problem in our community and the programs that “Klamath Works” providing programs to help people get back on their feet. Boyd questions percentage of misdemeanors vs felony’s, Costello reviews statistics. Baley questions if the DA has always been calculated as 1 FTE, Johnson responds explains the salary and County supplemental stipend, Costello further elaborates. Baley clarifies was a budget question
and Noel responds yes. DeGroot again visits the area of pulling 150K from Mental Health fund, is waiting to hear from Veterans affairs regarding pulling money from that fund as well recommending 55k from Veterans fund for Mental Health issues. Baley clarifies if taking money from the “pass through” Veterans funding would decrease the Veterans Dept. budget, DeGroot responds that no as the Veterans Director doesn’t budget those funds until they are actually received, and feels that ½ of that money could easily go to DA. Noel questions personnel spreadsheet figures, thinks it may be off by 2k. Fowler asks for detail regarding “Special Revenue” line item, Johnson responds that recently learned grant funds must be separated, where in the past they were not, also revenues look different as well due to the separation of the funds, hopefully next year will be more clear.

III. Maintenance

10:08 Noel explains where documents can be found. Banks reviews capital projects for 18-19 year. Boyd comments that we must maintain our buildings, no choice. DeGroot echoes Commissioner Boyd’s comments. Banks discusses fund that have already been committed to a Juvenile project. Additionally comments that after Juvenile project need to upgrades Sheriff building. Morris questions if we have a facilities master plan, Bank responds no written plan but does try to plan out 5 years, but things can change as the BOCC changes. Morris asks if he conveys his 5 year plan thoughts to anyone else in the event he leaves, Banks responds that he does communicate with his staff. Morris encourages a written plan. Boyd brings up a Geothermal Well located at the old Medo-bel Dairy site, we may need to look at that and see if we can partner with the City to utilize it.

IV. Surveyor

10:22 Noel addresses that Committee, significant changes show benefits that used to be paid from the Public Works budget are now being paid from Surveyor as he retired from his position from Public Works. Boyd questions where the million dollars came from, Noel recalls that it came from a State grant, has been there for many years and is restricted. Baley questions the interest earned off that money, could it be transferred to another item? Noel responds no. Boyd clarifies if some of that interest could be used by the treasurer for admin, Noel responds yes and that is currently happening.

V. Community Corrections

10:26 Aaron Hartman addresses the Committee, reviews history of mandated services, costs associated with supervision, statistics regarding supervised population, training of staff, programs provided, sources of grant funding, successes and challenges. Boyd comments that Hartman’s presentation was awesome and learned a lot. DeGroot further comments that many community programs are available due to the hard work coming out of the Community Corrections department.

VI. Clerk

10:50 Rochelle Long addresses the Committee, reviews significant changes. Morris comments that the Clerk’s office runs very well. Morris asks Long to elaborate on the backlog of indexing, Long responds with specifics and goal of hiring additional staff to help move that process along. Fowler asks for clarification on the overpayment fund, Long responds. DeGroot/Fowler thank Clerk for hard work and efficient department. Noel questions why need General Fund dollars whereas in previous years did not need General Funds are our fees appropriate, Long responds. Boyd questions book restoration line item increase, long responds was hoping to restore 3 books, but can just do the yearly one book if need be. Boyd questions increase in software, Long responds.
VII. Juvenile

11:00 Dan Golden addresses the Committee, reviews mandated programs/services provided, significant changes and sources of funding. Explains how a cut would impact the department. Reviews the significance of the YIP Program expansion, has been and will continue to lobby for State funding. DeGroot questions how much staff is dedicated to in house mental/behavioral health treatment, Golden responds. DeGroot asks if would be appropriate to utilize some of the funds from the mental health fund? Golden responds yes a portion definitely goes towards mental/behavioral health treatment. Noel indicates would need to do some research on the funds, there may be restrictions. DeGroot thanks Golden for continued hard work.

VIII. Sheriff

a. 1:04pm Sheriff Kaber addresses the Committee. Sheriff Kaber is asking for one FTE Registered Nurse for the jail and two Clerk positions for the jail. Commissioner Morris asks what the current qualifications are of medical personnel at the jail. Sheriff said we have two ladies that are medical technicians. They are prior certified medical professionals. He said Dr. Roger Cummins comes in as needed on an on-call basis. He said they can also use emergency services like everyone else. Ms. Baley asked about Sheriff’s comments on being close to fully staffed, does that mean fully staffed within your budget? Sheriff Kaber said yes, last year I asked for 6 FTEs and was granted 3 FTEs. He said we had 21 vacant positions. Commissioner Boyd asked if medical staff at Juvenile Department could be split with the Juvenile Department. Sheriff said that is not beyond possibilities. He said he has talked with Mr. Golden about this and they’ve talked about getting a nurse from Public Health. Ms. Baley asked about the 87 FTE in last year’s budget and the 95.77 FTE in this year’s budget. Ms. Noel said the FTE in the 17-18 budget is the amount approved in last year’s budget and does not include supplemental budgets. Ms. Baley said so you’ve had supplemental budgets since then? Ms. Noel said yes, the FTEs for this budget year is 92.76. Commissioner Morris asked, if you budgeted for 92, what do you think you’ve been operating on average? Sheriff said right around 83 or 84. He said there has been an exorbitant amount of over time in the jail because of this. We are getting by now but have 4 corrections officers and 3 patrol officers at the academy right now. Commissioner DeGroot said, you have 7 people up at the academy right now? Sheriff said last week 9 people were up and the academy getting trained. Commissioner DeGroot said, to solve this over time problem if we had good retention. Sheriff said retention is important. Commissioner DeGroot said the Sheriff has done a great job. He said he feels people at the Sheriff’s department are happy where they work and that it is due to the Sheriff’s leadership. Commissioner DeGroot talked about the positive changes in the department. He talked about the positive changes in the jail including updating the panels and cameras and also putting the crews to work doing basic maintenance. Commissioner DeGroot said during his tenure there will never be a pink slip vote by him. The Sheriff said, he appreciates that and that is a huge piece towards retention. He said, he did some calculations, the Emergency Management Department costs $1.50 per tax lot to run, the Juvenile Department $27, Court Security $1.30, School resource Officers $2 per tax lot. This is all general funds and is just shy of $3 million which is the shortfall this year. He said this is not the sheriff Departments fault it is just that his department takes the lion’s share of the fund. Commissioner Boyd said he is the one that started talking about the public safety levy, the Sheriff came in on the back end of the conversation. He said the reality is we are taking money out of the road funds to fund these. He said if the citizens want us to scale back the Sheriff’s Department or keeping taking money out of the road fund but we will end up with a worse situation that we’re in today. He we are going to have to ask the public for money. He suggested a $95 per tax
lot. Commissioner DeGroot said, today we use portions of dollars that come through federal allocations to supplement the general fund in the places we are able to do that. We get asked to make infrastructure improvements to our road systems all the time. It would be easier to spend funds on infrastructure if we didn’t have the strains placed on us for the General Fund. Commissioner Morris said, it isn’t that we don’t have money, we have money, but the trajectory we are on is one that spends down our reserves. She feels we are on an 8-10 year path of being able to use our reserves as we are now. Commissioner DeGroot said, and at the end of that we are broke and you either pass something then or make cuts. He said somebody has to solve the problem, those before us couldn’t get it done and he doesn’t want to put it on the back of those that come after us. Mr. Fowler asked if the actual amount of property tax collection is 8.9 million dollars. Ms. Noel said yes. Mr. Fowler said so that is only a fraction of the property taxes that people pay. Commissioner Boyd said, Sheriff, you’ve listed a list of employees within your department is the COLA ask 1%. Sheriff said yes, that is a 1% COLA increase. Ms. Noel said there is also no increase in the insurance. Commissioner Boyd asked about the capital expenditure of $160,000 ask for four new vehicles. Sheriff said that is probably the four cars being built right now. Commissioner Boyd asked if he could get by without the four cars. Sheriff said it would take very little time to get us back into the situation we were in with vehicles with 100,000 plus miles. Mr. Fowler clarified, these are vehicles that are driven in extreme conditions. Sheriff said sometimes, it’s as much as 300 miles per day and sometimes those are definitely at higher than highway speed. Commissioner Boyd said last year we spent $248,000 in overtime that does not include the sheriff special reserve which is $14,000. He said that is about two more deputies. Commissioner Boyd said if we were to provide you two more deputies that would save us about $75,000 and would that save us in overtime? The Sheriff said we are not able to completely eliminate overtime. Sheriff said the jail over time could be reduced if we brought in two more deputies just in the jail, we wouldn’t eliminate it but we could reduce it greatly because that is just covering for those who call-in sick. On the patrol side its different, just putting two more bodies in is not going to solve it. Sheriff passed pictures around of the file room in the jail and discussed the need for someone to help organize them and follow records retention laws. Mr. Fowler asked what volume they see in records requests. Sheriff said the volume is not that great to pay for a person but it is a large chunk of it. Commissioner DeGroot said he probably won’t be able to furnish the positions. He said he just made a promise that he won’t issue a pink slip and he doesn’t want to put himself in a position to vote for a position that he doesn’t know if he can fund next year. Sheriff said, that is a good trade because we want to be able to fund the people we have.

b. Mr. Fowler asked if we need to discuss any items in the special revenue fund. Ms. Noel said that fund holds $212,000 in reserve for future expenditures. Shanna Renner said, yes we were advised to prepare for those types of reserves. Some of those funds are property sales of items that we aren’t using or have seized and some of the funds are from K-9 donations that we’ve received recently. Commissioner DeGroot asked about the funds that are earmarked. Ms. Renner said she only knows about the K-9 funds but is working to research if there might be others. Ms. Baley said, so there are no current plans to spend the funds? Ms. Renner said, no other than the K-9. The Sheriff said he’s trying to stay away from the general fund when asking for funds for the K-9. He said through grants and other donations, they are able to purchase one dog now.

c. Mr. Fowler asked for comments regarding court security. Sheriff said we’ve been waiting for ballistic desks for the court security at the Court House. He said the desks should be shipped to us April 27. Ms. Baley asked about the desks. It was
clarified that the desks were in the previous year’s budget. Mr. Fowler asks for any further questions for the Sheriff and his team. Ms. Noel asks how much do you have going into the equipment reserve for 18-19? Ms. Renner said we raised our equipment reserve in patrol by $77,500 because of the vehicles we talked about. Overall for the year is $190,000. Ms. Noel said right now she has a balance of $500,000 in the equipment reserve. Ms. Renner said taking out the pending items, the total is $426,458 for this year. Ms. Noel said, and you’re planning on adding another $190? Ms. Renner said, yes. Sheriff said, when you’re thinking of equipment please don’t think it’s just vehicles. We have a $30,000 steamer in the jail kitchen that we need to replace. Ms. Baley asked if the Search & Rescue fund gets the Title III funds. Ms. Noel said the Title III funds are reimbursement and it has to be a search on federal forest lands. Sheriff thanked the Committee for their time and input.

IX. Public Comment, Deliberation on Budget –
   a. Eve Costello, District Attorney, said she feels the Sheriff has done a great job on presenting his needs. She supports his ask for extra staff. She said he has done an amazing job and it has been great to watch.

X. Public Comment, General Discussion –
   a. Commissioner Morris motions to approve the Minutes from yesterday. Commissioner DeGroot seconds. **Unanimous vote. Approved.**

   b. Commissioner DeGroot reads and motions to approve a change in the CDD budget for fiscal impact of $24,357 for a position to split between Building and Code Enforcement. Commissioner Morris seconded. Commissioner DeGroot noted this will in no way impact the General Fund. Commissioner Boyd said this is the office technician part and the funds came out of the Building and Code Enforcement operating funds. **Unanimous vote. Approved.**

   c. Commissioner DeGroot reads and motions to approve a budget change in the CDD budget for a Code Enforcement position to split between Building and Code Enforcement. The fiscal impact is $24,357. Commissioner Morris seconds. **Unanimous vote. Approved.**

   d. Commissioner DeGroot reads and motions to correct an error made in the tourism and competitive grant fund. The fiscal impact is none. Commissioner Morris seconded. **Unanimous vote. Approved.**

   e. Deliberations: Mr. Fowler said he wants talk about revenue. Ms. Noel said, in the non-departmental general fund, from what we’ve discussed it hasn’t changed. Ms. Noel said she spoke to the Department of the Interior regarding PILT and they will not have a number until June right before they send out payments. She said they suggested we will at least get what we got last year in PILT. It is believed we should get between 1.9 – 2 million. Commissioner DeGroot said it the 2019 payment that would affect our beginning fund balance. Commissioner Morris asked about SRS and PILT funding. Ms. Noel clarified they said they would hold the counties harmless so we should get full PILT and SRS. Ms. Baley asked when the PILT payments come in. Commissioner DeGroot said, June, we get it at the very end of our fiscal year. Ms. Baley said so this June you’ll get the 1.9 or 2
million which is for the current budget and would change the beginning fund balance for 18-19 year. Ms. Noel and Commissioner DeGroot agreed. Commissioner DeGroot said if we don’t get it, we’d be short a million dollars between August and November. Commissioner Morris said she is ok with counting on that and acknowledged that Ms. Noel’s fears a legitimate. Mr. Fowler said, so are we talking about 1.9? Ms. Noel said it would be an increase to the beginning fund balance for this year. Commissioner DeGroot said the beginning fund balance is 3.6 and if we decide to go with the assumption of PILT it would be 4.6. Mr. Fowler asked how short are we on revenue then? Ms. Noel said we need 3.5 million to have enough cash carry over between July – November and we try to have at least $500,000 in operating contingency. Ms. Baley asked how often do you get into that contingency before property taxes come in? Ms. Noel said, they have used it in the past but not the full $500,000. Ms. Baley recommended 3.5 and Ms. Noel said that makes sense. Mr. Fowler said, so 3.5 is the number we are looking for. Ms. Baley said she is comfortable with that. Mr. Fowler said so after listening to everyone’s presentations, let’s start with ideas as to where we can find some money. Ms. Baley said if we include the million we anticipate then we are looking for 2.5 million. Mr. Fowler asked how significant amounts of money. Commissioner Morris said she feels it’s great that we got SRS this year and she would be comfortable planning to use road fund dollars. Commissioner DeGroot said, County Counsel, if we eliminate the assistant county counsel position it picks up about $30,000. Commissioner Boyd said he thinks it would be more than that. Ms. Noel said we currently spent just under $50,000 right now. Commissioner DeGroot said, most of that was spent while our previous Counsel was here. Commissioner Morris said so if we budget $116 for the assistant and had an additional $30,000 moved to outside Counsel we would save $86,000. Commissioner Boyd asked what do we have Counsel at now. Commissioner DeGroot said, 115. Commissioner Boyd said he feels we should go lower than that. Commissioner Morris asked how much we are spending on the FERC attorney. Ms. Noel clarified it’s a general fund department and that money belongs to the departments it doesn’t go back into the General Fund. Commissioner DeGroot said the Assessor could find $10,000 - $15,000 and the Clerk said she could save $10,000. Commissioner Boyd said he still thinks our AOC dues should be moved to risk management. Commissioner Morris said the mental health dollars could help. Commissioner DeGroot said you have to be able to justify how much you are going to spend on mental health. Commissioner DeGroot said the PERS reserve has $200,000 in it. Mr. Fowler said yes, I think we should close it. Commissioner Boyd asked how much the District Attorney is asking for, Commissioner DeGroot said 1.3 million. Vickie said that is the general fund contribution. Commissioner DeGroot asked what three positions they are laying off? Commissioner DeGroot said basically it’s the positions we approved last year. Commissioner Boyd said, another thing we could do it take one million out of Risk Management. We have 3 million in there today. Mr. Fowler said, what is the down side of doing that? Commissioner Boyd said, if we have something that is uninsured or if we have a law suit that our insurance won’t cover it comes from that fund. Ms. Noel said there is a little under 2.5 in there right now. Commissioner Morris said we could definitely do that, it would be a risk but she feels we could do that. Commissioner Boyd said even if we take the one million out of there, we are still way short for what the departments are asking of us. He said to fund what the people have asked we could be 5-6 million short. Ms. Noel said you mean based on revenue versus expenditures. Commissioner Boyd said, yes. Commissioner Boyd asked the Sheriff are asking for 9 million from the
General Fund. The Sheriff acknowledged. Commissioner Boyd asked, are looking for anything from the road funds. Sheriff acknowledged, no. Commissioner Morris said, what if we take 1 million out of risk management, close the 200,000 out of PERS reserve and take the 1.25 out of the road funds for the Sheriff. Mr. Fowler said so are we comfortable with the math? Commissioner DeGroot said his concern is taking 1 million out of risk management which is our contingency if we have to borrow funds. Commissioner Morris said we could borrow the money from a bank. Ms. Noel said, the Sheriff’s office fleet is pretty full, if they don’t put anything in the equipment reserve they still have quite a bit in there if they take the $190,000 and wipe it off of this year and if they spend some of the money in the special revenue that is not earmarked for anything, they could be contributing to their own general fund. Commissioner DeGroot asked how much is in their equipment reserve. Commissioner Boyd said about $400,000. Ms. Noel said the only problem is if something goes wrong at the jail it could wipe that out. Commissioner Boyd asked how many other reserves are the General Fund Departments building in? Commissioner DeGroot said he cautions the committee it’s a slippery slope if you start not planning for the future. Mr. Fowler said, the problem is that we are at the point where we have to make tough decisions. Commissioner Boyd said we could use the money and provide services to the people or horde the money and not provide services. Commissioner Morris said is in agreement with Commissioner Boyd. Commissioner Boyd said he thinks we should not raid reserves just stop the departments from contributing general funds to them this year. Commissioner Boyd said so let’s assume Public health doesn’t get any general fund money. Do they have any reserves? Ms. Noel said they carry reserve in vital records is zero, $41,000 in operating contingency and $45,200 in equipment reserve. Commissioner DeGroot said, are we thinking of trying to cut down the 1.25? Commissioner Boyd said, he believes that we are in a financial situation where we are hurting, he doesn’t want one department to take the heat and all the other departments be fully funded. Commissioner Morris asked what department is taking all the heat. Commissioner Boyd said, Public Works. Ms. Baley said in the budget message it was asked of the departments to cut their budget by 3%. She said some of them did but the majority of them that did. She said if you fund everything the way it is, you’re really penalizing the departments that did make the 3% cut. Commissioner Morris said, I love what you’re saying but you mentioned apples and oranges and it truly is because there are really so many factors. Ms. Baley said she agreed with Commissioner Morris and maybe next year you don’t ask them to make the 3% cut. Commissioner Boyd said he was hoping the departments would help us to make the budget. Ms. Baley said, as a citizen she appreciates that they are trying to take the bull by the horns and address the issues. Ms. Noel said Environment Health and Clinic Nursing are the two departments that need help from the general fund the most. Ms. Noel said, what about the extra money in the tourism fund that is funded with transient room tax. Commissioner Morris said it’s her understanding that is restricted. Commissioner Morris asked if everyone was in agreement with shutting down the PERS Reserve fund? Ms. Baley said she is comfortable with that. Commissioner DeGroot asked if everyone is comfortable using the optimistic version of the beginning fund balance. Ms. Baley said, yes but turning around and taking a million out of risk management adds to the risk. Commissioner DeGroot asked if we do those two things what are we at? Ms. Noel said 2,250,000. So if you do 1 million risk and 1.25 road that would do it. Mr. Fowler said that is not doing any of the asks, not keeping the DA’s office whole. Commissioner DeGroot said we can cut $10,000 from the Clerk. Commissioner Boyd said we could move $20,000 from
Tax, to Property Sales. Commissioner DeGroot said the Assessor could find $15,000. Commissioner DeGroot said, if we make changes to County Counsel and HR, Commissioner Morris said it’s still worse doing because each department would get a break in Internal Services. Commissioner DeGroot asked for clarification that it would lower internal service fees for next year. Ms. Noel said, yes. Ms. Baley said you could do the 1 million out of risk and 1.25 out of Public Works. Commissioner Boyd said we could say no overtime in the Clerk and DA and that is about $7000. He said with proper management we can save some money. Ms. Baley asked if the Commissioners made their 3%. Commissioner Boyd said no and we didn’t get a raise either. Commissioner Boyd said an option is to change the cell phone stipend to match what the County pays for the cell phone which is $55. Commissioner DeGroot reviewed the departments and said almost everyone that was asked to make the 3% cut did. Commissioner Morris said, as a compliment to Commissioner Boyd and Commissioner DeGroot there has been a lot of going through, trimming and cutting throughout the year. Mr. Fowler asked if there are any other positions/departments we need to look at. Ms. Noel said the expenditures have been cut and cut. She said in her opinion it’s a revenue issue. Mr. Fowler said we need to address the DA’s office. Commissioner Morris asked if we came to a consensus on 1.25 out of road funds. Mr. Fowler said how can we keep the DA’s office whole? Commissioner Morris said, she would make the argument to take 1/3 of the DA’s budget from mental health. Commissioner DeGroot said, you’re proposing $212,000 for mental health go to the DA. Commissioner DeGroot said they’ll have to make a nexus to make sure. Ms. Noel asked about the veterans grant. Commissioner DeGroot said we could back fill with the veteran’s grant. Mr. Fowler said do we want to change anything with the Sheriff’s equipment reserve. Ms. Noel said we have an extra $45,000 in the general fund that Justice Court would turn back. Commissioner DeGroot asked about the 2% raise recommendation from the compensation committee for the Clerk and Assessor. Mr. Fowler asked if they were built into the budget. Commissioner Boyd asked about the $21,000 stipend for the District Attorney. Mr. Fowler said he doesn’t see that it’s feasible to make these. Ms. Baley asked about the $21,000 stipend for the District Attorney, it was $12,000 this year? Commissioner Boyd said we hired her without a stipend and she came back and asked for the $21,000 and we came back and said we’ll give you the $12,000. Commissioner Boyd said if we are not going to give the other elected officials a raise he can’t see giving her a raise. Mr. Fowler asks, do we want to leave the District Attorney at 12? Ms. Baley said her position on the DA is to leave it flat and transfer the money to fund the three positions. Committee agreed to keep the DA stipend at $12,000. Mr. Fowler asks if anyone disagrees with not doing the 2% increase for the three elected positions. Mr. Fowler said, in absence of an argument convincing either way, he thinks we should leave them flat. Commissioner DeGroot said, by flat you’re saying just do the 1.5% COLA that everyone else gets and other than that leave it flat? Mr. Fowler said, correct. Commissioner Morris said, that’s a good strategy. Mr. Fowler asks Ms. Noel what else she needs from them today. Ms. Noel will work on the paperwork for next week.

Adjourned 4:42pm
# SIGN-IN SHEET FOR PUBLIC COMMENT

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<td>Jacob Juhl 515 Basin View Dr. Klamath Falls 97601</td>
<td>Sherriff Office Budget</td>
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<td>Linda White</td>
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Klamath County 305 Main Street; Klamath Falls, OR 97601
Meeting: Budget Hearing
Date: 04/24/2018  Time: 1:00 pm  Room: 219

Members: Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Lori Baley, Brandon Fowler

Staff: Sue Murphy / Finance, Vicki Noel / Finance, Sandy Cox / BOCC Staff

Media Present: Stephen Floyd / Herald and News, Paul Hansen / KFLS

Department Heads present:

I. Opening and General Discussion

Commissioner DeGroot opens hearing at 1:00, Baley has changes to the 4/18 minutes: page 4, Baley asked about “vests” not “desks”, page 6 should say Morris “are legitimate” Last page should say “worth” doing not worst doing, Morris motions to approve minutes with above corrections, DeGroot seconds. Unanimous vote. Approved

II. Public Comment, Deliberation on Budget

Charley Gray: Comments in favor of the sand shed/truck shed proposed to be built at the road shop site. These are needed to protect our equipment and keep the sand dry. Additionally if you keep taking money from Road fund then both departments will end up broke.

Jacob Juhl: Comments on supporting the Sheriff’s dept. need to continue to give Sheriff’s Deputies job security, but can’t keep using road dollars as it is not sustainable. The answer is not a tax levy, but is in support of a sales tax where everyone contributes to and doesn’t hurt small businesses. Need to find a long term solution. We have a great Sheriff and need to figure out how to fund the Sheriff another way, people want to work for Kaber.

Bill Kennedy: Comments about the Road shop sheds, perhaps have them built by private entity and lease from that entity. Additionally another avenue for revenue is to have a “County Tax” on government vehicles that come into our county.

Linda Weider: Supports the Sheriff, however is against continuing to take money from the Road fund to support the Sheriff’s dept., need to figure out how to fund the Sheriff another way.

Noel comments on the proposed 1 million moving from the Risk Management Fund cannot be moved as funds that were contributed to that fund are restricted. Morris asks about SRS funds anticipated to receive this year, Noel responds 4.3 Million. DeGroot comments that need to address the Juvenile ask of 30K. DeGroot reiterates that the budget deficit is not just the Sheriff, it also includes General Fund/administration, feels we have made cuts across the board. DeGroot further addresses Juhl and Kennedy about their ideas of taxes, not sure how to make that work. Morris comments about the SRS windfall, we need to acknowledge that because it will take care of our budget deficit this year. Boyd asks if we know for sure that we are getting the money, DeGroot comments that we will have the money in about 3 weeks. Boyd further comments that he is the one that is proposing a tax levy to
support Public Safety, needs a citizen group to lead that initiative, believes 95.00 per tax lot is fair. Explains that 95.00 would generate approx. 5 million yearly and that would help out all public safety depts., Sheriff, DA, Juvenile, Animal Control etc. Boyd is still very concerned about the 4.3 million coming in SRS funds, doesn’t trust the Fed Government until money in hand. Boyd also states we could “borrow” the money hoping we get the SRS funding. Boyd does not want to take road funds unless we have a plan to pay those dollars back. Baley questions exact amount we need to “take” from road fund, Noel responds 2.2 million. Baley has concerns about continued use of road funds, comments that every year the transfer was to be a short term solution, however for the last 6 years it has just continued with no resolution. The Road Reserve Task Force recommended not to use road funds, basically there is a lot of talk, but nothing happens. Baley likes the talk of finding a solution so we need to step up and do it. Morris comments about the last two failed attempts for a levy, believes that public sees the 80 million in reserves and then thinks we aren’t broke. DeGroot states that this year the BOCC separated the “road” funds and only 22 million dollars can be used for supplementing the Sheriff. Morris again reiterates that the public’s perception is that at 2 million a year we have 10 years before we have to worry about anything. Baley further comments on the percentage of departments that use General funds, we have not asked department to make the appropriate concessions, all depts. asked to make 3% cut but yet Clerk only gets 7% of General Funds, doesn’t make sense to have some departments make concessions when other departments are getting fully funded. Believes at this time there aren’t any other options but to use road dollars, thinks all departments need to go back and look at their budgets and reserve accounts. DeGroot comments that they have sat down with each department and made cuts, doesn’t think there is much left to cut. Baley suggests cutting any “additional” FTE’s. Fowler questions Noel about options available, can’t continue down the road of taking road dollars. Boyd looking at the Capital Outlay document on page 17, breakdown shows Assessor and Sheriff vehicle purchases, believe we could get 185k by just postponing those vehicle purchases, wants to make sure that our employees are safe, but do we really need more vehicles in the Sheriff’s department when we purchased 10 this year, if need be people could share vehicles. Do we need the wall addition to the jail, there is another 15K. Sheriff/Corrections equipment trailer do we “need” that, if we cut all those Capital Outlay projects would be 225K. Noel states the transfer the Sheriff is asking to transfer is 190k they have some of the money available in this year’s budget. DeGroot comments that if we don’t keep up on our equipment we will be in the same boat we started in this year with dilapidated equipment. Boyd questions if we move money into reserve could we take it back, Noel responds, yes we can take it back. Boyd also questions a “Secret” fund in the Sheriff Dept. that no one talks about, has heard it’s about 200k, Noel responds yes, some of that fund is for K-9, but thinks it’s around 213k, clarifies that all of that money was community donations and not from the General Fund. Boyd suggests then the Sheriff should borrow money from that fund to supplement their budget. DeGroot wants to know who donated and for what cause, Noel responds would be difficult. Boyd also questions Sheriff having about 400k of leftover funds this year, Noel responds that the Union negotiations may end up eating up some of that money, as we only budgeted 1% COLA. Boyd doesn’t want to allow Unions to use up the 400k, Fowler comments further that we budgeted for FTE’s that weren’t hired right away so there is some left over money there as well. Noel suggests increasing beginning fund balance another 500k over the 1 million we already increased. Fowler asks Noel what adjustments we should make. Noel confirms we can take out the 190k transfer the Sheriff is requesting, if Sheriff needs to buy anything they can use the 400k in equipment reserve, also remove the 35K the Assessor is requesting to purchase their vehicle. DeGroot asks how much we were able to transfer from PERS, Noel responds 189,570k will go back to Sheriff and a few thousand to the other departments. Fowler clarifies that we are now just under 2 million needed. Noel further comments that we could count on the 500k in contingency until we get tax money in November. Morris comments that it was effective the BOCC went held budget workshops and went through the individual departments budgets already, doesn’t think another pass through will be fruitful. Boyd agrees, probably won’t find big dollars. Fowler asks how much the Assessor has in reserve, Noel responds 10k after the software purchase so the transfer
for the vehicle would only be 25k. Further discussion about the roll over from the Sheriff this year, consensus is to use a 350k figure to be conservative, then we would be at 1.735 million transfer. Noel recaps: No transfer for Sheriff or Assessor, 350k carryover from Sheriff then we are down to 1.635 million transfer from road funds. Baley further comments about the donation fund the Sheriff has, DeGroot again states not comfortable using that money until knows who donated and for what cause. Noel responds she will attempt to go back and look into. Morris again states that with SRS money the Road fund will get an additional 2.625 million this year, Noel responds yes. Boyd wants to know the deadline on getting the budget adopted, suggests waiting another 3 weeks to see if we actually get the SRS funding. Fowler suggests if we wait then we will also have a concrete figure on the rollover from the Sheriff. Noel further comments that in order to submit the CAFFA grant we need to determine any department that gets CAFFA grant funding those budgets need to be determined today. Fowler suggests adopting the necessary budgets today and wait till May on the remainder. Further discussion about keeping up on our infrastructure, we need to take the very minimum from road funds to make this budget work. Both Fowler and Baley have no problem coming back in a few weeks to reconvene after knowing about SRS funding and the Sheriff carryover. Fowler clarifies that the figure of SRS dollars shouldn’t change just the timing of when we receive the funding. DeGroot states if we believe the legislature then we will have the money in three weeks. Fowler suggests making the previous changes and bring back a resolution. Fowler hands out resolutions that have already been prepared for review.

III. Budget Adoption & Make Appropriations

IV. Impose and Categorize Taxes

Library Service District:

Morris reads information for imposition of taxes and motions, Commissioner DeGroot seconds. Commissioner Boyd suggest that .49 cent per thousand is too much, they continually have large carryovers, and perhaps .46 cent is more appropriate. DeGroot would like to know what the 3 cent cut would do and how it would impact their budget. Boyd reviews the budgets for the last couple years and does not believe the citizens should pay to have such large carryover. Assessor Bigby reviews impact of a 3 cent cuts, the difference would be 131,092k. If 100% collected, typically about 6% is not collected, so somewhere around 122k. Boyd clarifies if we implement a cut the impact would be on the beginning fund balance next budget cycle 19-20. Baley asks Nathalie Johnston how she calculates her reserves, Johnston states that she tries to look at several previous years and makes an educated guess. Fowler asks if Boyd wants to stick with 46 cents or change it based off figures, Boyd responds that maybe it should be 40 cents. If the beginning fund balances start to suffer then next year could go back to 49 cents. Johnston indicates they try to carryover at least 600k. DeGroot clarifies 904k in beginning fund balance. Baley clarifies two different funds 904k beginning fund balance in Operating fund and 614k in reserve. DeGroot does the figures and believes that the number should be more like 44 cents. Fowler questions if they make this cut it will not affect anything other than the carryover amount for the following year, Johnston responds yes. Morris withdraws previous motion. Johnston voices concerns about having money in reserves for future issues with the many buildings they own, they have been frugal for many years to have that extra money. Fowler acknowledges her concerns, but this change will not affect anything immediately or the operation of the Library. Morris agrees with Johnston about concerns that the Library Board
and citizens may not be happy with a reduction. Discussion about the condition of the infrastructure and when the district was formed. Fowler thinks if we are going to look to the citizens to help with Public Safety then we should look at reducing in areas that are not needed, we can always look at bringing it back up next year if needed. Baley agrees, would like to see a plan next year for the improvement of the infrastructure, Johnston states that she has a 30 year plan here today. Boyd states that in 2000 when district formed the projected revenue was 1,335,000 yearly almost ½ of what it is today due to property values. Baley clarifies that yes values were less then but so were expenses. Boyd motions to reduce tax levy to 44 cents, Baley seconds. All but Morris in favor, motion passes.

AT&T Grant:

DeGroot reads information and motions to apply for the grant, Morris seconds. Unanimous Vote. Approved

Extension Service District:

DeGroot reads information for imposition of taxes and motions, Morris seconds. Unanimous Vote. Approved

Drainage Service District Taxes:

Boyd reads information for imposition of taxes and motions, DeGroot seconds. Unanimous Vote. Approved

Drainage Service District Budget:

Boyd reads information for imposition of taxes and motions, DeGroot seconds. Unanimous Vote. Approved

V. Public Comment, Deliberation on Budget

Discussion about whether or not to approve budget today or wait, if we need to make changes the numbers would be within the 10% allowed amount so the entire budget committee would not need to reconvene. DeGroot brings up the Juvenile Department’s ask of 30k, Baley thinks the Juvenile Department does a great job of keeping their budget in check and has no problem giving them 30k. District Attorney Costello addresses Committee about having an appointment at 1:00pm today, Noel responds with specific changes to the DA budget. Costello further details savings in the DA budget this year approx. 57k, which definitely warrants restoring the stipend to the level it was historically calculated before her immediate predecessor. Fowler responds that the decision to keep the stipend at 12k was simply to avoid layoffs, not any disrespect. Boyd asks Noel if she anticipated 57k coming back from DA, Noel responds no. Melina Johnson comments further on the savings due to issues with recruitment, hard to find qualified applicants. Boyd states that if DA is going to return 57k then we need to fully fund the stipend, the decision to cut the stipend was based on the previous DA’s lack of commitment to the community and motions to reinstate to the 21k figure, Morris seconds. Unanimous vote. Approved. Fowler circles back to Juvenile’s request of 30k. Boyd agrees that Juvenile does a great job with his budget and motions to give 30k back to Juvenile, DeGroot seconds, and clarifies money transfer now would be 1.665 million Unanimous vote. Approved. Golden addresses and thanks Committee, will still be working hard to get further funding. Boyd asks Golden if he has any dollars that will be returned at the end of the year, Golden responds, carryover runs 50-100k per year. Boyd questions if the carryover is a way to fund the 30K, Golden responds, perhaps. Boyd suggests transfer 1.665 million to Sheriff Patrol and if Golden doesn’t need the 30k then
reduce that transfer amount. Boyd reiterates that we need to look for other funding for Public Safety in the future, maybe borrowing money from the road funds with an interest rate. DeGroot believes that the Committee has scraped all the dollars from the current budget and we still need 1.665 million, wants to pursue other avenues and if they are not fruitful next year then look at a loan. Boyd suggests if a pass a public safety levy could get passed that could generate more dollars than needed and then we should look at repaying back the road funds.

Consensus is to recess and let Noel revise the figures and come back at 1:00 tomorrow to finish resolutions and adopt budget.

Recess at 4:00pm
Meeting: Budget Hearing
Date: 04/25/2018  Time: 1:00 pm  Room: 219

Members: Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Lori Baley, Brandon Fowler

Staff: Sue Murphy / Finance, Vicki Noel / Finance, Haley Huffman / BOCC Staff

Media Present: Stephen Floyd / Herald and News, Paul Hansen / KFLS, Lyle Ahrens / KOTI

Department Heads present: Sheriff Kaber

I. Opening and General Discussion

Mr. Fowler reconvenes hearing at 1:06pm, Commissioner Morris motions to approve the 4/24/18 meeting minutes, Commissioner DeGroot seconds. Unanimous vote. Approved.

Mr. Fowler and Commissioner DeGroot said we need to notice a hearing regarding the Library tax we discussed yesterday because the Library Service Meeting that was noticed for last week was adjourned last week. Commissioner Boyd said he preferred we notice the meeting today, have the hearing and go back into the Special Service District meeting at that time once it’s been published. Ms. Noel agreed we do need to notice a Library Service District hearing. General consensus was to have Vickie Noel notice the Library Service District Meeting.

II. Public Comment, Deliberation on Budget

Sheriff Kaber addresses the Committee. He said he did not realize there were discussions about his budget yesterday or he would have been here. He said he has a difference of opinion regarding things that were discussed yesterday and is here to answer any questions the Committee may have today.

Commissioner DeGroot said he has been in discussion with the Assessor about the implications the drought may have on property taxes this year. He is concerned that if there is irrigated land that has to go dry that will affect our taxes anywhere up to $350,000 and since we’ve budgeted so tight he is concerned. Ms. Baley asked if the Assessor was able to show the effects from 2001 and 2015. Commissioner DeGroot had a spreadsheet from the Assessor that he shared with Ms. Baley and the rest of the Committee. Commissioner Boyd discusses the potential for a 30-35% reduction in value going to dry ground. Commissioner DeGroot asks the Committee if they want to wait or plan worst case scenario. He said this gives us an idea on how water/ag impacts our entire community. Commissioner Morris asks how much we are planning on for contingency. Ms. Noel said it’s up to $450,000 and the reserve is up to 3. Commissioner DeGroot said, but that really doesn’t plan for any error. Ms. Noel said, not between July and November. Commissioner Morris said she’s comfortable with the contingency we built in. Commissioner Boyd said we anticipate these carryovers but hopefully they are better and if we can save a couple hundred thousand on our liability insurance some of that will go back to the general fund. Commissioner Boyd said he would like to stay where we are at and if worst case scenario happens we discuss it then. Mr. Fowler said so we are in agreement it’s an issue we need to be concerned about but it’s something the commissioners will be mindful of and would address the worst case scenario at that time. Commissioner DeGroot reiterated his concerns about the budget
being so tight already. Mr. Fowler asked him how he would propose to solve or mitigate this issue. Commissioner DeGroot said it would affect the transfer from the federal reserves. Commissioner Morris said that is what she is saying, we could wait and just transfer the funds if we need to. Commissioner DeGroot said he feels that is less transparent. Commissioner Boyd said he disagrees and feels it is more transparent. He said the overall citizens don’t realize what no water in the Klamath Basin means to everybody. Commissioner DeGroot said we should wait a little while and plan for the worst. Commissioner Boyd said, in two weeks, we will have a lot more answers but not all the answers. He said, he doesn’t want to move any more funds out of the road funds until we have to. Commissioner Morris said, it would be highly public and transparent at that time. Ms. Noel said, we have the ability to change the budget between approved and adopted. The budget needs to be adopted no later than the third week of June. Ms. Noel said if we need to make changes between approved and adopted that can happen at the Board level without reconvening. Ms. Baley said, she understands if we approve it, the Commissioners can make a certain amount of changes. She said she is not comfortable approving the budget today if it leaves a lot of discretion as to how much road funds can be used. She said under these circumstances, she’d prefer to wait and have more information and if we need to transfer more money out of road funds we do that as a Committee. Mr. Fowler said, at any point in the year, the Commissioners retain the ability to take money out of road funds. Ms. Baley said she would like to wait to have more information and do it as a Committee. Mr. Fowler said the information may not change that much. Ms. Baley said, it may not. Commissioner Boyd said he’s comfortable with the 1.65 million, he doesn’t want to go any higher than that today without more information.

Mr. Fowler reads changes made to the Sheriff’s budget. He said, the assumption was that they would underspend $350,000 (assumed carryover) and we reduced the transfer to the equipment reserve by $190,000. He invited the Sheriff and his team to comment. Sheriff Kaber thanked the Committee for all their hard work. He said he saw the change in equipment reserve funds in the newspaper this morning. He said the $160,000 was what came to his attention. He said they’ve been working for the last year and a half to restore their vehicle fleet and get it to the point where they can just buy 2-3 vehicles per year on a revolving sort of situation, we believe this is good management. He said if we don’t have an equipment reserve, he will be back before the Board asking to for money to purchase vehicles from whatever we can to get this rotation going. He said it is immoral to put deputies out on the roads that are unsafe to drive at high speeds. He said, that is why it’s important and that is why it was in our budget. He said we’ve leaned out our agency pretty well. He said they are looking to turn back $350,000-$400,000. He’d like to lock down at least what they requested in last year’s budget so they could purchase a couple of vehicles. Commissioner DeGroot said it was $160,000 for patrol, $20,000 for the jail and $10,000 for civil. Sheriff said, in patrol equipment usually vehicles and in the jail it’s vehicles and industrial equipment such as the $30,000 kitchen steamer that needs to be replaced. He said he is here on behalf of his agency to at least make an appeal that maybe there is a way to split the difference to give them a little breathing room. Mr. Fowler asks how many new patrol vehicles were bought last year. Sheriff said we purchased 8 Durangos (4 are here and 4 are being built), a jail transport van and a pickup for our Marine Deputy. He said we are trying to be frugal and careful with the citizen’s money. Mr. Fowler asks if it is palatable to the Committee that if the Sheriff’s Department returns more than the $350,000 we apply that to the reserve? Commissioner DeGroot said, sure. Sheriff Kaber said we are in union negotiations now and we may need it to cover the contracts we are negotiating now. He said if we knew we were able to turn that extra into money for vehicles, we would pinch pennies twice as hard. Commissioner DeGroot said, he’d be willing to have the conversation if the Sheriff is able to pinch pennies over and above the $350,000 it would get returned to his equipment reserve. Commissioner Boyd said he questions the use of the word moral and we should not expect our deputies to drive cars that are worn out. He said, you believe that every deputy driving one vehicle is the way to go but we could, like they do in the Navy, hot rack these cars. It’s not convenient because the deputies have everything
in their cars like they want them but he feels this is an option until we can get to a point where we have stable funding within the Sheriff’s Department. Sheriff said, he believes it is immoral to put people’s lives at risk. Sheriff said, that is an option but if we wreck a car or have one in the shop we’re back to the deputies doubled up driving older vehicles. Commissioner Boyd asked how many deputies are on the road at one time. Sheriff Kaber said we have three guys on patrol, three SROs, our North County Deputy and two supervisors. Commissioner Boyd asks how many vehicles are on the road today. Sheriff Kaber said 4 Durangos and the Marine truck. Commissioner Boyd said so you have nine vehicles and 10 deputies on duty. Sheriff said, we have other vehicles that are safe. Sheriff said vehicles are essential equipment, it is where our guys work out of. Mr. Fowler asks for any other questions or discussion. None. He said, we left it that any additional give back from the Sheriff’s Department, beyond the $350,000 would be up to the Commissioners to carefully consider allowing the Sheriff to purchase another couple vehicles as needed.

Mr. Fowler asks for any other questions or discussion. None. He said, we left it that any additional give back from the Sheriff’s Department, beyond the $350,000 would be up to the Commissioners to carefully consider allowing the Sheriff to purchase another couple vehicles as needed. Reserve. Ms. Baley said so any savings over the $350,000 the Commissioners would look at giving that back to the Sheriff for vehicle purchases? Mr. Fowler said, yes. Ms. Baley said, she understands the rationale and it gives the Sheriff’s Department incentive to look for savings. She is still concerned about being on a tight budget.

Ms. Noel said there are no particular deadlines for approving the budget but the deadline is June 30 for adoption. There are publications and State forms that need to be done before then. She said there is no reason we can’t postpone approval but with all the work that needs to be done between the middle of May and June she would hope to not postpone past May 15. Mr. Fowler asks for comments about approval or postponing. Ms. Baley said she retracts her previous statement and believes we have enough information to approve the budget today and leave it up the Commissioners to make the adjustments as necessary. She would like to know we are making a direct effort and have a commitment from the Commissioners find different funding other than road funds to help the general fund. Commissioner Morris said she is comfortable to move toward approval today. Commissioner DeGroot asks what is the total non-departmental general fund budget? Ms. Noel said $18,037,954. Commissioner DeGroot said the majority of the conversations this committee is having is around the 18 million dollars, that’s really the discretion that this body has to control how that’s allocated and funds the essential services. The majority of the dollars that run through the County are restricted and not able to use for those services.

III. Budget Adoption & Make Appropriations

1:57pm Commissioner DeGroot motions to approve the budget for fiscal year 2018-2019 fiscal impact of $202,319,044.00 for FY 0218-2019. Commissioner Morris seconds. Commissioner Boyd asks about the million dollar difference from the original budget. Ms. Noel said we added a million in PILT and we hadn’t budget for the $350,000 roll over from the Sheriff. Commissioner Morris asks Ms. Noel to share in big terms how we go from racking our brains over a couple hundred thousand dollars to this 18 million dollar figure for the general fund and the total budget that is 200 million. Ms. Noel said of the 200 million dollars we are talking about, 23 million are interfund transfers for expenditures and revenue going in between departments in the County, so you can take that right out off the top. She said there is also reserves. Reserves are not meant to be spent in this fiscal year, those total $73,797,000. The same thing with unappropriated fund balance. That is also money that won’t be used this budget year and there is a little over 12 million in unappropriated funds so if you remove reserve for future expenditures, unappropriated fund balance and interfund transfers the actual budget with those things removed is $91,336,026. Commissioner DeGroot said, of that 91 million the majority is restricted funds which brings us down to our 18 million dollars that we
talk about to provide services. Ms. Noel said, correct, our biggest departments Community Corrections, Solid Waste, Public Works and Public Health all have mostly restricted funds that are not part of the main discussions that we have. Unanimous vote. Approved.

IV. Imposition and Categorization of Taxes

Commissioner DeGroot motions to approve the imposition and categorization of the advorem tax of $1.7326 per thousand of assessed value for general fund operations and $.05 per thousand of assessed value for the museum fund, fiscal impact is $8,500,000 estimated advorem taxes for fiscal year 2018-2019 and approve the categorization of taxes to the general fund, veterans fund and museum fund. Commissioner Morris seconds. Unanimous vote. Approved.

Commissioner Boyd thanked Ms. Noel for her hard work. Mr. Fowler thanked both Vickie Noel and Sue Murphy for all their assistance to the Committee. He thanked the Commissioners’ staff for their work. Commissioner DeGroot thanked Mr. Fowler and Ms. Baley for being on the Committee, it is a volunteer unpaid position and he thanked them for their willingness to serve.

Adjourn 2:06pm.
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<td>Paula Long</td>
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Meeting:  Budget Hearing
Date: 05 / 08 / 2018   Time: 1:00 pm   Room: 219

Members: Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Lori Baley, Brandon Fowler

Staff: Sue Murphy / Finance, Vicki Noel / Finance, Sandy Cox / BOCC Staff

Media Present: Stephen Floyd / Herald and News, Paul Hansen / KFLS

Department Heads present: Nathalie Johnston

I. Opening, Pledge of Allegiance

1:01 Commissioner DeGroot calls meeting to order, Pledge of Allegiance. Chair Fowler asks Johnston to present her budget.

Nathalie Johnston reviews budget presentation/request for 18-19 year.

Fowler clarifies no significant changes. Fowler explains that previous discussion amongst committee is that the District could handle a cut and still meet budget requirements/needs, asks Johnston to address that.

Johnston responds with concerns about millage cut.

Fowler asks what the impact would be if the cut is implemented, reviews that will not decrease any services or reduce any amount going into reserves.

Johnston responds that every year the Library tries to underspend to save for future expenses and have a bridge fund balance of at least 400k, which should actually be more around 750-800k.

DeGroot elaborates that as discussed at the previous hearing the committee made sure she would have 700k in her beginning fund/bridge fund balance.

Boyd reviews revenue figures if 100% and 96% taxes are collected, both at the 49 cent rate and the 44 cent rate. Reviews slides.

Johnston replies that her calculations in her proposals were wrong. Needs bridge fund to be at least 750-800k. Also comments that Treasurer Noel indicated beginning fund balance should be over 1 million. Noel responds that figure was a projection for 5-6 months of operating expenses.

Baley asks where the operating fund is right now. Noel/Murphy responds that as of 3 weeks ago balance was 1,085,064.00. Murphy reviews figures from the last 3 years.

Boyd explains the effects of revenue to the Library if there are cuts in the agriculture community due to the drought this year, which appears to be likely, would be about 100k at the 49 cents rate.

Johnston further comments that over the years the Library reserve has went down from over 1 million to around 400k.
Morris comments about the uncertainty around agriculture, there are always factors we can’t control. Wants to keep the millage rate at 49 cents.

DeGroot comments that no one disagrees we all want a strong Library system, and explains once again that this proposed cut would not be decreasing ANY services or decreasing the reserve. Has spoken to the Maintenance Director about what improvements he projects to the facilities over the next 10 years, also comments that no future capital projects have been proposed/discussed with the Maintenance Director or the Commissioners. Believes that before we start saving for capital projects everyone should be aware of those projects and they should be analyzed and reviewed with the Maintenance Director. Just does not believe we should keep building reserves at the expense of the tax payer.

Noel explains that as of now the Library is at $1.4 million revenue over expenditures. Projected revenues were 2.373 million and they are now at 2.5 million with two months to go.

Johnston responds that the last two months are minimal collections. Just wants to make sure the Bridge fund is enough around 800K.

Boyd asks how Johnston is calculating “bridge funding”?

Johnston responds: by adding contingency and ending fund balances.

Baley clarifies “bridge funding” is actually focusing another year out 19-20 not this upcoming year 18-19, believes they should look at beginning fund balance and work with that every year.

Boyd questions Johnston if she is now looking for 800k beginning fund balance for 19-20 year?

Johnston agrees that the “bridge funding” is looking out to the 19-20 year.

II. PUBLIC COMMENT:

Gay Jarvinen: against cut
Larry Kohen: against cut
Dwight Long: against cut
Chris Marshall: against cut
Barry Samsten: against cut
Polly Gano-Strahan: against cut
Ken Masten: against cut
Gene Rogers: against cut
Jane Wyss: against cut
Teresa Wilson: against cut
Margo McCollough: against cut
Michael Lamb: against cut
Miriam Lamb: against cut
Jeff White: against cut
George Myer: against cut
Bruce Kielmeier: against cut
Ralph Opp: against cut
Greg Backman: against cut
Art Knight: against cut
Jason Mclean: apologizes for incorrect information being posted on the Facebook event
Annica Palmer: against cut
Nancy Rogers: against cut
Patricia Escamilla: against cut
Zelda Langdale: against cut
Jodi Blank    against cut
Roxie Myers    against cut
Mike Smith    against cut
Judith Jensen    against cut
Erik Tayson    against cut
Sue Winter    against cut
Debbie Beckman    against cut
Carol Imani    against cut
Paula Long    against cut
Kathy Neilson    against cut

III. Committee Discussion/Deliberation

2.36 Reconvene, Fowler clarifies the confusion regarding this proposal being made outside of public hearing. This discussion did happen during a Budget Hearing, which was an advertised public hearing, just not during the advertised Library time, as such today’s hearing was set to accept public comment on the proposed cut.

Commissioner Boyd: Addresses the internal services costs, these are costs that basically every business would have to operate and ever since sworn in has been trying to limit those fees. States that 49 cents is a maximum tax rate and that rate can be reduced pursuant to statute, also states that if the reduced rate stays for three years then yes it can become permanent at the lesser rate. Commissioners do not control salaries of the Library employees, the Library does, if they want salaries increased they should come to the Board. Also comments that went and spoke to the Library Board last week, does not believe that the Library budget is completely accurate and it needs to be tighter. Is conflicted about this reduction and at this time due to the potential cuts with the agriculture community this year feels the rate should be left at 49 cents, but will be looking to discuss this again next year because strongly believes that tax payers should not be building reserves and paying more taxes than necessary.

Morris motions to leave the millage rate at 49 cents, DeGroot seconds.

Commissioner DeGroot: Reads names of people that submitted comments via email or phone supporting keeping the rate at 49 cents and also supporting the cut. States that capital expenses are one time expenses and salary increases are permanent, encourages the Library Director to keep that in mind if looking to increase salaries. Clarifies that all full time employees DO receive benefits, it’s the part time employees that do not and that is typical of any business. Also states that the Commissioners can not “plug” the money in elsewhere, if the rate is decreased the money is not there to spend anywhere else. The library has a board to review expenses and would never advocate for one particular individual to spend “at will”, both the Library board and Commissioners review revenue and expenditures every year. States we do not need to ‘save’ for a natural disaster, we have insurance for that. As far as Capital expenses in the future, those need to be planned for and reviewed by the Boards and Maintenance Director. Believes there is a figure that is enough to have in reserve, just not sure what that figure is, but it should be addressed. Also comments that we arrived at this proposal after reviewing all the information presented at the budget hearings, although incorrect figures were presented that is the information the committee had available when making the proposal, the committee also made sure that the Library was getting everything they needed. Is disappointed about all of the negative comments that have been made that is not how “friends” should talk, people should be able to have rational discussions. Comments specifically on Annica Palmer’s public comment and due to her will vote to keep rate at 49 cents

Fowler asks if Noel needs additional time to prepare docs, Noels says no.

Fowler calls for vote to keep rate at 49 cents, Unanimous vote. Approved.
3:15 Reconvene


Commissioner DeGroot reads information regarding imposing the 49 cents millage rate for the Library, already approved.

Boyd thanks citizen members for serving on this committee.

DeGroot appreciates all the public involvement for today’s meeting, hopes to have similar involvement for the other County Departments next year.

Adjourn 3:29pm.
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: April 17, 2018

ISSUE: In the Matter of Approving the Klamath County Drainage Service District Budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: A public hearing was advertised and held on April 17, 2018 and final adjustments to the budget were made according to Oregon Statute 294.456(1). The Budget committee approves the District budget for fiscal year 2018-19 effective July 1, 2018.

FISCAL IMPACT: $2,700,000.00 for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the budget for fiscal year 2018-19 now on file with the Klamath County Board of Commissioners in the sum of $2,700,000.00.

DEPARTMENT HEAD APPROVAL: ____________________________

BUDGET OFFICER APPROVAL: Victoria Noel ____________________________
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BUDGET COMMITTEE  
KLAMATH COUNTY DRAINAGE SERVICE DISTRICT  

IN THE MATTER OF THE APPROVAL )  
OF THE KLAMATH COUNTY DRAINAGE )  
SERVICE DISTRICT BUDGET FOR )  
FISCAL YEAR 2018-2019 )  

BUDGET RESOLUTION NO. ____________

WHEREAS, the Klamath County Drainage Service District budget for fiscal year 2018-2019 has been prepared as prescribed by law; and

WHEREAS, public hearings were advertised and held on the 17th of April 2018; and

THEREFORE, BE IT RESOLVED that the Budget Committee of the Klamath County Drainage Service District hereby approves the budget proposed by the Budget Officer as amended in the total sum of $2,700,000 as contained in the budget document on file in the office of County Commissioners.


[Signatures]
Chairman  
Member
Commissioner  
Member
Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: 4/17/2018

ISSUE: In the Matter of Approving the Imposition of Assessment for the Klamath County Drainage Service District budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: The Klamath County Drainage Service District budget for fiscal year 2018-19 was approved on April 17, 2018 for the fiscal year beginning July 1, 2018 that contains an assessment of $24.00 per tax lot. The Budget committee is required to approve the imposition of the assessment for the tax year 2018-19 upon the tax lots within the district boundaries.

FISCAL IMPACT: $190,000.00 estimated for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the imposition of the assessment provided for in the approved budget for fiscal year 2018-19 at the rate of $24.00 per tax lot for operations.

DEPARTMENT HEAD APPROVAL: ____________________________

BUDGET OFFICER APPROVAL: Vickie Noel ____________________________
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BUDGET COMMITTEE
KLAMATH COUNTY DRAINAGE SERVICE DISTRICT

IN THE MATTER OF APPROVING )
ASSESSMENT FOR THE 2018-2019 )  BUDGET RESOLUTION NO. __________
FISCAL YEAR ____________________

WHEREAS, the Klamath County Drainage Service District budget for fiscal
year 2018-2019 has been duly prepared as prescribed by law; and

WHEREAS, the Budget Committee, on April 17, 2018 approved the budget for
the fiscal year beginning on July 1, 2018; and

WHEREAS, the approved fiscal year 2018-2019 budget contains an annual
assessment fee.

THEREFORE, BE IT RESOLVED that the Budget Committee of Klamath County
Drainage Service District hereby approves the assessment provided for in the
approved budget at the rate of $24.00 per tax lot for operations.

DONE AND DATED THIS 17TH DAY OF APRIL, 2018.

Chairman

Member

Commissioner

Member

Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category:  BUDGET RESOLUTION  Item No:

Date:  5/08/2018

ISSUE:  In the Matter of Approving the Klamath County Library Service District Budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS:  A public hearing was advertised and held on April 16, 2018 and May 8, 2018 and final adjustments to the budget were made according to Oregon Statute 294.456(1). The Budget committee approves the District budget for fiscal year 2018-19 effective July 1, 2018.

FISCAL IMPACT:  $4,367,019.00 for fiscal year 2018-19

RECOMMENDED MOTION:  The Budget Committee hereby approves the budget for fiscal year 2018-19 now on file with the Klamath County Board of Commissioners in the sum of $4,367,019.00.

DEPARTMENT HEAD APPROVAL:  

BUDGET OFFICER APPROVAL:  Vickie Noel
IN THE MATTER OF THE APPROVAL
OF THE KLAMATH COUNTY LIBRARY
SERVICE DISTRICT BUDGET FOR
FISCAL YEAR 2018-2019

BUDGET RESOLUTION NO. __________

WHEREAS, the Klamath County Library Service District budget for fiscal year 2018-2019 has been prepared as prescribed by law; and

WHEREAS, public hearings were advertised and held on the 16th of April 2018 and the 8th of May 2018; and

THEREFORE, BE IT RESOLVED that the Budget Committee of the Klamath County Library Service District hereby approves the budget proposed by the Budget Officer as amended in the total sum of $4,367,019 as contained in the budget document on file in the office of County Commissioners.

DONE AND DATED THE 8th DAY OF MAY, 2018.

[Signatures]
Chairman

Member

Commissioner

Member

Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION  Item No:

Date: 5/08/2018

ISSUE: In the Matter of Approving the Imposition of Taxes for the Klamath County Library Service District budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: The Klamath County Library Service District budget for fiscal year 2018-19 was approved on May 8, 2018 for the fiscal year beginning July 1, 2018 that contains ad valorem tax at the rate of $0.4900 per $1,000 of assessed value for the General Fund. The Budget committee is required to approve the imposition of the tax for the tax year 2018-19 upon the assessed value of all taxable property within the district boundaries.

FISCAL IMPACT: $2,588,321.00 estimated ad valorem property taxes for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the imposition of the ad valorem tax provided for in the approved budget for fiscal year 2018-19 at the rate of $0.4900 per $1,000 of assessed value for operations and approves the categorization of the taxes to the general fund of the district.

DEPARTMENT HEAD APPROVAL: 

BUDGET OFFICER APPROVAL: Vickie Noel
BUDGET COMMITTEE
KLAMATH COUNTY LIBRARY SERVICE DISTRICT

IN THE MATTER OF APPROVING )
TAXES FOR THE 2018-2019 FISCAL )
YEAR____________________________________
BUDGET RESOLUTION NO. ________________

WHEREAS, the Klamath County Library Service District budget for fiscal year 2018-2019 has been duly prepared as prescribed by law; and

WHEREAS, the Budget Committee, on May 8, 2018 approved the budget for the fiscal year beginning on July 1, 2018; and

WHEREAS, the approved fiscal year 2018-2019 budget contains ad valorem tax revenue requirements.

THEREFORE, BE IT RESOLVED that the Budget Committee of Klamath County Library Service District hereby approves the taxes provided for in the approved budget at the rate of $0.4900 per $1,000 of assessed value for operations.

BE IT FURTHER RESOLVED that the Budget Committee of Klamath County Library Service District hereby approves the categorization of taxes as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Excluded from the Limitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$0.4900 per thousand</td>
</tr>
<tr>
<td>Government</td>
<td>$0.050 per thousand</td>
</tr>
<tr>
<td>Limitation</td>
<td></td>
</tr>
</tbody>
</table>

DONE AND DATED THIS 8TH DAY OF MAY, 2018.

[Signatures]

Chairman
Commissioner
Commissioner

Member
Member
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: April 17, 2018

ISSUE: In the Matter of Approving the Klamath County Extension Service District Budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: A public hearing was advertised and held on April 17, 2018 and final adjustments to the budget were made according to Oregon Statute 294.456(1). The Budget committee approves the District budget for fiscal year 2018-19 effective July 1, 2018.

FISCAL IMPACT: $1,333,554.00 for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the budget for fiscal year 2018-19 now on file with the Klamath County Board of Commissioners in the sum of $1,333,554.00.

DEPARTMENT HEAD APPROVAL: [Signature]

BUDGET OFFICER APPROVAL: [Signature]
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BUDGET COMMITTEE
KLAMATH COUNTY EXTENSION SERVICE DISTRICT

IN THE MATTER OF THE APPROVAL }
OF THE KLAMATH COUNTY )
EXTENSION SERVICE DISTRICT ) BUDGET RESOLUTION NO. ________
BUDGET FOR FISCAL YEAR )
2018-2019 )

WHEREAS, the Klamath County Extension Service District budget for fiscal
year 2018-2019 has been prepared as prescribed by law; and

WHEREAS, public hearings were advertised and held on the 17th of April
2018; and

THEREFORE, BE IT RESOLVED that the Budget Committee of the Klamath County
Extension Service District hereby approves the budget proposed by the Budget
Officer as amended in the total sum of $1,333,554 as contained in the budget
document on file in the office of County Commissioners.


[Signatures]
Chairman
Member

[Signatures]
Commissioner
Member

[Signatures]
Commissioner
Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION Item No:

Date: 4/17/2018

ISSUE: In the Matter of Approving the Imposition of Taxes for the Klamath County Extension Service District budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: The Klamath County Extension Service District budget for fiscal year 2018-19 was approved on April 17, 2018 for the fiscal year beginning July 1, 2018 that contains ad valorem tax at the rate of $0.1500 per $1,000 of assessed value for the General Fund. The Budget committee is required to approve the imposition of the tax for the tax year 2018-19 upon the assessed value of all taxable property within the district boundaries.

FISCAL IMPACT: $785,979.00 estimated ad valorem property taxes for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the imposition of the ad valorem tax provided for in the approved budget for fiscal year 2018-19 at the rate of $0.1500 per $1,000 of assessed value for operations and approves the categorization of the taxes to the general fund of the district.

DEPARTMENT HEAD APPROVAL: ____________________________

BUDGET OFFICER APPROVAL: Vickie Noel
BUDGET COMMITTEE
KLAMATH COUNTY EXTENSION SERVICE DISTRICT

IN THE MATTER OF APPROVING )
TAXES FOR THE 2018-2019 FISCAL ) BUDGET RESOLUTION NO. _____________
YEAR _________________________

WHEREAS, the Klamath County Extension Service District budget for fiscal year 2018-2019 has been duly prepared as prescribed by law; and

WHEREAS, the Budget Committee, on April 17, 2018 approved the budget for the fiscal year beginning on July 1, 2018; and

WHEREAS, the approved fiscal year 2018-2019 budget contains ad valorem tax revenue requirements.

THEREFORE, BE IT RESOLVED that the Budget Committee of Klamath County Library Service District hereby approves the taxes provided for in the approved budget at the rate of $0.1500 per $1,000 of assessed value for operations.

BE IT FURTHER RESOLVED that the Budget Committee of Klamath County Extension Service District hereby approves the categorization of taxes as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Excluded from the Limitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government Limitation</td>
<td>$0.1500 per thousand</td>
</tr>
<tr>
<td>Excluded from the Limitation</td>
<td>$0.000 per thousand</td>
</tr>
</tbody>
</table>

DONE AND DATED THIS 17th DAY OF APRIL, 2018.

[Signatures of Chairman, Commissioner, Member, Commissioner]
BUDGET RESOLUTION

Date: April 25, 2018

ISSUE: In the Matter of Approving the Klamath County, Oregon budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: A public hearing was advertised and held on April 16th, 17th, 18th, 24th, and 25th of 2018 and final adjustments to the budget were made according to Oregon Statute 294.456(1). The Budget committee approves the Klamath County budget for fiscal year 2018-19 effective July 1, 2018.

FISCAL IMPACT: $202,319,044 for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the budget for fiscal year 2018-19 now on file with the Klamath County Board of Commissioners in the sum of $202,319,044.

DEPARTMENT HEAD APPROVAL: ____________________________

BUDGET OFFICER APPROVAL: Kiki Noel
BUDGET COMMITTEE
KLAMATH COUNTY, OREGON

IN THE MATTER OF THE APPROVAL
OF THE KLAMATH COUNTY BUDGET
FISCAL YEAR 2018-2019

BUDGET RESOLUTION NO. ____________

WHEREAS, the Klamath County, Oregon budget for fiscal year 2018-2019 has
been prepared as prescribed by law; and

WHEREAS, public hearings were advertised and/or held on the 16th, 17th,
18th, 24th, and 25th of April 2018.

THEREFORE, BE IT RESOLVED that the Budget Committee of the Klamath County,
Oregon hereby approves the budget proposed by the Budget Officer as amended in
the total sum of $202,319,044 as contained in the budget document on file in
the office of County Commissioners.


Chairman

Member

Commissioner

Member

Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION       Item No:

Date:         April 25, 2018

ISSUE:        In the Matter of Approving the Imposition of Taxes for the Klamath County, Oregon budget for Fiscal Year 2018-19.

BACKGROUND & CONCLUSIONS: The Klamath County, Oregon budget for fiscal year 2018-19 was approved on April 25, 2018 for the fiscal year beginning July 1, 2018 that contains ad valorem tax at the rate of $1.7326 per $1,000 of assessed value for the General Fund, and $0.0500 per $1,000 of assessed value for Museum Fund. The Budget committee is required to approve the imposition of the tax for the tax year 2018-19 upon the assessed value of all taxable property within the district boundaries.

FISCAL IMPACT: $8,500,000.00 estimated ad valorem property taxes for fiscal year 2018-19

RECOMMENDED MOTION: The Budget Committee hereby approves the imposition of the ad valorem tax provided for in the approved budget for fiscal year 2018-19 at the rate of $1.7326 per $1,000 of assessed value for general fund operations and $0.0500 per $1,000 of assessed value for Museum Fund and approves the categorization of the taxes to the General Fund, Veterans Fund, and Museum Fund.

DEPARTMENT HEAD APPROVAL: ____________________________

BUDGET OFFICER APPROVAL: ____________

Vicki Noel
BUDGET COMMITTEE
KLAMATH COUNTY, OREGON

IN THE MATTER OF APPROVING ) BUDGET RESOLUTION NO. ____________
TAXES FOR THE 2018-2019 FISCAL )
YEAR )

WHEREAS, the Klamath County, Oregon budget for fiscal year 2018-2019 has
been duly prepared as prescribed by law; and

WHEREAS, the Budget Committee, on April 25, 2018 approved the budget for
the fiscal year beginning on July 1, 2018; and

WHEREAS, the approved fiscal year 2018-2019 budget contains ad valorem tax
revenue requirements.

THEREFORE, BE IT RESOLVED that the Budget Committee of Klamath County,
Oregon hereby approves the taxes provided for in the approved budget at the
rate of $1.7326 per $1,000 of assessed value for operations; $0.0500 per $1,000
of assessed value for Museum local option levy.

BE IT FURTHER RESOLVED that the Budget Committee of Klamath County, Oregon
hereby approves the categorization of taxes as follows:

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Excluded from the Limitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1.6861 per thousand</td>
<td>$0.000 per thousand</td>
</tr>
<tr>
<td>$0.0465 per thousand</td>
<td></td>
</tr>
<tr>
<td>$0.0500 per thousand</td>
<td></td>
</tr>
</tbody>
</table>


Chairman

Member

Commissioner

Member

Commissioner
BUDGET COMMITTEE
Agenda Item Summary

Agenda Category: BUDGET RESOLUTION  Item No:

Date: April 24, 2018

ISSUE: Approve resolution for application to participate in the Assessment and Taxation Grant with the Oregon Department of Revenue

BACKGROUND & CONCLUSIONS: This state grant provides funding to counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapter 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation. Klamath County has undertaken a self-assessment of its compliance with the laws and rules which govern the Oregon property tax system and is generally in compliance.

FISCAL IMPACT: Expenditures of $2,647,021.00

RECOMMENDED MOTION: Approve resolution for application to participate in the Assessment and Taxation Grant with the Oregon Department of Revenue, whereby Klamath County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the draft grant application in the amount of $2,647,021.00.

DEPARTMENT HEAD APPROVAL: __________________________

BUDGET OFFICER APPROVAL: Vickie Noel

______________________________
WHEREAS, Klamath County is applying to the Oregon Department of Revenue in order to participate in the Assessment and Taxation Grant. This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapter 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

THEREFORE, BE IT RESOLVED, the Klamath County Budget Committee agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the draft grant application in the amount of $2,647,021.00.

DONE AND DATED this ___ day of ______________, 2018.

[Signatures]
Chairman

Member

Commissioner

Member

Commissioner